



MINUTES OF MONTHLY MEETING OF THE OMRO TOWN BOARD OF SUPERVISORS

DATE: April 17, 2023 **TIME:** 6:00 p.m. **LOCATION:** Omro Town Hall, 4205 Rivermoor Rd.

Regular Meeting Call to Order

The regular monthly meeting was called to order at 6:00 p.m. by Chairman Brian Noe. The Pledge of Allegiance was said in unison.

Attendance

Chairman Brian Noe, Supervisors Mark Krings and Steve Disterhaft, Clerk Dana Woods, Treasurer Beth Jackson, Deputy Clerk Brenda Pluchinsky and Attorney Karen Marone were present.

Statement of Public Notice

Notice of this meeting was posted at the following locations: Omro Town Hall, 4205 Rivermoor Road; Garbage & Recycling Drop-Off Center, Wendt Road & County Road FF; and near the Corner of Liberty School Rd & County Road F. Notice was also posted on the Town of Omro website and emailed to the Omro Herald and the Oshkosh Northwestern.

Public Comment

None.

Community Policing Discussion

None.

2022 Audit Report Presentation by KerberRose

David Minch from Kerber Rose presented the audit report and the 2022 financial statements. The complete audit report will be placed on file at the clerk's office, made available upon request and retained in accordance with the Wisconsin Municipal Records Schedule.

Resolution to Amend 2023 Budget to Include County ARPA Funding and 2022 Actual Carryover

Discussion primarily pertained to higher than expected revenues and a recent decision by Winnebago County to provide \$145,000 in ARPA funding to each municipality. The town has not had a contingency fund for a while; comments were also made about the town being a favorable enough financial position that moving some dollars into a Contingency fund might be appropriate.

MOTION by Supervisor Disterhaft, second by Supervisor Krings to approve Budget Resolution 2023-1 to adjust Intergovernmental Revenues to \$307,014.52; adjust Misc. Revenues to \$24,020; adjust January 1, 2023 Balance to \$144,946; adjust the General Government Expense fund to \$168,094.52; adjust Public Works Expense fund to \$360,468.68; adjust the Culture, Recreation and Education fund to \$11,020; and adjust Contingency Fund to \$100,000. Motion carried on a 3-0 voice vote.

Update on Plans for the Town's Anniversary Celebration (Consider Approval of Proposed Expenses)

Clerk Woods presented plans submitted from volunteers helping to plan the celebration, along with a list of proposed expenses. Looking for board guidance and approval to spend funds raised through the fundraising effort.

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve expenses as presented. Motion carried on a 3-0 voice vote.

Choose Winning Design for the Anniversary Celebration Logo Contest

Several designs were received. Town board reviewed them to select a winner. One design was chosen with questions about whether or not the silhouette could be changed to include a different species of bird. Clerk Woods will reach out to the designer to ask about it.

Consider Estimates Provided for Flooring Replacement in Town Hall Bathrooms and Kitchen

Estimates for flooring replacement were reviewed. Main point of discussion was about what type of material should be used. Thoughts shared that a solid surface would probably hold up longer and clean easier, especially in the bathrooms.

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve proposal and estimate submitted by Garage Force.

Motion carried on a 3-0 voice vote.

Consider Estimate Provided for Landscaping Work at Town Hall

Proposal was received by a local landscaping contractor who resides in the town. The work would be to address the area of the town hall property where a native prairie planting was installed many years ago that has since had many weeds take root and has not been maintained recently.

MOTION by Supervisor Disterhaft, second by Supervisor Krings to approve work per the proposal and estimate submitted by Landscape Solutions by Michael Kirsch, LLC.

Motion carried on a 3-0 voice vote.

Appoint Road Supervisor for New 2-Year Term

Chairman Noe expressed his willingness to continue serving in the position, but was open to other options if either of the other board members desired it.

MOTION by Supervisor Krings, second by Supervisor Disterhaft to appoint Brian Noe as Road Supervisor.

Motion carried on a 2-0-1 voice vote with Chairman Noe abstaining.

Appoint Recycling Coordinator for New 2-Year Term

Chairman Noe expressed his willingness to continue completing the documentation required for the town to keep receiving the Annual Recycling Grant, but was open to other options if either of the other board members desired the position.

MOTION by Supervisor Krings, second by Supervisor Disterhaft to appoint Brian Noe as Recycling Coordinator.

Motion carried on a 2-0-1 voice vote with Chairman Noe abstaining.

