

	MINUTES OF SPECIAL MEETING OMRO TOWN BOARD OF SUPERVISORS		
	DATE: June 16, 2021	TIME: 6:00 p.m.	LOCATION: Omro Town Hall, 4205 Rivermoor Rd.

Call to Order

The meeting was called to order at 6:00 p.m. by Chairman Brian Noe.

Attendance

Chairman Brian Noe, Supervisors Mark Krings and Steve Disterhaft, and Clerk Dana Woods were present. Treasurer Beth Jackson and Attorney Karen Marone were excused.

Statement of Public Notice

Notice of this meeting was posted at the following locations: Omro Town Hall, 4205 Rivermoor Road; Garbage & Recycling Drop-Off Center, Wendt Road & County Road FF; and at the Corner of Liberty School Rd & County Road F. Notice was also posted on the Town of Omro website and emailed to the Omro Herald and the Oshkosh Northwestern.

Strand Associates Presentation of Stormwater Quality Management Plan Update

John Lindert from Strand Associates presented the update of Town of Omro’s Stormwater Quality Management Plan and answered questions regarding the report. Update required as part of the \$30,000 grant awarded for project.

Mr. Lindert recommended the Town consider becoming a part of the Northeast Wisconsin Stormwater Consortium. Mr. Lindert also reported that the Town is in good shape with regard to current stormwater quality standards for the state.

A link to the complete report will be posted to the town’s website in the near future. The physical booklet will be made available for public review in the clerk’s office.

Review estimates from potential IT Services Providers

Current vendor gave notice would like to be done at end of June.

Board members were provided estimates ahead of the meeting, along with a summary of desired services and the applicable monthly and up-front charges associated with such services. Clerk also provided actual expenses for services over the most recent year and answered questions about the provided information.

Clerk Woods disclosed to the board she has a personal association with WinHaven, but it should not be the basis for decision; she chose to include WinHaven in opportunity only because she’s aware of his 20+ years of providing IT services to government offices.

- Resident John Bittner asked about where data would be stored and what services were included with new proposed monthly fees; Clerk Woods clarified information on the proposed services.
- Resident Brian Seaman asked what the charges would be; Clerk Woods detailed the fees estimated as

- Enlighten Digital Technologies: Upfront *estimated* at \$1,330; Monthly \$327 - \$345 based on licensing plan selected; hourly rate for unexpected service needed above and beyond what's included in support plan would be \$110.
- WinHaven IT Consulting: Upfront \$2,300.98; Monthly \$214 for Government Community Cloud licensing; hourly rate for unexpected service needed above and beyond what's included in support plan would be either \$95 or \$125 depending on what service/repair required.
- Most recent year's IT expenses (email subscriptions, remote support and maintenance) averaged out over the year was \$211.92 per month.

MOTION by Supervisor Disterhaft, second by Supervisor Krings to accept proposal and contract with WinHaven IT Service Quote for services. Motion carried on a 3-0 voice vote.

Review estimate for replacement of flooring in meeting hall

Estimate provided by Carpet Warehouse, Oshkosh. Only flooring contractor to respond to inquiry.

Quote was complete removal of old flooring and installation of carpet tile for the meeting room at a cost of \$5,104.40.

Supervisor Disterhaft asked if sealing the old floor was included; Chairman Noe commented we will ask for clarification but believe it is.

- Resident Brian Seaman asked the price of the quote submitted and suggested the board consider getting a revised quote for the hallways as well, since the price for the meeting hall seemed very reasonable.

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve cost of flooring in meeting hall, and front hallway and entry way as long as the price per square foot remains the same as what was quoted for the meeting hall only. Motion carried on a 3-0 voice vote.

Adjourn

MOTION by Supervisor Disterhaft, second by Supervisor Krings to adjourn meeting at 7:10 p.m. Motion carried on a 3-0 voice vote.

Submitted by
Dana Woods
Town Clerk

Approved by Town Board June 21, 2021