



MINUTES OF MONTHLY MEETING OMRO TOWN BOARD OF SUPERVISORS

February 20, 2017

1. Call to Order:

The meeting was called to order at 5:58 P.M. by Chairman, Brian Noe. The Pledge of Allegiance to the flag was given.

2. Roll Call:

Chairman Brian Noe, Supervisors, Allen Knurr and David Friess, Clerk, Jessica Hargrave, Treasurer, Paula Beulen and Attorney, Karen Marone.

3. Statement of Public Notice:

Notice of this meeting was posted at the Omro Town Hall and the Town website. The Omro Herald and Oshkosh Northwestern were notified via email.

4. Public Input:

- John Erck – 5987 County Rd E – He would like the Dan Clark conditional use permit sent back to the Plan Commission because he doesn't believe the neighbors received the notice soon enough to act on it.
- Doug Friess – 6018 County Rd E – Stated he has the same issue as John regarding the notice to the neighbors.

5. Community Policing Discussion:

- Officer CJ Last came into the meeting to see if residents have any issues they would like to discuss. He also stated it was been pretty quiet in the town. Doug Gunz brought up an issue with two men coming to his house selling Dawn Soap. The police has spoken to them and they don't mean any harm.

6. Conditional Use Permit: Dan Clark, East of 3483 Heise Road, parcel Number 016-0544-03.

Applicant is seeking to build storage facilities in an A-2 district:

- The County advised that we lay this over to the next meeting and we will be doing so and sending it back to Plan Commission.
- **MOTION:** Supervisor, Allen Knurr moved to layover the conditional use permit for Dan Clark and refer it back to Plan Commission for further consideration. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

7. Discussion with representative of Oshkosh Area Humane Society about possible animal control services:

- Carrie Tetzlaff from the Oshkosh Area Humane Society would like to see the Town of Omro have a contract for both stray cats and dogs. They currently are taking in the stray cats without the contract in place. The Oshkosh Area Humane Society will be providing Chairperson, Brian Noe with a possible contract to see if the board and Oshkosh Area Humane Society can come to an agreement.

8. Adoption of fee schedule changes discussed at last month's meeting:

- Clerk, Jessica Hargrave will reword the CSM plus drainage fee to state additional fees may apply.
- **MOTION:** Supervisor, David Friess moved to adopt the fee schedule for the Town of Omro. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

9. Discuss Changing the March regular board meeting day due to a scheduling conflict:

- The March board meeting has been changed to March 13, 2017.
- **MOTION:** Supervisor, David Friess moved to move the March board meeting to March 13th 2017 . Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

10. Approval of resolution authorizing application for storm water grant:

- This has been moved to next month's board meeting.

11. Appointment of Audit Committee.

- Audit committee will include Barb Meyers, Jamie White and Rich Kern.
- **MOTION:** Supervisor, Allen Knurr moved to approve the above audit committee members. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

12. Approval of Minutes for January 23, 2017

- **MOTION:** Supervisor, Allen Knurr moved to approve the minutes for January 23rd 2017. Supervisor, Allen David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

13. Treasurer's Report:

- **MOTION:** Supervisor, David Friess moved to approve the Treasurer's report. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

- **MOTION:** Supervisor, David Friess moved to approve the tax refund checks in the amount of \$1,916.45. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

14. Payment of Invoices:

- **MOTION:** Supervisor, Allen Knurr moved to approve the payment of invoices in the amount of \$45,786.42. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

15. Upcoming Workshops and meetings – authorization to attend.

- Chairperson, Brian Noe asked Tom Tuschl about plan commission members attending an upcoming training. Tom wasn't sure who would be going but it was Okayed by Brian for them to attend if they choose.

16. Reports:

Road Supervisor:

- Sandpit from Hwy 21 to County Rd K there is 3 phase power going in there and poles are being replaced and trees are being taken out.
- County will be filling potholes that they see in the Town of Omro.
- 9th Street hasn't been taken care of but the county has been reminded.
- The county is aware of the stop sign at LaCrosse.

Clerk:

- None

Plan Commission:

- Excel Properties has no action required by the board as of yet because it was initially thought to be a subdivision ordinance issue but it will be a zoning issue. The Zoning would be changed from R1 to plan development district. The planning commission will be working with the developer in the coming months and there is no timeline at this time.
 - a. There have been a lot of emails regarding this development. The concerns have been about density. There are covenants speaking to the single family residential being required.
 - b. There has been talk about a lawsuit that would now involve the Town.
 - c. Another issue that has been stated in the emails is regarding that the property use to be a landfill. This is not a Town issue it is an issue with the DNR and the developer.

- d. Bruce Singstock – Valley Heights Rd. – Had concerns regarding the covenant and the neighbors not wanting what this developer will be bringing to their area.

Town Attorney:

- None

Town Supervisor:

- Supervisor, Allen Knurr is having issues with the Town website and the Town email. He will bring his computer to the next meeting to determine if the clerk can assist.
- Supervisor, David Friess stated he has heard good feedback regarding the minutes being on the website.

Town Chairman:

- Fire Board Meeting – The fire department is looking at purchasing an infrared camera with funds they have. They are also looking to purchase a hovercraft without using tax payers' dollars so fundraisers will be done. They are looking for 1st responders as well which would require training.
- February 21st, 2017 is an election day.

17. Discussion on possible date for Annual Road Check:

- Possible dates are April 5th, 6th or 7th. Chairman, Noe will check with county to determine a date.

18. Items to be placed on next meeting agenda.

- None

19. Adjourn:

- **MOTION:** Supervisor, David Friess moved to adjourn at 6:46 p.m. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

Approved: March 13, 2017.

Jessica Hargrave, Clerk
Town of Omro