

# MINUTES OF THE TOWN OF OMRO PLANNING COMMISSION

Omro Town Hall, 4205 Rivermoor Road, Omro, WI

September 3, 2020

6:30 P.M.

Notice of this meeting was posted on the Town of Omro Web Page and the posting board at the Omro Town Hall. It was mailed to the Omro Herald and the Oshkosh Northwestern.

Present: Commissioners Rich Kern, Barbara Meyers, Joy Schwarz, Larry Remer, Phil Ertmer, and Mark Krings.

Chairman Rich Kern called the meeting to order at 6:30 P.M.

## **Approve Minutes:**

MOTION: Barbara Meyers moved to approve the minutes of August 6, 2020. Larry Remer seconded the motion. Motion carried.

## **Announcements and Reports:**

Mark Krings has noticed that the minutes have not been posted online or on the Town's bulletin board for the last two months. Rich said that he would make sure that the new clerk is doing this.

**Public Comment:** None

**CSM:** Proposed land division of parcel # 0160592, owned by Michelle L Hoffmann, 3137 Sand Pit RD, Oshkosh, WI 54904 submitted by James E. Smith of Martenson & Eisele, Inc.. The proposed land division creates two parcels from the single parcel # 0160592, and both parcels exceed the 5-acre minimum. During discussion the following findings were made:

- Driveway access already exists in the form of a farm access on the proposed new lot.
- Access is to Sand Pit Road, a Town of Omro Tier I road.
- Meets the Town Ordinance requirement that, "A maximum of eight access points per mile per side of Tier I road shall be permitted."
- Both lots exceed the minimum lot width.
- Current zoning is A-2, and there is no plan at this point to request a zoning district change.
- The CSM fee has been paid and the required 10 copies have been filed with the Town Clerk.
- A Park Land dedication fee in the amount of \$400 is required, and as of the date of the PC meeting had not been remitted.

MOTION: Larry Remer moved to recommend that the Town Board approve the CSM for Michelle Hoffmann. Phil Ertmer seconded the motion. Motion carried.

**Vacancy on Planning Commission:**

Six months of Chris Musha's post are left before another term starts. Five people have expressed their desire to fill this post. They are Greg Stone, Anna Portelli, Armand Lewis, Alan Silverthorn, and Brian Seaman. Brian has withdrawn his name.

**Parks & Recreation Subcommittee:**

The sledding hill project at Schneider/Wendt Park has been terminated and the commissioners have decided to remove the dirt and reseed the area.

MOTION: Phil Ertmer moved to recommend that the Town Board authorize Larry Remer to remove the dirt piles at Schneider/Wendt Park, level the ground, and seed. Mark Krings seconded the motion. Larry Remer recused himself from the voting. Motion carried.

Rich Kern reported that Eagle Scout Cory Ludwig met with him to discuss his project for Priske Park which includes: posting signs, spreading wood chips, and possibly installing board walks on the trail. No cost will be incurred for the Town.

**Continuing Education – Ordinance Review:** Land Division Ordinance – review and discuss Minor Land Division check list and Sections 7.19 through 7.21. A discussion addressed this portion of the ordinance.

**Adjournment:**

MOTION: Phil Ertmer moved to adjourn. Mark Krings seconded the motion. Motion carried.

This meeting adjourned at 7:45 P.M.

Minutes by

Cheryl Gardner/Recording Secretary