



## MINUTES OF MONTHLY MEETING OMRO TOWN BOARD OF SUPERVISORS

October 16, 2017

### **Public Hearing on the 2018 Budget was called to order at 6:00 p.m. by Chairman, Brian Noe.**

- Chairman, Brian Noe discussed our road projects and highlighted some key errors of the budget. There was money set aside in the budget to fix the roof at the Town Hall.
- Tom Tuschl asked about the town valuation and Chairman, Brian Noe confirmed that it has gone up. At this time we don't have the mil rate but can share at a future meeting.
- Tom Tuschl also asked about the Parks and Recreation budget amount they had requested and Chairman, Brian Noe confirmed the Parks and Recreation budget was approved and increased slightly.
- Chairman, Brian Noe also discussed that we did apply for the Storm Water grant and are ranked 3<sup>rd</sup> in the state so hopefully we will receive that grant.
- Public Hearing was closed at 6:11 p.m.

### **Meeting of Electors began at 6:11 p.m. to approve the levy limit.**

- **MOTION:** Doug Gunz moved to approve the maximum levy limit of \$370,837 for 2018. Margaret Krause seconded the motion. Motion carried.

#### **1. Call to Order:**

The meeting was called to order at 6:15 P.M. by Chairman, Brian Noe. The Pledge of Allegiance to the flag was given.

#### **2. Roll Call:**

Chairman Brian Noe, Supervisors, Allen Knurr and David Friess, Treasurer Paula Beulen, Clerk Jessica Hargrave and Attorney, Karen Marone.

#### **3. Statement of Public Notice:**

Notice of this meeting was posted at the Omro Town Hall and the Town website. The Omro Herald and Oshkosh Northwestern were notified via email.

#### **4. Public Input:**

- Doug Gunz, 5103 9<sup>th</sup> Street Rd, Oshkosh WI - gave an update on a few road projects. Cliff West is paved and finished. Sand Pit Lane is done and looks nice. Lansing High had a new culvert put in a looked great. Knot Road sign is gone.

#### **5. Community Policing Discussion:**

- None

#### **6. Approve Zoning Change LBF Investments LLC, 3006 County Rd F, parcel number 016-0687 R-1 and A-2 to A-2.**

- **MOTION:** Supervisor, David Friess moved to approve zoning change from R-1 and A-2 to A2 for parcel number 016-0687 with the findings of A-2 is compatible with the surrounding zoning which is predominantly A-2 with a smattering of R-1 and B-2. This zoning is consistent with the Future Land Use Plan map of the Town of Omro Comprehensive Plan. This zoning change could have and should have occurred as part of the Dual Zoning Elimination Project. Supervisor, Allen

Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

**7. Approve CSM: Don and Ruth Weber, 3378 Cty Rd FF, Parcel numbers 016-0395-02, 016-0395-03 and 016-0395-06.**

- Tom Tuschl added that if this is approved the Town Board would be approving a non-conforming parcel but it would take 3 non-conforming parcels and make it 1 non-conforming parcel.
- **MOTION:** Supervisor, Allen Knurr moved to approve the CSM for Don and Ruth Weber, 3378 Cty Rd FF, Parcel numbers 016-0395-02, 016-0395-03 and 016-0395-06. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

**8. Discussion on Sand Hill Farms Preliminary plat application and take any required action to approve or deny unless a request for extension is received:**

- As of the beginning of the Board Meeting there was not an extension requested. Since this item is not ready for approval the Town Board decided that they would need to deny unless an extension is received.
- **MOTION:** Supervisor, Allen Knurr moved denial of the Sand Hill Farms Preliminary plat application unless an extension is received. Supervisor, David Friess seconded the motion.
  - Supervisor, Allen Knurr withdrew is motion. Supervisor, David Friess withdrew is second.
- **MOTION:** Supervisor, Allen Knurr moved to approve the motion to deny the Sand Hill Farms Preliminary plan application unless we receive a request for extension in which we will honor up to the January board meeting. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

**9. Approval of Minutes for September 18, 2017.**

- Line item #8 should be fixed with the correct motion. It states David Friess twice.
- **MOTION:** Supervisor, David Friess moved to approve the minutes for September 18, 2017. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

**10. Treasurer's Report:**

- **MOTION:** Supervisor, David Friess moved to approve the Treasurer's report. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

**11. Payment of Invoices:**

- **MOTION:** Supervisor, Allen Knurr moved to approve the payment of invoices in the amount of \$59,595.91. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

**12. Upcoming Workshops and meetings – authorization to attend.**

- None

**13. Approve joint powers agreement with Winnebago County Sherriff's Department.**

- **MOTION:** Supervisor, Allen Knurr moved to approve the joint powers agreement with Winnebago County Sherriff's Department. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

**14. Approve proposed 2018 meeting calendar.**

- March, April and May Town Board Meetings were moved to the 2<sup>nd</sup> Monday of the Month.

