



MINUTES OF MONTHLY MEETING OMRO TOWN BOARD

DATE: September 11, 2023 **TIME:** 6:00 p.m. **LOCATION:** Omro Town Hall, 4205 Rivermoor Rd.

Call to Order

The regular monthly meeting was called to order at 6:00 p.m. by Chairman Brian Noe. The Pledge of Allegiance was said in unison.

Attendance

Chairman Brian Noe, Supervisors Mark Krings and Steve Disterhaft, Clerk Dana Woods, and Treasurer Brenda Pluchinsky were present. Attorney Karen Marone was not in attendance.

Statement of Public Notice

Notice of this meeting was posted at the following locations: Omro Town Hall, 4205 Rivermoor Road; Garbage & Recycling Drop-Off Center, Wendt Road & County Road FF; and near the Corner of Liberty School Rd & County Road F. Notice was also posted on the Town of Omro website and emailed to the Omro Herald and the Oshkosh Northwestern.

Public Comment

- **Representative from Omro Herald, Tony Daley** spoke to express his appreciation to anyone who can help keep the cost down when it comes to the recent proposal from the City of Oshkosh for ambulance services.

Community Policing Discussion with Sheriff's Department Representative

None present at this time.

Discuss Property Grade Issue on Hayfield

Chairman Noe presented maps provided by Martenson & Eisele. He doesn't quite understand M&E's suggestion, so he also sent to Strand. Wants to be sure we know the best plan for it before we send a letter to a property owner telling them what to do. Strand did original plan for the neighborhood. They provided what they felt should be done instead which, unlike M&E's plan, would not have water drain through the middle of someone's backyard.

Board members reviewed the original drainage plan for the subdivision. Concurred that Strand's suggestion for a swale at the property line makes sense, but don't understand how it got to this point. It appears the stakes that were set are telling an incorrect story. Town could forward Strand's recommendation to M&E, indicating the Strand proposal matched the original/approved drainage plan for the neighborhood while M&E's plan does not.

Discuss Process for Ambulance Service Request for Proposals

Was listed on agenda as a placeholder just in case it was needed to move forward with seeking alternatives for ambulance service. Clerk has since received confirmation that RFP process is not necessary in order to do so. Chairman Noe indicated there is still some discussions that can take place in order to make anything happen. Not needing to do RFP offers some flexibility.

No action taken.

Consider Renewal of Joint Powers Agreement with Winnebago County Sheriff's Department

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve renewal of Joint Powers Agreement with the Winnebago County Sheriff's Department.
Motion carried on a 3-0 voice vote.

Discuss Possibility of Constructing Some Benches for Parks

Supervisor Krings would like to construct some benches for the parks and wants to be sure there is money in the budget to purchase the lumber necessary. Also might be some small bridges that need to work. He will keep us informed.

Set Dates for 2024 Budget Workshop and Public Hearing on the Proposed Annual Budget for 2024

Should be able to handle the workshop in one sitting in order to make any adjustments and formulate a proposed budget. Can add to the end of the October Town Board meeting.

Public hearing on the proposed budget will take place immediately preceding Special Meeting of the Town Electors to adopt the 2023 tax levy, followed by the regular monthly Town Board meeting on November 20.

Road Supervisor's Report:

- Pretty sure all road work is done, unless anyone else knows of something else that should get done.
- Supervisor Krings asked about fixing up some stuff around the edges at the town dump site. Could almost wait until we have to redo the whole thing.
- Would like to crack seal the town hall parking lot still.
- Have had some fallen tree clean-up to do.
- Still hoping for some shoulder work to be done.

Clerk's Report:

Correspondence:

- Was notified today that the certified letter sent to property owner on Parada Road regarding personal property in the town's right of way was unclaimed. In order to determine status of situation, Clerk Woods went to take photos to compare to those taken in late-July. Photos provided to board members.

Open Records Requests:

- August 31, received a request from the Republican Party of Wisconsin for "The dates, hours, and number of locations where we conducted in-person absentee voting for the April 4, 2023 and November 8, 2022 elections. On September 6, Clerk Woods responded by emailing copies of the town's Type E Notice for both elections.
- September 6, did get a request from Trevor Damkot for building permit reports for June, July and August. Clerk sent that to him via email earlier today.

Planning Commission:

- Did not meet this month.

Attorney's Report:

- Not present.

Supervisors' Report:

- Supervisor Krings asked if a lighter gate at the dump site would be desired. Will check with Jeff to see what he would prefer and if it would make his work easier.

Chairman's Report:

- Did go through the two subdivisions with Strand a couple weeks ago.
- Ormand has one more thing to tackle. One location where water keeps washing out a shoulder. Perhaps we can just have the shoulder paved.
- Went through Sandhill; major issues are done. Some cleanup needs to get done, but did allow permits to be issued again. List should go out this week.

Meeting Minutes

MOTION by Supervisor Disterhaft, second by Supervisor Krings to approve the August 21, 2023 town board minutes with revision suggested by clerk - vote to adjourn was by voice vote, not roll call.

Motion carried on a 3-0 voice vote.

Treasurer's Report

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve the August 2023 Treasurer's report as presented.

Motion carried on a 3-0 voice vote.

Accounts Payable

MOTION by Supervisor Disterhaft, second by Supervisor Krings to approve accounts payable in the amount of \$43,758.25.

Motion carried on a 3-0 voice vote.

Upcoming Meetings or Workshops

- WTA Fall Workshops
- WTA Annual Convention
- Town Law Conference
- Fire Board Meeting is September 20
- WTA Unit Meeting is October 5

Agenda Items for Next Meeting

Supervisor Disterhaft asked if it was possible to look into placing speed limit signs on Notre Dame to help control speeding of those cutting through the neighborhood. A number of children live on that street.

Chairman Noe still looking into a possible yard waste solution; could be something that impacts the budget.

Adjourn

MOTION by Supervisor Krings, second by Supervisor Disterhaft to adjourn the meeting.

Meeting was adjourned at 7:07 p.m.

Submitted by Dana Woods, Town Clerk

Approved by Town Board October 16, 2023