



MINUTES OF MONTHLY MEETING OMRO TOWN BOARD OF SUPERVISORS

May 14, 2018

Public Hearing – Call to Order

The public hearing was called to order at 6:00 P.M. by Chairman, Brian Noe.

- Kevin Mraz from the Algoma Sanitary District supports the addition of parcel 0160354 owned by Oat Ventures LLC and located at 4903 Leonard Point Rd to the Sanitary District.
- Chairman, Brian Noe asked if this 40 acre property will affect our cap. Kevin assured the Town that if we do come close to our cap he will adjust this property with a CSM so only the portion using the Sanitary District service will be listed.

The public hearing was closed at 6:02 P.M. by Chairman, Brian Noe.

1. Call to Order:

The meeting was called to order at 6:02 P.M. by Chairman, Brian Noe. The Pledge of Allegiance to the flag was given.

2. Roll Call:

Chairman Brian Noe, Supervisors, Allen Knurr and David Friess, Clerk Paula Beulen, Treasurer Beth Jackson, and Attorney, Karen Marone were present.

3. Statement of Public Notice:

Notice of this meeting was posted at the Omro Town Hall and the Town website. The Omro Herald and Oshkosh Northwestern were notified via email.

4. Public Input:

- Kyle Hjelmberg and Bobbi Hjelmberg at 2805 Elo Rd – after a long discussion regarding a dam that is causing water damage to the area properties Kyle would like the board to take action.
- Chairman, Brian Noe state that the Town jurisdiction only goes to the right of way of the road. The property owners may take civil action against the person building the dam, but the town does not have any reason to take action. This property does not meet the statutory definition of a natural water way that gives the Town the ability to enforce further regulations on it. If Kyle can find something that will show the town that this property meets the definition then the Town can follow the state statutes and take action.

5. Community Policing Discussion:

- None

6. Approval CSM: Adam and Nicole Pugh, 1467 and 1471 Waukau Rd, parcel numbers 016-0450 and 016-0454:

- **MOTION:** Supervisor, Allen Knurr moved to approve the CSM for Adam and Nicole Pugh, 1467 and 1471 Waukau Rd, parcel numbers 016-0450 and 016-0454. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

7. Approve CSM: Parcel 016-027503, 5702 Springbrook Rd, Penny Wilz; parcel 016-027501, 5716 Springbrook Rd, Jeffrey Bertelson & Penny Wilz; parcels 016-0283, 016-0275 and 016-0279, Marshall & Ilsley Trust Company Trustee Under Will of Andrew Wilz:

- **MOTION:** Supervisor, Allen Knurr moved to approve the CSM for parcel 016-027503, 5702 Springbrook Rd, Penny Wilz; parcel 016-027501, 5716 Springbrook Rd, Jeffrey Bertelson & Penny Wilz; parcels 016-0283, 016-0275 and 016-0279, Marshall & Ilsley Trust Company Trustee Under Will of Andrew Wilz. Attorney, Marone will look over the access document regarding the easement from the property owners Attorney and it should be filed with this CSM. This will be a permanent easement and any future development costs will be incurred by the home owners. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

8 & 9. Approve Zoning Change: Springbrook Sportsmans Club, 5923 Springbrook Rd, parcel number 016-0289 A-2 and R-1 to A-2 and parcel number 016-0288-01 B-2 to A-2.

Approve Conditional Use Permit: Springbrook Sportsmans Club, 5923 Springbrook Rd, parcel numbers 016-0288-01, 016-0288, 016-0289, 016-0293. Owner wants to move trap houses, improve trap lanes and deal with drainage.

- **Motion:** Supervisor, David Friess moved to approve the zoning change of parcel 016-0289 from A-2 and R-1 to A-2 and parcel 016-0288-01 B-2 to A-2 with the following findings: 1) zoning being consistent with future land use 2) consistent with existing zoning in the area. 3) part of this rezoning could have been taken care of with the Dual Zoning Elimination Project. Supervisor, David Friess moved to approve the conditional use permit on parcel 016-0288-01, 016-0288, 016-0289, 016-0293 with the following conditions: 1) adhere to all applicable regulations 2) any work outside of this application may trigger a site plan review as well as storm water and erosion control ordinance 3) any significant change of lighting will trigger a review 4) permit will be reviewed on change and general purpose. As well as with the following findings: 1) the Sportsmans Club has been a good neighbor 2) its practices have been good 3) no one spoke against them. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

10. Approval of Final Plat: Sandhill Farms 2, west of the northern section of Marquart Lane, Parcel Numbers 016-0316, 016-0351-01-03 and 016-0352-01.

