



## MINUTES OF MONTHLY MEETING OMRO TOWN BOARD OF SUPERVISORS

May 15, 2017

### **1. Call to Order:**

The meeting was called to order at 6:00 P.M. by Chairman, Brian Noe. The Pledge of Allegiance to the flag was given.

### **2. Roll Call:**

Chairman Brian Noe, Supervisors, Allen Knurr and David Friess, Clerk, Jessica Hargrave, Treasurer and Paula Beulen. Attorney, Karen Marone was absent.

### **3. Statement of Public Notice:**

Notice of this meeting was posted at the Omro Town Hall and the Town website. The Omro Herald and Oshkosh Northwestern were notified via email.

### **4. Public Input:**

- None

### **5. Community Policing Discussion:**

- None

### **6. Conditional Use Permit: Dan Clark, East of 3483 Heise Road, parcel Number 016-0544-03.**

#### **Applicant is seeking to build storage facilities in an A-2 district:**

- The board approved the following conditions:
  - A single access from highway E will be allowed.
  - No more than 4 rows of storage buildings per the submitted sketch and oriented in the same fashion as in the submitted sketch.
  - A Site Plan according to the Town of Omro Site Plan Ordinance will need to be approved. Special consideration needs to be given to potential flooding conditions in the area which may be exacerbated by the retention pond. Post Development Storm Water discharge does not exceed pre-development conditions.
  - All applicable Town, County and State regulations must be followed.
  - Property to be kept clean, mowed and maintained free of debris.
  - No outside storage.
  - Landscaping per Town of Omro Site Plan and County zoning ordinance.
  - This permit to be reviewed upon receipt of reasonable complaint.
  - A security gate limiting the hours of operation to 6:00 A.M. until 10:00 P.M. along with a berm with fir trees or other barrier trees along the north and west sides will be required.

- The Conditional Use Permit is for this property owner specifically and limited to his ownership.
  - A developer's agreement is required to be completed with the Town of Omro.
  - A berm on the North, West and East side to be provided.
  - Tree spacing to be less than 6 ft. on center.
  - No secondary businesses are to operate.
- **MOTION:** Supervisor, Allen Knurr moved to approve the conditional use permit for Dan Clark with the above conditions subject to the attorney finding the documentation provided acceptable. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

**7. Approval of Minutes for April 17, 2017**

- Tom Tuschl had some clarifying information for the discussion regarding the Harnitz that the clerk will fix.
- **MOTION:** Supervisor, Allen Knurr moved to approve the minutes for April 17, 2017. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

**8. Treasurer's Report:**

- **MOTION:** Supervisor, David Friess moved to approve the Treasurer's report. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

- Minckler Cemetery – The Town of Omro has had the checks for the Minckler Cemetery returned so they haven't received funds for several years. The Association is now reaching out to obtain the funds. If they are able to provide Association paperwork the Town will pay them for both 2016 and 2017.

**9. Payment of Invoices:**

- **MOTION:** Supervisor, Allen Knurr moved to approve the payment of invoices in the amount of \$33,918.65. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

**10. Upcoming Workshops and meetings – authorization to attend.**

- None

**11. Discuss plan commissions/parks committee request to regulate hunting in Priske Park.**

- The Parks and Recreation committee would like to have no hunting in both of the parks. After discussion about simply putting up a sign it was determined that more work would need to be put into making sure we have everything in place to enforce the no hunting sign. This item will go back to the Parks and Recreation committee to discuss further.

**12. Approve making application for Bridge Aid for replacement of bridge on 9<sup>th</sup> St.**

- **MOTION:** Supervisor, David Friess moved to approve the application for bridge aid for replacing the bridge on 9<sup>th</sup> St. Supervisor, Allen Knurr seconded the motion.

**13. Discuss Annual Road Check and review 2017 road work plans.**

- The Town reviewed the report from the County with road project costs. The following projects were discussed.
  - Sand Pit Rd – The Town will hold off because of projects that the Sanitary District will be doing.
  - Possible TRIP funds transfer to Cliff West and Sand Pit Lane.
  - Springbrook Rd, Krings, Wendt and Harrison will be projects that will be looked at to do this year as well.
  - Marquart Lane will be done by Sanitary District.
  - Harbor Village is on hold until the Sanitary District is complete.
  - Shoulder, potholes and other minor projects will also be done.

**14. Receipt of Annual Audit Report.**

- None

**15. Reports:**

**Road Supervisor:**

- Busy with culverts and fixing potholes.
- Paving road projects won't begin until June/July for the Town.

**Clerk:**

- Open Book – No one came.
- Solicitation Permit – The Town will not be moving forward with this at this time.
- Town Hall Refund – The Town board was ok with the clerk giving a resident a full refund because they no longer needed the hall.

**Plan Commission:**

- Tom Tuschl had a question regarding a CSM denial that the city is involved in. There will need to be further discussion with Attorney, Marone.
- Parks and Recreation
  - a. Successful rock picking project
  - b. Grass is growing that was planted
  - c. They have found some poison ivy where they want to create paths. Supervisor, Allen Knurr also brought up the point that there was some barbed wire that they may want to watch out for in Priske Park.
  - d. Schneider-Wendt still has millings. The park needs to decide what exactly they want done.

**Town Attorney:**

- None

**Town Supervisor:**

- Supervisor, David Friess brought up an issue with people dumping grass clippings in the ditch because the Town Dump doesn't have a place to take it. Chairman, Brian Noe will see what our options are besides having people go to the County Landfill.

**Town Chairman:**

- Recycling Meeting – We should receive the rebate back soon. They are making improvements on the transfer station here.
- Board of Review – Wednesday May 31<sup>st</sup> from 6 to 8.

**16. Items to be placed on next meeting agenda.**

- None

**17. Adjourn:**

- **MOTION:** Supervisor, David Friess moved to adjourn at 7:17 p.m. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

Approved: June 19, 2017.

Jessica Hargrave, Clerk  
Town of Omro