

MINUTES OF THE TOWN OF OMRO PLANNING COMMISSION

Omro Town Hall, 4205 Rivermoor Road, Omro, WI

May 3, 2018

6:30 P.M.

Notice of this meeting was posted on the Town of Omro Web Page and the posting board at the Omro Town Hall.

It was mailed to the Omro Herald and the Oshkosh Northwestern.

Present: Commissioners Chris Musha, Rich Kern, Brian Noe, Barbara Meyers, Tom Tuschl and Larry Remer.

Chairman Tom Tuschl called the meeting to order at 6:30 P.M.

Approve Minutes

MOTION: Barbara Meyer moved to approve the minutes of April 5, 2018. Chris Musha seconded the motion. Motion carried.

Announcements and Reports

- At the Town Board meeting, commissioners Barbara Meyers and Chris Musha were reappointed for another three year term
- The Town Board set the date for the Open Book for May 9, 2018
- The Board of Review is set for May 30, 2018
- Parks and Recreation: Work date is scheduled for May 11, 2018; Chris Musha stated that new land may become available for a bike trail; Rich Kern reported that the updated Winnebago County map will show bike trails

CSM: Adam and Nicole Pugh, 1467 and 1471 Waukau Rd, parcel numbers 016-0450 and 016-0454

MOTION: Rich Kern moved to recommend that the Town Board approve the CSM with no conditions. Seconded by Larry Remer. Motion carried.

CSM: Parcel 016-0275-03, 5702 Springbrook Rd, Penny Wilz; parcel 016-0275-01, 5716 Springbrook Rd, Jeffrey Bertelson & Penny Wilz; parcels 016-0283, 016-0275 and 016-0279, Marshall & Ilsley Trust Company Trustee Under Will of Andrew Wilz

MOTION: Barbara Meyers moved to recommend that the Town Board approve the CSM for the preceding parcels with no conditions. Seconded by Larry Remer.

MOTION: Rich Kern moved to amend the main motion to include a statement that the attorney create an access easement document that can be recorded.

Seconded by Barbara Meyers. Motion carried. Motion as amended carried.

Zoning Change: Springbrook Sportsmans Club, 5923 Springbrook Rd, parcel number 016-0289 A-2 and R-1 to A-2 and parcel number 016-0288-01 B-2 to A-2.

MOTION: Rich Kern moved to recommend that the Town Board approve the zoning change.

Seconded by Barbara Meyers. Motion carried.

MOTION: Rich Kern moved to recommend that the Town Board use these FINDINGS in support of approval of the zoning change:

- 1- The rezoning is consistent with the Comprehensive Plan, in particular the Future Land Use plan.
 - 2- The rezoning is consistent with existing zoning in the area which is a mix of R-1, A-2 and B-2.
 - 3- Part of the rezoning could have been taken care of with the Dual Zoning Elimination Project.
- Seconded by Larry Remer. Motion carried.

Conditional Use Permit: Springbrook Sportsmans Club. 5923 Springbrook Rd. parcel numbers 016-0288-01, 016-0288, 016-0289 and 016-0293. Owner wants to move trap houses, improve trap lanes and deal with drainage.

MOTION: Rich Kern moved to recommend that the Town Board approve the Conditional Use Permit on Parcels 016-0288 and Parcel 016-0288-01 with the following conditions:

- 1- Adhere to all applicable regulations.
- 2- Any work outside of written application may trigger Site Plan Review as well as Storm water and Erosion Control Ordinances and permitting.
- 3- Any significant change in lighting may trigger a review.
- 4- Permit would be reviewed on change in general purpose.

Seconded by Chris Musha. Motion carried.

MOTION: Rich Kern moved to recommend that the Town Board use these FINDINGS in support of approval of the Conditional Use Permit:

- 1- The Sportsman club has been a good neighbor.
- 2- Its practices have been good.
- 3- No one spoke against the permit.

Barbara Meyers seconded the motion. Motion carried.

Approval of Final Plat: Sandhill Farms 2, west of the northern section of Marquart Lane.

Jim Sehloff of Davel Engineering, Robert Albright, Jr., Engineer, Steve Schmidt, Developer, and Jon Lindert, P.E. of Strand Associates Inc., were present to discuss details enumerated on the Strand Report dated April 26, 2018.

MOTION: Chris Musha moved to recommend that the Town Board approve the Final Plat recognizing that there will be another review letter from Strand Associates, Inc. and that the Board may want to set conditions on their approval based on that report. Seconded by Rich Kern. Motion carried.

Final Review of Comprehensive Outdoor Recreation (COR) Plan

The commissioners discussed the possible addition of a bike path south of Omro on an existing railroad right-of-way. The Commission wants to wait on final approval of the COR Plan until June or later.

Potential Ordinance Regulating Discharge of Weapons at Town Parks

Tom Tuschl presented a 1967 ordinance which does regulate the use of firearms in the Town. Further research will be done to determine if this is still in force.

Adjournment

MOTION: Chris Musha moved to adjourn. Larry Remer seconded the motion. Motion carried. This meeting adjourned at 8:50 P.M.

Minutes by

Cheryl Gardner/Recording Secretary