

# MINUTES OF THE TOWN OF OMRO PLANNING COMMISSION

Omro Town Hall, 4205 Rivermoor Road, Omro, WI

February 11, 2021

6:30 P.M.

Notice of this meeting was posted on the Town of Omro Web Page and the posting board at the Omro Town Hall. It was mailed to the Omro Herald and the Oshkosh Northwestern.

Present: Commissioners Rich Kern, Joy Schwarz, Larry Remer, Barbara Meyers, Phil Ertmer, and Mark Krings.

Absent: Allen Silverthorn

Chairman Rich Kern called the meeting to order at 6:30 P.M.

## **Approve Minutes:**

MOTION: Joy Schwarz moved to approve the minutes of January 7, 2021. Barbara Meyers seconded the motion. Motion carried.

## **Announcements and Reports:**

No announcements or reports.

## **Public Comment:**

No public comment.

**CSM:** Diane Kromm and Adam and Nicole Kromm are petitioning for a CSM to combine parcels 016019901 and 0160199 located at 4650 and 4670 Ginnow Road respectively with portions of parcel 016020103. Total number of parcels remains the same after the combination.

This CSM will increase the size of parcels 1 and 2 and decrease parcel 3 without changing setbacks, public road access, drainage or other features pertinent to this combination.

A zoning change is required for proposed parcel 2 due to the fact that parcel 016-019901 is currently zoned R-1 and the additional land from parcel 016-020103 is zoned A-2.

**MOTION:** Barbara Meyers moved to recommend the Board approve the final CSM subject to rezoning of the proposed Lot 2 in order to prevent dual zoning and compliance with all relevant rules, regulations, ordinances and statutes of the Town of Omro, County of Winnebago and State of Wisconsin along with payment of all required fees. Joy Schwarz seconded the motion. Motion carried.

**CSM:** Richard and Gina Panske as owners of CMB LLC Properties, 2710 Beechnut Drive, Oshkosh, WI 54904, are petitioning for a CSM to combine parcels 0160864, 0160865 and 0160866 into two parcels. These parcels are currently vacant and will require no zoning change.

All three parcels appear to be at a consistent elevation of 748 feet and are located in the County's 100 year flood plain zone AE. As a result, new residence construction will require raising the elevation by several feet, requiring retaining walls and a drainage plan in order to avoid flooding the neighbors' properties.

The neighbors to the east, Robert and Kay Gaab, have expressed concerns regarding drainage

**MOTION:** Barbara Meyers moved to recommend the Board approve the final CSM subject to the creation of an acceptable drainage plan and compliance with all relevant rules, regulations, ordinances, and statutes of the Town of Omro, County of Winnebago and State of Wisconsin along with payment of all required fees. Larry Remer seconded the motion. Motion carried.

**Preliminary CSM:** Frank Puhl and Cynthia Clifford, 1820 Springbrook Road, are petitioning for a CSM to properly define the boundaries of parcel 016025901. This a review based upon a preliminary map. Frank Puhl has submitted a preliminary CSM for the purpose of increasing his lot to accommodate the pool currently on his lot. The neighbors and owners of the adjoining parcel 016-0259, Bradley Ertmer and Olivia Buehler, are in agreement with the CSM and a quit claim deed has been provided by them. Some re-zoning will be required for Lot 1.

**MOTION:** Mark Krings moved to recommend the Board approve the final CSM subject to compliance with all relevant rules, regulations, ordinances and statutes of the Town of Omro, County of Winnebago and State of Wisconsin along payment of all required fees. Larry Remer seconded the motion. Motion carried.

**Parks & Recreation Subcommittee:** No meeting in February. The next meeting will be in March. Larry Remer said that John Giddings expressed interest in managing the Cans for the Park.

**Continuing Education – Ordinance Review:** No review on this date.

**Bi-annual review of Town of Omro Comprehensive Plan:** Rich asked the commissioners to read the changes made thus far and be ready to discuss them at the March meeting.

**Adjournment:**

**MOTION:** Barbara Meyers moved to adjourn. Joy Schwarz seconded the motion. Motion carried.

This meeting adjourned at 7:13 P.M.

Minutes by

Cheryl Gardner/Recording Secretary