



# MINUTES OF MONTHLY MEETING OMRO TOWN BOARD

**DATE:** August 21, 2023      **TIME:** 6:00 p.m.      **LOCATION:** Omro Town Hall, 4205 Rivermoor Rd.

## PUBLIC HEARING FOR SANITARY DISTRICT ADDITION

To add property identified as parcel 016-0367-01, owned by Cynthia Randall, and located at 4024 Marquart Lane, to the Algoma Sanitary District #1.

Chairman Noe opened the public hearing at 6:00 p.m. and called for any public comment. Two residents did get up to speak, but then realized it was not about the topic of the public hearing. Reserved their comments for later. Chairman Noe called for any other commentary. None was offered.

## **CLOSED PUBLIC HEARING at 6:02 p.m.**

### Regular Meeting Call to Order

The regular monthly meeting was called to order at 6:02 p.m. by Chairman Brian Noe. The Pledge of Allegiance was said in unison.

### Attendance

Chairman Brian Noe, Supervisors Mark Krings and Steve Disterhaft, Clerk Dana Woods, Treasurer Brenda Pluchinsky, and Attorney Karen Marone were present.

### Statement of Public Notice

Notice of this meeting was posted at the following locations: Omro Town Hall, 4205 Rivermoor Road; Garbage & Recycling Drop-Off Center, Wendt Road & County Road FF; and near the Corner of Liberty School Rd & County Road F. Notice was also posted on the Town of Omro website and emailed to the Omro Herald and the Oshkosh Northwestern.

### Public Comment

- **Residents Carl Young and Carol Young** shared that a new neighbor moved in next door to them last year and hired a landscaper, undercut the yard. Their yard is eroding. Surveyor confirmed this, but neighbor has done nothing to fix the problem. What can the town do to make the neighbor comply? Chairman Noe explained what has been done so far, including the marking of the grade to let the neighbor know what the grade should be. Stakes were placed last fall, thought perhaps they were waiting until spring to do landscaping. Neighbor has not done anything. Chairman Noe spoke to them and they seemed willing to fix it but claimed they didn't realize it was theirs to fix. He will have them go out and set some more stakes and let them know it needs to get fixed as soon as possible.
- **Tom Egan, County Board Representative for District 33 and Co-Chairman of the Spirit Fund Committee** spoke about the status of disbursements from that fund and encouraged town officials to submit their applications as soon as possible; offered some information clearing up confusion about when disbursement from the fund could begin. Chairman Noe and Clerk Woods indicated all materials required for the town's municipal allocation of \$145,000 are ready to submit, just needed one last signature that was completed at the start of the meeting. Materials will be submitted at the close of the meeting.

**Community Policing Discussion with Sheriff’s Department Representative**

None present at this time.

**Consider Petition for Addition to the Algoma Sanitary Dist. #1**

**MOTION** by Supervisor Disterhaft, second by Supervisor Krings to approve the Petition for Addition to the Algoma Sanitary District #1 for Property Identified as Parcel 016-0367-01 at 4024 Marquart Lane, Owned by Cynthia Randall.

Motion carried on a 3-0 voice vote.

**Final Presentation on Plans for 175<sup>th</sup> Anniversary Celebration**

Clerk Woods reviewed the details provided to board members in their packets, including the agenda of activities slated for the day of the celebration.

**Consider Temporary Class “B” Retailer’s License for the Sale of Fermented Malt Beverages on September 16, 2023 for Omro-Rushford Fire Department**

Clerk Woods checked with enforcement agent on proper protocol in this situation where the town is hosting, fire department is serving, and proceeds will benefit the fire department. Advised to have ORFD apply for Temporary Class B.

**MOTION** by Supervisor Krings, second by Supervisor Disterhaft to approve the Temporary Class B License for Omro-Rushford Fire Department.

Motion carried on a 3-0 voice vote.

**Consider Waiving Application Fee for ORFD’s Temporary Class “B” Retailer’s License**

Since this license is to be used for the town’s event, it seemed reasonable to request waiver of the fee for the fire department. They are the applicant solely because the proceeds will be donated to the department.

**MOTION** by Supervisor Krings, second by Supervisor Disterhaft to waive the application fee for ORFD’s Temporary Class B License.

Motion carried on a 3-0 voice vote.

