



MINUTES OF MONTHLY MEETING OMRO TOWN BOARD OF SUPERVISORS

June 20, 2016

1. Call to Order:

The meeting was called to order at 6:21 P.M. by Chairman, Brian Noe. The Pledge of Allegiance to the flag was given.

2. Roll Call:

Chairman Brian Noe, Supervisors, Allen Knurr and Charles Whittaker, Clerk, Jessica Hargrave, Treasurer, Paula Beulen and Attorney Marone were present.

3. Statement of Public Notice:

Notice of this meeting was posted at the Omro Town Hall and the Town website. The Omro Herald and Oshkosh Northwestern were notified via email.

4. Public Input:

➤ None

5. Community Policing Discussion:

- Deputy Nathan Dom was present and wanted to introduce himself and address any concerns people may have.
- Bob Schaffer brought up an issue that ATVs are being ran on a private rd. The police don't have the ability to do anything if they are allowed to be there. The only issue would be if they were trespassing.
- Tom Tuschl brought up ATVs running in the park. Once the signs are up that there is no ATVs allowed the police will be able to do something about it.

6. Approval of Minutes:

- **MOTION:** Supervisor, Charles Whittaker moved to approve the May 16th, 2016 Minutes. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

7. Treasurer's Report:

- **MOTION:** Supervisor, Charles Whittaker moved to approve the Treasurer's Report. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

8. Payment of Invoices:

- **MOTION:** Supervisor, Allen Knurr moved to approve payment of the invoices totaling \$24,842.93. Supervisor, Charles Whittaker seconded the motion.

Ayes – 3, Nays – 0, Motion carried

9. Upcoming workshops:

None

10. Accept resignation letter from supervisor Charles Whittaker effective June 30, 2016 due to moving out of the Town of Omro.

- **MOTION:** Supervisor, Allen Knurr moved to approved the resignation of Charles Whittaker. Chairman, Brian Noe seconded the motion.

Ayes – 2, Nays – 0, Motion carried

11. Discuss process to be used to fill the open supervisor position:

- Chairman, Brian Noe will approach some people that they have in mind for the position. If anyone else knows of someone they should let the board know. The new supervisor will be approved at the next board meeting.

12. Approval of annual WDNR recycling consolidation grant 2017 cooperative agreement.

- **MOTION:** Supervisor, Allen Knurr, moved to approve the WDNR recycling consolidation grant for 2017. Supervisor, Charles Whittaker seconded the motion.

Ayes – 3, Nays – 0, Motion carried

13. Approve adoption of updated land division ordinance:

- **MOTION:** Supervisor, Charles Whittaker, moved to approve the land division ordinance. Supervisor, Allen Knurr seconded the motion.
- **MOTION:** Supervisor, Allen Knurr, withdrew his second motion and Supervisor, Charles Whittaker withdrew his original motion as well.
- **MOTION:** Supervisor, Charles Whittaker, moved to approve the resolution 2016-01 of land division ordinance. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

14. Continued discussion of improvement to refuse and recycling center:

Jeff Meyers brought his recommendations for what he thought the recycling center would need as far as new bins. The discussion of what lanes are needed at the town dump was also brought up and Jeff gave his recommendations and what he would like to see. A gate was also brought up by Jeff to keep

people from bringing items that can't be brought to the center during after-hours. There was then a discussion on security cameras so we can see who is bringing in the items.

Clerk, Jessica Hargrave will update website with a link for the county website and recycling items.

15. Approve bartender licenses and liquor licenses for:

a. Liquor License:

- i. Franks Place
- ii. Springbrook Tavern
- iii. Fox Valley Huntsman and Fisherman Club
- iv. Springbrook Sportman's Club

b. Bartender Licenses:

- i. Mark Miller
- ii. Dustie Roth
- iii. Steven Markech

- **MOTION:** Supervisor, Charles Whittaker, moved to approve the bartender licenses for Mark Miller, Dustie Roth and Steven Markech. He also moved to approve the liquor license for Frank's Place, Springbrook Tavern, Fox Valley Huntsman and Fisherman Club and Springbrook Sportman's Club. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

16. Request to install a stop sign or yield sign at Alida and Ciscel:

There was discussion on what would be more effective a stop or yield sign. The county and the sheriff's office will be brought into the discussion to determine what their recommendation would be.

