

# MINUTES OF THE TOWN OF OMRO PLANNING COMMISSION

Omro Town Hall, 4205 Rivermoor Road, Omro, WI

May 6, 2021

6:30 P.M.

Notice of this meeting was posted on the Town of Omro Web Page and the posting board at the Omro Town Hall. It was mailed to the Omro Herald and the Oshkosh Northwestern.

Present: Commissioners Rich Kern, Barbara Meyers, Joy Schwarz, Larry Remer, Phil Ertmer, Mark Krings, and Allen Silverthorn.

Chairman Rich Kern called the meeting to order at 6:30 P.M.

## **Approve Minutes:**

MOTION: Larry Remer moved to approve the minutes of April 8, 2021. Phil Ertmer seconded the motion. Motion carried.

## **Announcements and Reports:**

Rich Kern announced to the commissioners and the public that he has submitted his resignation to the Board, effective July 1<sup>st</sup>, 2021.

**CSM:** James Smith of Martenson & Eisele, Inc. has submitted a Certified Survey Map on behalf of Tom Heise petitioning to reconfigure boundaries for parcels # 0160656 and 016065502 for the purpose of separating the homestead and tree plantation from the tilled portion of the two parcels.

Although the County discourages non-parallel lot lines, in this case they had no objections to the CSM.

MOTION: Barbara Meyers moved to recommend that the Town Board approve the CSM for Tom Heise subject to compliance with all relevant rules, regulations, ordinances and statutes of the Town of Omro, County of Winnebago and State of Wisconsin along with payment of all required fees. Joy Schwarz seconded the motion. Motion carried.

**Site Plan Review:** Mechanical Services, Inc. of 3569 Sand Pit Road, Omro has submitted a preliminary Site Plan for review to develop parcel # 016037001 located at 5102 Sand Pit Road.

Many of the details of the Site Plan were reviewed and discussed between the commissioners and Mr. Brian Seaman. Rich Kern halted further discussion due to the procedure rule limiting discussion to 30 minutes.

MOTION: Mark Krings moved to recommend the Town Board approve the Site Plan for Mechanical Services, Inc. along with a recommendation that the county approve a variance for the larger driveway and subject to compliance with all the Findings listed in the Board of Supervisors' report and all other relevant rules, regulations, ordinances and statutes of the Town of Omro, County of Winnebago and State of Wisconsin along with payment of all required fees. Phil Ertmer seconded the motion. Motion carried.

**Parks & Recreation Subcommittee: Next meeting will be in May. The April meeting was canceled for lack of any actionable items for the agenda.**

Barbara will contact Corey Ludwig about his plans to continue his Scout project.

**Adjournment:**

MOTION: Barbara Meyers moved to adjourn. Mark Krings seconded the motion. Motion carried.

This meeting adjourned at 7:53 P.M.

Minutes by

Cheryl Gardner/Recording Secretary