Appoint Weed Commissioner for New 2-Year Term

Supervisor Krings expressed his willingness to continue serving in the position, but was open to other options if either of the other board members desired it.

MOTION by Chairman Noe, second by Supervisor Disterhaft to appoint Mark Krings to a new two-year term as Weed Commissioner.

Motion carried on a 2-0-1 voice vote with Supervisor Krings abstaining.

Set Dates for 2023 Board of Review

Clerk Woods will follow up with Bowmar and express the board's preference for either May 23 and or May 24. Will advise the board of the final selected date and publish notice to the public as required.

Review Proposed Work Estimates Resulting from Annual Road Inspection

Estimates had not been provided at the time of the meeting. This item will be placed on a future meeting agenda.

REPORTS:

Road Supervisor’s Report:

- Some preliminary and urgent work authorized already.
- Can move forward with cross culvert on Heise Road and get that done.
- For large leaning trees on Krenz Road, quote was just under 7k for 22 to take down and chip up.
- Trees along Sand Pit leaning over the road are also on the list.
- Some other brushwork will leave until fall so it won’t look so unsightly when done.
- Potholes filled and shouldering work done.
- Estimates for the rest of the list are forthcoming; can go through and prioritize the list once that comes
- Have had a few people ask about striping on roads. It’s costly and takes money away from repairs. A little hesitant to put money into striping.
- Also had someone call up and ask about dips on Sand Pit north of Leonard Point. It’s been tough to resolve and might have utility work coming up there anyway.

Clerk’s Report:

Correspondence:

- Received official notice of Resolution adopted by the Winnebago County Board to provide the \$145,000 in funding to municipalities, which details the requirements for receiving it.

Open Records Requests:

- None this month.

Planning Commission:

- Did not meet due to no need and no applications received by the deadline.
- Request to review CSM came in over a week after the deadline and applicant is willing to pay the cost of a special meeting to take place. Will require a special meeting of the Town Board as well. Both will occur on April 26.

Attorney’s Report:

None at this time.

Supervisors’ Report:

- Supervisor Krings reported he was again contacted by a property owner to complain about their neighbor’s property and reviewed the status of the situation again. He’s not recommending the board take it up as an agenda item again at this time.

Chairman’s Report:

- Sandhill Farms developer is working on easement plan.
- Contacted Marty Johnson about some erosion control issues on Lakeland.
- Provided an update to county’s denial of town’s 2023 IDB allocation, which they based on parameters that make it nearly impossible for any town to qualify.
- Attended WTA Capital Day, as did Clerk Woods. Good conversations were had with legislators regarding Shared Revenue, General Transportation Aid and other local funding options among other topics.

Meeting Minutes

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve the March 20, 2023 town board minutes with a date adjustment.

Motion carried on a 3-0 voice vote.

Treasurer’s Report

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve the March Treasurer’s report as presented. Motion carried on a 3-0 voice vote.

Accounts Payable

MOTION by Supervisor Disterhaft, second by Supervisor Krings to approve accounts payable in the amount of \$64,567.78

Motion carried on a 3-0 voice vote.

Upcoming Meetings or Workshops

Clerk Woods requested that Deputy Clerk Pluchinsky be allowed to attend an upcoming training on Alcohol Licensing. **MOTION** by Supervisor Disterhaft, second by Supervisor Krings to approve expenses for Deputy Clerk Pluchinsky to attend the training.

Motion carried on a 3-0 voice vote.

Agenda Items for Next Meeting

Supervisor Disterhaft questioned the best way to report a speeding problem to the sheriff's office.

Closed Session

MOTION by Supervisor Krings, second by Supervisor Disterhaft to have the Town Board convene into closed session at 7:25 p.m., pursuant to Wis. Stats. Sec. 19.85 (1)(g), to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, related to: Ross/Wagner Litigation; and also pursuant to Wisconsin State Statute 19.85 1(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, related to: Appointed Treasurer Position.

Motion carried on 3-0 roll call vote.

Deputy Clerk Brenda Pluchinsky was excused from the meeting at 7:43 p.m.

Adjourn

MOTION by Supervisor Disterhaft, second by Supervisor Krings to adjourn the meeting at 8:18 p.m.

Motion carried on a 3-0 roll call vote.

NOTE: The audio recording for this meeting is incomplete due to a recorder malfunction at the 26:10 minute mark.

Submitted by Dana Woods, Town Clerk
Approved by Town Board May 15, 2023