



MINUTES OF MONTHLY MEETING OMRO TOWN BOARD OF SUPERVISORS

June 19, 2017

1. Call to Order:

The meeting was called to order at 6:00 P.M. by Chairman, Brian Noe. The Pledge of Allegiance to the flag was given.

2. Roll Call:

Chairman Brian Noe, Supervisors, Allen Knurr and David Friess, Treasurer Paula Beulen and Attorney, Karen Marone. Clerk, Jessica Hargrave was absent.

3. Statement of Public Notice:

Notice of this meeting was posted at the Omro Town Hall and the Town website. The Omro Herald and Oshkosh Northwestern were notified via email.

4. Public Input:

- Therea Walotka – 3205 County Rd FF Omro WI, she was wondering if she was supposed to have a fire number at her home. The town doesn't have fire numbers at this time but it is recommended to put something out on the mailbox with the house number.

5. Community Policing Discussion:

- Nathan Olig came to the meeting and had no concerns to discuss at this time.

6. Approval of Minutes for May 15, 2017

- **MOTION:** Supervisor, Allen Knurr moved to approve the minutes for May 15, 2017. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

7. Discussion on Minckler Cemetery

- Jeanie Reynolds – 229 Bacon Ave Oshkosh WI– has been mowing the cemetery along with Theresa Walotka. They are both worried that the Association is no longer valid and the cemetery won't be taken care.
- The Town was sent a letter from the Association stating there was meeting a held where 24 people attended and the new board members were voted in.
- If the Association does dissolve the town would end up taking over to maintain it but getting records from the Association could be difficult.

8. Approve bartender licenses and liquor/beer licenses for:

- Liquor/Beer License:
 - Frank's Place
 - Springbrook Tavern
 - Fox Valley Huntsmen and Fishermen Club

- Springbrook Sportsman’s Club
- Bartender Licenses
 - Jordan Polansky
 - Steven Markech
- **MOTION:** Supervisor, Allen Knurr moved to approve all of the above licenses subject to all record checks coming back positive and Springbrook Tavern being held on bringing the Tiki area into compliance. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

9. Treasurer’s Report:

- **MOTION:** Supervisor, David Friess moved to approve the Treasurer’s report. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

10. Payment of Invoices:

- The private road of Reighmoor Road is asking the Town of Omro to sign some road work quotes as well as releasing partial payment. The Town is able to send a letter stating the funds are available but the Town won’t be signing the contract for the road work.
- **MOTION:** Supervisor, David Friess moved to approve the partial payment of \$15,000.00 as well as a letter to Midstate Asphalt indicating the funds are available to complete the work needed. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried
- **MOTION:** Supervisor, Allen Knurr moved to approve the payment of invoices in the amount of \$37,301.85. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

11. Upcoming Workshops and meetings – authorization to attend.

- None

12. Approve WDNR Recycling Consolidation Grant 2018 Agreement

- **MOTION:** Supervisor, David Friess moved to approve the Grant agreement. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

13. Award Hot Mix Asphalt bid for TRIP paving projects

- The Town received a bid from Northeast Asphalt which was 37.95 per ton and 39.90 per ton.
 - **MOTION:** Supervisor, Allen Knurr moved to approve the Award of the Hot Mix Asphalt bid to Northeast Asphalt. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

14. Discuss how to proceed in getting repairs to Springbrook Bridge Completed.

- Winnebago County won’t do the bridge repairs. Some options are to create an RFP or get some estimates on what it will cost. The bridge needs concrete repair and the board would like to address it before it gets worse. Chairman, Brian Noe will send the bridge report to

some companies to see costs.

- 9th Street Bridge was also discussed. The County suggests waiting until it gets worse to get county and federal funding. We need a lower score to get more federal money for repairs. There is a crack that the board would like to see repaired in the meantime.

15. Discuss August board meeting date

- **MOTION:** Supervisor, David Friess moved to approve the August board meeting date as August 28, 2017. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

16. Receipt of Annual Audit Report.

- Chairman, Brian Noe received the completed audit report from the audit committee. Copies were given to the board members. Recommendations were given from the committee as well.

17. Reports:

Road Supervisor:

- Harbor Village Culvert is complete and 6 other culverts going in.
- 9th Street had a ditch cleaned out.
- Marquardt and Sand Pit had a drainage issues
- Reighmoor Rd – Neighbor’s culvert caving issues which is causing drainage issues.
- Harbor Village – Sanitary District is doing work.

Clerk:

- Absent – private roads item is discussed above under invoices.

Plan Commission:

- Plan Commission has had some light agendas the last few months so they have been able to do some team building which has been nice.
- Farmland Preservation – There has been a lot of meetings but not a lot has been changing. They are currently working on a plan that they think DATCP will approve.
- Parks and Recreation – Unable to meet in June. They are looking to get a NPRA membership out of the Town’s budget and may need further discussion at next month’s meeting.
- The training the Plan Commission members attended was worthwhile.

Town Attorney:

- None

Town Supervisor:

- None

Town Chairman:

- Request for the Town to be part of research project – Chairman, Brian Noe declined.

16. Items to be placed on next meeting agenda.

- NPRA with Parks and Recreation.

17. Adjourn:

- **MOTION:** Supervisor, David Friess moved to adjourn at 7:16 p.m. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

Approved: July 17, 2017.

Jessica Hargrave, Clerk
Town of Omro