- **MOTION:** Supervisor, David Friess moved to approve the meeting calendar for 2018 for the Town of Omro with the changes listed above. Supervisor, Allen Knurr seconded the motion.  
Ayes – 3, Nays – 0, Motion carried

**15. Review proposals for property insurance coverage for 2018.**

- We received the proposal from the State as well as Rural Mutual. This is the last year the state will have this coverage available. Rural gave us a slightly higher premium for property insurance than the state but lowered our overall bill with them.
- **MOTION:** Supervisor, David Friess moved to approve discontinue coverage with the state of Wisconsin and move our property insurance to Rural Mutual Insurance for 2017/2018. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

**16. Approve construction of sledding hill in Schnyder/Wendt Park.**

- County will be there and would be able to take the dozer to push everything in a pile. Chairman, Noe will coordinate with the County to ensure they know what they all need to do. Seeding will be done in the May or Early June. If more dirt is needed we will see if we have any from a road project. We aren't creating any additional liabilities for the Town with the sledding hill.
- **MOTION:** Supervisor, Allen Knurr moved to approve the construction of the sledding hill in Schnyder/Wendt Park. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

**17. Update 5-year road improvement plan.**

- The plan was last updated in 2015. We have stayed pretty on track with what we have planned for 2016 and 2017. If we want to put in for a grant it typically needs to be for hot mix. We went through options for the TRIP grant. Since we already have received TRIP money very recently Chairman, Noe doesn't want to count on getting it again. The board will update the 5-year plan after the 2018 road inspection in the spring when it is fresh in everyone's minds.

**18. Authorize making application for TRIP grant.**

- **MOTION:** Supervisor, Allen Knurr moved to authorize making for application for TRIP grant for Sand Pit Rd from E to 9<sup>th</sup>. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

**19. Reports:**

**Road Supervisor:**

- Paving on Cliff West and Sand Pit Lane is complete.
- Culvert at Lansing High Point is complete. We are working on culverts and ditch clean-ups.
- Road projects are winding down for the year.
- Tree Trimming on 9<sup>th</sup> Street – it is about half way done.
- Snowplowing – Krings Road is now gravel. Chairman, Noe will see if Potratz will do it rather than having the County.

**Clerk:**

- None

**Plan Commission:**

- Written Report states that a variance is the best way to go with on the Hitchcock property off of Leonard Point Road off of Hayfield. Plan Commission thought a variance was more economical than amending two ordinances. Attorney, Karen Marone will look into what would be the best option for the Town.

- Kienast (Excel Properties) project has already signed a pre-developers agreement which will cover additional fees.
- The trails are completed and now they are working on the existing trail.
- A property owner wanted to name the driveway. The property owner had a fire and the firefighters weren't able to find his house. The County said no to naming driveway.
- The report to the board will continue to have a lot of details so we are able to reference them when needed.

**Town Attorney:**

- The Town of Wolf River has been going through the process of allowing UTVs and ATVs. They have created an ordinance that is good for 1 year to see how it goes. We could look at their ordinance if we wanted to proceed. At this time the Town of Omro will not be going down the road of allowing this at this time.

**Town Supervisor:**

- Supervisor, Allen Knurr stated that Russell Volt did a good job mowing on Harrison.

**Town Chairman:**

- Storm water Grant – we are in the running to get this.
- Recycling Grant - this is complete and we should get a similar amount as last year.

**20. Continuation of Budget Workshop required.**

- None

**21. Adoption of proposed 2018 budget.**

- **MOTION:** Supervisor, Allen Knurr moved to adopt the proposed 2018 budget summary. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

**22. Items to be placed on next meeting agenda.**

- Amendment to access ordinance.
- Hwy 21 - the house still hasn't been tore down – a letter will be sent.

**23. Adjourn:**

- **MOTION:** Supervisor, David Friess moved to adjourn at 7:42 p.m. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

Approved: November 20, 2017.

Jessica Hargrave, Clerk  
Town of Omro