



MINUTES OF MONTHLY MEETING OMRO TOWN BOARD OF SUPERVISORS

May 20, 2019

1. Call to Order:

The meeting was called to order at 6:00 P.M. by Chairman, Brian Noe. The Pledge of Allegiance to the flag was given.

2. Roll Call:

Chairman Brian Noe, Supervisors, Mark Krings and David Friess, Clerk Paula Beulen, Treasurer Beth Jackson and Attorney, Karen Marone were present.

3. Statement of Public Notice:

Notice of this meeting was posted at the Omro Town Hall and the Town website. The Omro Herald and Oshkosh Northwestern were notified via email.

4. Public Input:

- Barb Meyers, 9th Street Rd, wanted to thank Chairman Brian Noe for taking care of the culvert at the Schnyder Wendt park.

5. Community Policing Discussion:

- None.

6. Approve zoning changed: Village Life LLC, Agent, Brian Pizon, east of 5965 State Road 21, parcel number 016-0414-01-01. Agent is seeking change from B-2, R-1 and A-2 to A-2 to remove multiple zoning.

- The Planning Commission Chair stated that no one spoke out opposed to the change.
- The Planning Commission recommends approval.
- **MOTION:** Supervisor David Friess moved to approve the zoning change for Village Life LLC, Agent, Brian Pizon, east of 5965 State Road 21, parcel number 016-0414-01-01 from B-2, R-1 and A-2 to A-2 with the PC findings that the change is consistent with the Town land use map and will clear up dual zoning. Supervisor Mark Krings seconded the motion.

Ayes – 3, Nays – 0, Motion carried

7. Consider request to grant variance to Chapter 7:51(5) of the Town's Land Division states: "Normal depth should not exceed 2.5 times the width" for proposed CSM to divide tax parcel 016-0819, located at 5094 State Road 91 in the Town of Omro.

- After a lengthy discussion the Town has determined this does not warrant a public hearing. This will save the Town a lot of expense.
- The Planning Commission took a look at this request and the consensus was they would be comfortable with the Town granting this request.
- The property owner wants to sell off the buildings from the farmland and the request is due to the hardship of lack of an additional driveway on 91.
- **MOTION:** Chairman Brian Noe moved to grant the variance request to exceed the 2.5 times the width based on the fact they have limited road access. Supervisor, Mark Krings seconded the motion.

Ayes – 3, Nays – 0, Motion carried

8. Discuss actions to be taken with concrete placed in right-of-way in violation with Town Ordinance prohibiting concrete in town right-of-way.

- Chairman Noe stated the Town can send notices or have the County remove. The owner will be given 30 day notice to remove concrete.

9. Discuss action to be taken to require drainage plan to be followed in Ormand Beach subdivision where Town surveyor has identified problems requiring corrective action.

- Supervisor, David Friess took a look at lot 4 in Ormand Beach and he does not believe there is an issue for drainage at the back of lot 4.
- Lot 3 owners say that the houses in Ormand Beach are stepped to allow for flow of water, and the covenant states that there should be nothing in the 25 foot easement restricting the flow of water.
- The surveyor states that the back of lot 4 behind the burm is one foot too high according to drainage plan.
- Chairman Noe will send notice to the owner of lot 4 with a copy of the ordinance to adjust the drainage.

10. Discuss action to be taken related to damaged caused to Broderick Road attributed to detour route using this road without town authorization.

- Chairman Noe has talked to the City of Omro about using Broderick as a detour without the Town's permission. Chairman Noe would like to send the City of Omro the bill to fix the road if they won't move the detour sign. If the City will not cooperate with us, the Town will have barricades put up in the next week.

11. Adopt ordinance regulating commercial building and requiring the permitting and inspection of commercial construction and electrical.

- The electrical rules do not go into effect until January 2020.
- **MOTION:** Supervisor, David Friess moved to adopt ordinance 01-0519 which will go into effect on May 31, 2019 and 02-0519 which will go into effect on December 31, 2019. Supervisor, Mark Krings seconded the motion.

Ayes – 3, Nays – 0, Motion carried

12. Continued discussion of update of Town Five Year Transportation Plan.

- See agenda item number 14.