**Consider Operator License Application**

Temporary Class B covers the event, but an individual with a current/valid Operator License needs to be on site the entire time alcohol is being served. Unsure of who from the department might have one and what hours they would be at the celebration, so Clerk Woods obtained certification and applied since she’ll be here for the duration. Paid the fee and had Treasurer/Deputy Clerk Pluchinsky perform the background check.

**MOTION** by Supervisor Disterhaft, second by Supervisor Krings to approve Operator License Application for Dana Woods.

Motion carried on a 3-0 voice vote.

**Discuss Property Complaint on Reighmoor Road**

Supervisor Krings received several calls on it. Looked at the property; has not seen enough there to warrant pursuing at this time; was asked if we could send a letter at least, but if we do this one, several more in the neighborhood should be dealt with as well. Noted lots of stuff has been covered up, some stuff is collectible in nature; doesn’t see enough to warrant a letter citing nuisance or health hazard. Other board members concurred with that.

**Consider Appointment of New Planning Commission Secretary**

Cheryl Gardner has expressed her desire to step out of the role. Clerk Woods has offered to take on the duties. **MOTION** by Supervisor Krings, second by Supervisor Disterhaft to appoint Dana Woods as the Planning Commission Secretary.

Motion carried on a 3-0 voice vote.

**Road Supervisor’s Report:**

- Most of the paving work is already done.
- Couple signs being done.
- Supervisor Disterhaft mentioned some shouldering that needs to get done on Marquart. Chairman Noe indicated a few areas still to be shouldered, county is waiting for millings.
- Fall mowing still ahead.
- No other major road work.

**Clerk’s Report:**

**Correspondence:**

- Town of Algoma letter informing the tow of a meeting that City of Oshkosh will be hosting at the Algoma Town Hall regarding ambulance service.
- Demographic Services Center offered its preliminary population estimate for the Town of Omro at 2,375 with is a change of 82 persons since the 2020 Census.

**Open Records Requests:**

- None this month

**Planning Commission:**

- Did not meet this month.

**Attorney’s Report:**

- Town Law Conference on October 6 – sponsored by the WTA – Agenda items released.

**Supervisors’ Report:**

- None at this time.

**Chairman’s Report:**

- Strand will be up Friday to review Sandhill Farms and Ormand Beach.
- If Sandhill checks out, developer would like the OK to start selling lots. Robert Albright Jr was on hand to speak about the current plans for Sandhill Farms Phase III. Hoping the town will lift the building permit restriction. All previous issues should be dealt with now, but one ditch needs to be redone for proper drainage. Chairman Noe explained reluctance to start permitting, due to some of the other issues taking so long to get rectified. If, as of Friday, there are still big issues, a special meeting will be required to decide how to handle it. But if it’s just minor grading that can be handled in a few weeks, the permitting could happen.
- Ormand Beach just has a simple punch list to deal with, so resolving these should be easy.

**Meeting Minutes**

**MOTION** by Supervisor Krings, second by Supervisor Disterhaft to approve the July 17, 2023 town board minutes with revisions suggested by Clerk Woods - wrong month mentioned in note about Treasurer's Report. Motion carried on a 3-0 voice vote.

**Treasurer's Report**

**MOTION** by Supervisor Krings, second by Supervisor Disterhaft to approve the July Treasurer's report as presented. Motion carried on a 3-0 voice vote.

**Accounts Payable**

**MOTION** by Supervisor Disterhaft, second by Supervisor Krings to approve accounts payable in the amount of \$240,860.84. Motion carried on a 3-0 voice vote.

**Upcoming Meetings or Workshops**

- Ambulance meeting in Algoma
- WTA Fall Workshops
- WTA Annual Convention
- Town Law Conference
- ORFD meeting should be coming up in September; Clerk will forward when agenda is received

Those attending should let Clerk know so she can post quorum notice (if required) and get registrations/RSVPs submitted.

**Agenda Items for Next Meeting**

- Supervisor Krings would like to discuss expenses for building benches in parks.
- Clerk Woods mentioned some potential Spirit Fund submission ideas might be brought up soon based on ideas shared with her.

**Adjourn**

**MOTION** by Supervisor Disterhaft, second by Supervisor Krings to adjourn the meeting at 6:44 p.m. Motion carried on a 3-0 voice vote.

Submitted by Dana Woods, Town Clerk  
Approved by Town Board September 11, 2023