

# MINUTES OF THE TOWN OF OMRO PLANNING COMMISSION

Omro Town Hall, 4205 Rivermoor Road, Omro, WI

May 7, 2020

6:30 P.M.

Notice of this meeting was posted on the Town of Omro Web Page and the posting board at the Omro Town Hall. It was mailed to the Omro Herald and the Oshkosh Northwestern.

Present: Commissioners Rich Kern, Brian Noe, Chris Musha, Joy Schwarz, Barbara Meyers, and Phil Ertmer. Absent: Larry Remer

Chairman Rich Kern called the meeting to order at 6:30 P.M.

## **Approve Minutes:**

MOTION: Joy Schwarz moved to approve the minutes of April 9, 2020. Barbara Meyers seconded the motion. Motion carried.

## **Announcements and Reports:**

No announcements or reports.

## **Public Comment:**

No public comments.

**Final Plat Review:** Ormand Beach Heights First Addition, submitted by the developer, Mitch Nordahl. After a brief update by Brian Noe on the current status of the Site Plan Review and Developer's agreement, Brian suggested that there is no apparent reason not to approve the Final Plat subject to the Engineers for both parties reaching agreement on the site plan. A brief discussion followed.

MOTION: Chris Musha moved to recommend that the Town Board approve the Final Plat for Ormand Beach Heights First Addition contingent upon satisfactory completion of issues identified by Strand Associates. Barbara Meyers seconded the motion. Motion carried by members present.

**Preliminary Development Discussions:** Stuart Beduhn, Beduhn Properties, has initiated discussions regarding the potential development of property located north of Highway 21, west of Notre Dame Drive and east of Reighmoor Rd owned by Matthew Ziegenhagen and Molly Beck. A short discussion took place with Brian Noe stating that a sewer extension will be needed for this development. He also stated that the Town would like to wait and coordinate utilities for all of the areas being developed in the Town of Omro. No action was taken by the Commission at this time.

## **Parks & Recreation Subcommittee:**

- Chris Musha reported that a friend of his will be moving the dirt behind the dump site in order to create a sledding hill. It is expected to take one day.
- Some discussion took place concerning the purchase of playground equipment. Factors to con-

sider are: cost, liability issues, and whether installation should be done by professionals or volunteers.

- Barbara Meyers reminded the Commission that another person is needed on the Parks and Recreation Subcommittee. A brief discussion followed in which Brian pointed out that the pertinent Town ordinance specifically states that the Parks Committee is a “sub-committee” of the Planning Commission, and, as such, must be comprised of Plan Commissioners, precluding adding members from the general public. He went on to suggest, though, that volunteers can attend the meetings and offer input. No action was taken at this time.

**Bi-annual review of Town of Omro Comprehensive Plan:**

No discussion occurred on the Plan, however Rich Kern reminded all present that the changes the Commission has suggested are being reflected in a “master” document on his computer and suggested changes and additions will be identified so that they can be incorporated into the final document in 2025. This item will remain a standard agenda item with a view towards identifying and recording potential modifications on an ongoing basis.

**Adjournment:**

MOTION: Barbara Meyers moved to adjourn. Joy Schwarz seconded the motion. Motion carried.

This meeting adjourned at 7:11 P.M.

Minutes by

Cheryl Gardner/Recording Secretary