17. Approve appointments of replacement members to audit committee:

Currently Jamie White is the only available audit member. Tom Tuschl and Barb Meyers offered their time as well to conduct the audit.

- **MOTION:** Supervisor, Charles Whittaker, moved to approve Tom Tuschl and Barb Meyers as audit committee members. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

18. Authorize Friends of The Park to clean paths already established by ATV's in P里斯 Park:

There were concerns by Chariman, Brian Noe that there would be liability on the Town for having the Friends of the Parks cleaning the paths if they were to get hurt in the process.

- **MOTION:** Supervisor, Allen Knurr, moved to approve the Friends of the Park to clean the paths based on the discussion Attorney, Karen Marone has. Supervisor, Charles Whittaker seconded the motion.

Ayes – 3, Nays – 0, Motion carried

19. Discuss potential to mow path from Fenceline Drive to west edge of Park woods in Priske Park:

Wheat will be cut in mid-July so that will take care of the mowing.

20. Discuss posting of park to prohibit motorized vehicles:

Tom Tuschl advised that there would be a need for 3 postings needed and it would be for all motorized vehicles.

- **MOTION:** Supervisor, Charles Whittaker, moved to approve the posting of no motorized vehicles in Priske Park. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

21. Update on action taken on nuisance property located at 5636 Reighmoor Road.

The vehicle is still located in the yard and the grass hasn't been mowed. Attorney, Karen Marone will be sending a letter that the items need to be taken care of by July 4th.

22. Reports:

Road Supervisor:

- a. Doug Gunz stated that Leonard Point Rd has been started and the extra black dirt was taken to the town's refuse and recycling center. Some culverts have been taken care of as well so far. Received a call from a resident on East Reighmoor about a drainage pipe that was located under the house and he was planning on tearing down the house and building a new house. He advised the resident to speak to Marty Johnson and the private rd committee regarding new culverts.

Clerk:

- b. None

Parks Committee:

- c. They will be taking a scheduling and pricing to the plan commission for Priske Park and then it will brought to the next Town Board Meeting.

Plan Commission Chair:

- d. Barb Stanek resigned but Tom hasn't been given an official letter yet.
- e. Tom apologized for a centering issue on the comprehensive plan.
- f. There was a discussion on the Kienast property at the end of Valley Heights at the last plan commission and he has been open on where the town is with that. Chairman, Brian Noe will be looking into the gate that is located at Valley Heights.
- g. Chairman, Brian Noe and Tom Tuschl will discuss the printing of land division ordinance.

Town Attorney:

- h. Marone brought up the Conditional Use permit that was used at another municipality that a property can only be used for a certain purpose.

Town Supervisor:

- i. Supervisor, Charles Whittaker thanked everyone for his time with the Town.

Town Chairman:

- j. none

23. Communications:

- a. July 14th will be the Unit Meeting at 6:00 p.m. at the Town of Omro. Clerk, Jessica Hargrave will work on coordinating food. Chairman, Brian Noe will ask Frank at the Town of Black Wolf what the topic is and how many people to expect.
- b. Residents of Ginnow rd wanted signs due to the detours that it was for local traffic only. It is a DOT project so we won't be getting involved. There was contact on the note to let them know the Town's decision.
- c. There was a letter regarding culvert aid but we won't be applying for that.
- d. We received a recycling grant.
- e. Chairman, Brian Noe had a discussion with the residents of Harbor Village regarding the Boulevard. We will not be doing maintenance for them for their Boulevard. They also asked about the road. We will be looking at the road once we have the other projects complete.
- f. Another letter was received about Young Rd and Cleve and Chairman will be responding.
- g. No one came to the Board of Review or Open Book. We have seen an increase in real estate and 16 new homes last year.

24. Town Hall Maintenance Needs:

- h. The Charter email solution is giving a message that inboxes are almost full. The treasurer and clerk are working with Chris Johnson to come up with a solution.

25. Items to be placed on next meeting agenda:

- a. none at this time.

26. Adjourn:

- **MOTION:** Supervisor, Charles Whittaker moved to adjourn at 7:45 p.m. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

Approved: _____, 2016.

Jessica Hargrave, Clerk
Town of Omro