



MINUTES OF MONTHLY MEETING OMRO TOWN BOARD OF SUPERVISORS

September 18, 2017

Public Hearing on petition to add property on parcel number 01630706 owned by Donald and Beth Aubrey and parcel number 0160348 owned by David and Viola Schultz to the Sanitary District.

- Kevin Mraz was present to represent the Algoma Sanitary District. The properties were already located in the service area. The Sanitary District does fully support these additions.

1. Call to Order:

The meeting was called to order at 6:01 P.M. by Chairman, Brian Noe. The Pledge of Allegiance to the flag was given.

2. Roll Call:

Chairman Brian Noe, Supervisors, Allen Knurr and David Friess, Treasurer Paula Beulen, Clerk Jessica Hargrave and Attorney, Karen Marone.

3. Statement of Public Notice:

Notice of this meeting was posted at the Omro Town Hall and the Town website. The Omro Herald and Oshkosh Northwestern were notified via email.

4. Public Input:

- None

5. Community Policing Discussion:

- None

6. Approve CSML LBF Investments LLC, 3006 County Rd F, parcel number 016-0687.

- **MOTION:** Supervisor, David Friess moved to approve the CSM for LBF Investments LLC, 3006 County Rd F, parcel number 016-0687 with payment in lieu for parkland and rezoning in the future. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

7. Approve CSM: David Schultz for David Stubbs, 5256 Leonard Point Road, parcel number 016-0348.

- **MOTION:** Supervisor, Allen Knurr moved to approve the CSM for David Schultz for David Stubbs 5256 Leonard Point Rd, parcel number 016-0348 and because of the trail easement there will be no payment in lieu required. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

8. Approve addition of property to Sanitary District:

- **MOTION:** Supervisor, David Friess moved to approve the addition of the following properties to the Sanitary District, parcel number 016-30706 owned by Donald and Beth Aubrey located on Springbrook road and parcel number 016-0348 owned by David and Viola Schultz located on 5256 Leonard Point Rd. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

9. Approval of Minutes for August 28, 2017.

- Add Builders Name for Gallery Homes.
- **MOTION:** Supervisor, Allen Knurr moved to approve the minutes for August 28, 2017. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

10. Treasurer's Report:

- **MOTION:** Supervisor, David Friess moved to approve the Treasurer's report. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

11. Payment of Invoices:

- **MOTION:** Supervisor, Allen Knurr moved to approve the payment of invoices in the amount of \$26,569.06. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

12. Upcoming Workshops and meetings – authorization to attend.

- None

13. Continued discussion on how to proceed in resolving drainage plan grading conflict with Barony Subdivision Lot 1, and surrounding properties.

- Chairman, Brian Noe wasn't able to get a hold of the property owners. After discussion the board has decided to let it go until it becomes an issue because at this point there isn't an issue with drainage.

14. Continued review first draft of proposed 2018 meeting calendar.

- Tom Tuschl will be making the changes we discussed last month. The October Plan Commission meeting will be moving from October 4th to the 11th and he will be adding the Parks and Recreation Meeting to the last Wednesday of the month.
- Supervisor, Allen Knurr had some changes but we will review again next month.

15. Approve Road Maintenance Agreement with Winnebago County Highway Department.

- **MOTION:** Supervisor, Allen Knurr moved to approve the Road Maintenance Agreement with Winnebago County Highway Department for 2018. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

16. Review proposals for property insurance coverage for 2018.

- Moved to Next Month

17. Discuss recent fire district meeting.

- A great deal of time was spent on going through the insurance coverage. It seemed like a very comprehensive policy. Insurance prices are going up but since everyone is a volunteer it makes sense spend the money to make sure they are covered.
- Budget was discussed, some small increases.
- Retirement Match is potentially going to increase or double depending on the state budget.
- First Responders are still needed.

18. Reports:

Road Supervisor:

- Pulverizing of roads has been done at Cliff West, Sand Pit Lane and Krings Road and paving will be done soon.
- Culvert will be replaced at Lansing High Point. This expense will be handled by the road Association.
- Omro Town Hall parking lot will be patched.

Clerk:

- None

Plan Commission:

- Sandhill Farms – Discussions on the design for Hayfield Drive and Press Line Lane. Davel will be doing the design. Davel will get all items to Strand to review. Extension may be needed.
- Plan Commission passed a motion to change Hayfield Drive to a tier 3 instead of a tier 2.
 - a. Ordinance Change notice will be needed.
- Road Classification – All of the roads in Sandhill Farms are classified as minor roads. At some point there may be changes to Hayfield to a collector road and possibly Marquardt as well.
- Parks and Recreation – Prisoners will begin working on the trails.
- The Town is looking to amend the Ordinance for the 50ft. setback for 400 ft. south of Leonard Point Rd to a 30 ft. setback.

Town Attorney:

- None

Town Supervisor:

- None

Town Chairman:

- None

19. Items to be placed on next meeting agenda.

- Developers Agreement and the possibly of us paving instead of the Developer.

20. Budget Workshop

- Discussion regarding the 2018 Budget.

21. Adjourn:

- **MOTION:** Supervisor, David Friess moved to adjourn at 8:22 p.m. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

Approved: _____, 2017.

Jessica Hargrave, Clerk
Town of Omro