13. Continued discussion on plans to implement posting of fire/house numbers throughout the town.

- Chairman Noe received a response from the state is not very helpful.
- Chairman Noe requested a copy of the levy limit worksheet to talk to refer to when talking to the state.

14. Discuss and identify nuisance properties to be referred for enforcement of town ordinance and state statute violations.

- Hatopp property – County zoning violation.
- Wahl property – County zoning violation.
- 21 & Sandpit – Auto dealership owner in jail, working on clearing it up per conversation with Chairman Noe.

15. Review Annual road inspection and discuss proposed road maintenance projects for the year.

- The Town's road budget will not cover even half of the road maintenance on the County's road report.
- The County will start working on culverts, mill & fill and crack seal on 9th Street.
- The Town will re-evaluate after culverts, mill & fill and then see what we have left.

- Shoulder work on Leonards Point Road.
- The Town plans on applying for grant money for Springbrook Rd for 2020.

16. Discussion on recent Annual County Recycling meeting.

- Chairman Noe and Supervisor Krings attended.
- Excess revenue down, perhaps due to private haulers.

17. Approval of Intergovernmental agreement to satisfy eligibility for Recycling Consolidation Grant for Calendar Year 2020.

- **MOTION:** Supervisor, David Friess moved approval of the intergovernmental agreement to satisfy for Recycling Consolidation Grant for Calendar Year 2020. Supervisor, Mark Krings seconded the motion.

Ayes – 3, Nays – 0, Motion carried

18. Response to Winnebago County Solid Waste & Recycling on how to distribute recycling rebate funds.

- **MOTION:** Supervisor, David Friess moved approval to distribute recycling rebate to Winnebago County. Supervisor, Mark Krings seconded the motion.

Ayes – 3, Nays – 0, Motion carried

19. Approve operator license for Jordan Polansky.

- **MOTION:** Supervisor, David Friess moved approval for an operator license for Jordan Polansky. Supervisor, Mark Krings seconded the motion.

Ayes – 3, Nays – 0, Motion carried

20. Approval of Minutes: April 15th, 2019:

- **Motion:** Supervisor, David Friess approved the minutes from April 15th, 2019. Supervisor, Mark Krings seconded the motion.

Ayes – 3, Nays – 0, Motion carried

21. Treasurer’s Report:

- Treasurer, Beth Jackson researched the option of accepting electronic payments. There is not much of a request for this so the board decided to hold off on accepting electronic payments for now.
- **MOTION:** Supervisor, David Friess moved to approve the Treasurer’s report. Supervisor, Mark Krings seconded the motion.

Ayes – 3, Nays – 0, Motion carried

22. Payment of Invoices:

- **Motion:** Supervisor, David Friess moved to approve the payment of invoices in the amount of \$29,492.66. Supervisor, Mark Krings seconded the motion.

Ayes – 3, Nays – 0, Motion carried

23. Upcoming Workshops and Meetings – authorization to attend.

- PC conference – this is in July in Whitewater
- PC meeting will be moved due to Unit meeting

24. Reports:

Road Supervisor:

- None

Clerk:

- None

Plan Commission:

- May was the first meeting of the new administration. Brian Noe is serving as Vice-Chair, Cheryl

Gardner is recording secretary.

- The bi-annual comprehensive plan will be tabled until next year.
- Each PC member will review the PC manual.
- Rich Kern will step down from the Parks & Rec committee. The Parks & Rec committee will work on staffing.

Town Attorney:

- Town lawyers conference in August

Town Supervisor:

- None

Town Chairman:

- The Sheriff hopes to remove the no wake ordinance by the weekend.
- A Town resident has reached out to Chairman Noe to put up a no passing sign on County Rd E. The Town does not have jurisdiction to make that change.

25. Items to be placed on next meeting agenda.

- QOS is hoping to start by fall.

26. Adjourn:

- **MOTION:** Supervisor, Mark Krings moved to adjourn at 8:23 p.m. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

Approved: _____, 2019.

Paula Beulen, Clerk
Town of Omro