- **Motion:** Supervisor, Allen Knurr moved approval of the final plat of Sandhill Farms 2, west of the northern section of Marquart Lane, parcel numbers 016-0316, 016-0351-01-03, and 016-0352-01. Supervisor, David Friess seconded the motion.
- **Motion:** Supervisor, Allen Knurr moved the following condition on the approval of the final plat that the board meeting items 10 & 11 on the May 14, 2018 agenda must be completed to the Boards satisfaction. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

11. Consider request to waive requirement for placement of monumentation prior to final plat submission for Sand Hill Farms phase 2.

- Attorney Marone will be in touch with Sandhill Farms Attorney

12. Approve Developers Agreement for Sandhill Farms 2.

- Not ready

13 & 14. Approve Bartenders/Operators License for Gary Witzke and Mark Miller

- **Motion:** Supervisor, Allen Knurr moved to approve the operators license for Gary Witzke and Mark Miller. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

15. Continued discussion on proposed drainage plan for Lim Property at 4501 Sand Pit Road.

- Nothing

16. Discuss what can be done to address truck traffic on Broderick Road.

- Posted with weight limit on North end of the road. The Town will need to post both ends of the road with weight limits if we feel necessary. The Town will need to create an ordinance to make this change. This item will be put on the next meeting agenda to approve the ordinance.

17. Discuss process to be used to begin creation of municipal code.

- The Town will look at layouts of other Town codes for ideas. The plan will be to create a municipal ordinance saying the others are still valid and still in effect and do a few at a time.

18. Review and discussion of Annual Road Check and plans for work to be done this year.

- The County did not give any pricing on the Road check report. Chairman, Brian Noe will get prices for Sand Pit Road North of 21 and South of 21, Marquart Ln, 9th St and Bradley Road. Chairman, Brian Noe will ask the County to start on Scott St, Wendt Rd, Rivermoor Rd, Keaton Ct, Nathan Ct, Ormand Beach and Swallow Banks.

19. Receipt of Audit Committee Report

- The Board received the audit report.

20. Approval of Minutes: April 9th, 2018.

- **Motion:** Supervisor, Allen Knurr approved the minutes from April 9th, 2018. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

21. Treasurer's Report:

- **MOTION:** Supervisor, David Friess moved to approve the Treasurer's report. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

22. Payment of Invoices:

- **Motion:** Supervisor, Allen Knurr moved to approve the payment of invoices in the amount of \$36,467.93. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

23. Upcoming Workshops and Meetings – authorization to attend.

- Fire District Meeting and BOR

24. Reports:

Road Supervisor:

- Chairman Noe stated the rain was causing drainage issues.

Clerk:

- History Books

Plan Commission:

- PC Chairman Tuschl provided a CD to all board members with all ordinances he has on file.
- Weapons ordinance 102 should still be in effect if there were no later ordinances put in place.
- PC Chairman Tuschl stated the County hearing is May 29th, 2018.
- PC Chairman Tuschl may need someone to take notes for the Planning Commission meeting if there is a meeting.

Town Attorney:

- None

Town Supervisor:

- Supervisor, David Friess received a call from Barb Croisant complaining about chickens, mosquitoes and tall grass.
- Supervisor, David Friess asked if the Town ever posts no wake zones when the water is high.

Chairman, Brian Noe said the Town would have to pass an ordinance to enforce that.

- Supervisor, Allen Knurr received a call from Kyle Hjelmberg regarding his drainage issues.

Town Chairman:

- Recycling meeting held – the Town will receive a recycling rebate again this year.
- The Town received a thank you letter from the Omro Area Development Committee

25. Items to be placed on next meeting agenda.

- None

26. Adjourn:

- **MOTION:** Supervisor, David Friess moved to adjourn at 7:49 p.m. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

Approved: _____, 2018.

Paula Beulen, Clerk
Town of Omro

DRAFT