



MINUTES OF MONTHLY MEETING OMRO TOWN BOARD OF SUPERVISORS

June 18, 2018

1. Call to Order:

The meeting was called to order at 6:00 P.M. by Chairman, Brian Noe. The Pledge of Allegiance to the flag was given.

2. Roll Call:

Chairman Brian Noe, Supervisors, Allen Knurr and David Friess, Clerk Paula Beulen, Treasurer Beth Jackson, and Attorney, Karen Marone were present.

3. Statement of Public Notice:

Notice of this meeting was posted at the Omro Town Hall and the Town website. The Omro Herald and Oshkosh Northwestern were notified via email.

4. Public Input:

- None

5. Community Policing Discussion:

- Deputy Vue and Deputy Beck attended the meeting. There was nothing to report at this time. Chairman Noe asked if they could watch for cars speeding on Marquart Lane. Deputy Vue stated that this was on their task list.

6. Consider request to waive requirement for placement of monumentation prior to final plat submission for Sandhill Farms phase 2

- ASA Development Inc will need to provide the bond information to receive approval.
- **MOTION:** Supervisor, Allen Knurr moved to approve the request to waive requirement for placement of monumentation prior to the final plat submission when the bond is in place. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

7. Approve Developers Agreement for Sandhill Farms 2:

- After much discussion it was decided by the Town Board and ASA Development that the Town will hold a special meeting on June 28th, 2018 at 6:00 p.m. to finalize the Developers Agreement.

8a. Approve the Liquor/Beer licenses for:

- **Motion:** Supervisor, David Friess moved to approve the liquor/beer licenses for Frank's Place, Springbrook Tavern LLC, Fox Valley Trap Club and Springbrook Sportsman's Club. Supervisor Allen Knurr seconded the motion

Ayes – 3, Nays – 0, Motion carried

8b. Approve the Operator licenses for:

- **Motion:** Supervisor, David Friess moved to approve the operator licenses for Michele Ellis, Steven Markech, and Michael O'Connell. Supervisor Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

9. Discuss request to post speed limits on Marquart Lane and add stop sign at intersection of Notre Dame.

- There is no speed limit sign on Marquart Lane. The Town Board will create an ordinance to post

Marquart Lane at 25 mph and approve at the next monthly meeting.

- The Town Board will revisit the stop sign issue on Notre Dame if there continues to be concerns.

10. Discuss request to reduce speed limit on Scott Street.

- The Town Board will create an ordinance to reduce the speed limit on Scott Street to 45 mph and approve at the next monthly meeting.

11. Continued discussion on process and design of creation of municipal code.

- The Town Board members will continue to look at different examples of municipal codes.

12. Review and discussion estimates for road repairs and decide what additional projects to proceed with this year.

- Chairman Noe will contact the County and ask them to work on the Rivermoor Rd culvert, Springbrook Rd, Wendt Rd, Sand Pit from 21 south, and the town hall parking lot.

13. Discuss the procedure to be used to reduce Town Hall maintenance expense and stay within budgeted amount.

- The Town Clerk will send a letter to Luann Devos requesting that she invoice the Town once a month. The Town Clerk will notify Luann when the hall needs to be cleaned or mowing needs to be done.

14. Discuss recent fire district meeting and the proposed ambulance contract.

- There will be a significant cost increase in the ambulance cost. The Town is currently paying \$1.43 per capita, in 2019 it will increase to \$1.46 per capita and in 2020 it will increase to \$4.10 per capita.

15. Approval of Minutes: May 14th and May 30th, 2018.

- **Motion:** Supervisor, Allen Knurr approved the minutes from May 14th and May 30th, 2018. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

16. Treasurer's Report:

- **MOTION:** Supervisor, David Friess moved to approve the Treasurer's report. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

17. Payment of Invoices:

- **Motion:** Supervisor, Allen Knurr moved to approve the payment of invoices in the amount of \$58,615.87. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

18. Upcoming Workshops and Meetings – authorization to attend.

- None

19. Reports:

Road Supervisor:

- Chairman Noe stated that the weight limit signs are now posted on Broderick Road.
- Chairman Noe stated that the 9th St Rd bridge is now fixed.
- Margaret Krause stated that there is water running across 9th St Rd by FF, Chairman Noe will take a look at it.

Clerk:

- None

Plan Commission:

- PC Chairman Tuschl stated there was no planning commission meeting for June 2018.

- PC Chairman Tuschl stated that the Town of Omro does not issue dump passes to Eureka residents.
- PC Chairman Tuschl stated that there will now be a house built on Dan Clark's property instead of storage sheds.
- The Town IT person is working on getting our website set up to send dump passes when filled out online directly to Tom Tuschl's email.

Town Attorney:

- None

Town Supervisor:

- None

Town Chairman:

- None

20. Items to be placed on next meeting agenda.

- None

21. The Town Board may convene into closed session pursuant to WIS STATS Sections 19.85 (1)(c) to consider employment, promotion, compensation, or performance evaluation data of public employees over which the governmental body has jurisdiction or exercises responsibility. The board will conduct performance review of the appointed treasurer while in the initial probationary period of employment:

- **MOTION:** Supervisor, Allen Knurr moved to convene into closed session at 7:55 p.m. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

22. Closed Session

- **Role Call:** Chairman Brian Noe, Supervisors, Allen Knurr and David Friess, Clerk Paula Beulen, Attorney Karen Marone. Treasurer, Beth Jackson is excused.
- **Motion:** Supervisor Allen Knurr moved to convene into open session. Supervisor David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

23. Open Session

- **Role Call:** Chairman Brian Noe, Supervisors, Allen Knurr and David Friess, Clerk Paula Beulen, Attorney Karen Marone, and Treasurer Beth Jackson.
- **Motion:** Supervisor Allen Knurr moved to approve that Treasurer Beth Jackson be taken off of probation and will receive the regular budgeted Treasurer salary. Supervisor David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

24. Adjourn

- **Motion:** Supervisor David Friess moved to adjourn the meeting at 8:27 p.m. Supervisor Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

Approved: July 16, 2018.

Paula Beulen, Clerk
Town of Omro