



MINUTES OF MONTHLY MEETING OF THE OMRO TOWN BOARD OF SUPERVISORS

DATE: March 20, 2023 **TIME:** 6:00 p.m. **LOCATION:** Omro Town Hall, 4205 Rivermoor Rd.

Regular Meeting Call to Order

The regular monthly meeting was called to order at 6:00 p.m. by Chairman Brian Noe. The Pledge of Allegiance was said in unison.

Attendance

Chairman Brian Noe, Supervisors Mark Krings and Steve Disterhaft, Clerk Dana Woods, Treasurer Beth Jackson, and Deputy Clerk Brenda Pluchinsky were present. Attorney Karen Marone was excused.

Statement of Public Notice

Notice of this meeting was posted at the following locations: Omro Town Hall, 4205 Rivermoor Road; Garbage & Recycling Drop-Off Center, Wendt Road & County Road FF; and near the Corner of Liberty School Rd & County Road F. Notice was also posted on the Town of Omro website and emailed to the Omro Herald and the Oshkosh Northwestern.

Public Comment

None.

Community Policing Discussion

None.

Certified Survey Map 6290 Submitted by Commerce Partners, LLC

Unable to take action on the map at this time due to issues with the map. Will likely see it on the agenda again in the near future.

Consider Resident Request to Purchase Unused Cemetery Property

Chairman Noe asked if Mr. Shea wants the town board to present the offer at the Annual Meeting. Mr. Shea affirmed. Have not gotten clear direction from WTA. Upon asking was referred to another individual.

Chairman Noe asked whether the costs would come out of the sale price offered; wanting to make sure the electors will understand what the town will actually get it for it after all costs.

Supervisor Krings would rather sell land for whatever seems fair for the land and have buyer cover costs.

Treasurer Jackson offered a suggestion from her experience as a realtor and recommended Mr. Shea submit a Vacant Land Purchase Form.

Accept Barb Meyers' Retirement from Planning Commission

Barb Meyers submitted a letter indicating she is ready to retire.

MOTION by Steve Disterhaft, second by Supervisor Krings to accept Barb Meyers' Retirement.

Motion carried on a 3-0 voice vote.

Consider Appointment of Russ Volp to Serve Remainder of Planning Commission Term Vacated by Barb Meyers

Russ Volp is willing to serve out the remainder of the term. Supervisor Krings added he thought it was a good fit. MOTION by Supervisor Krings, second by Supervisor Disterhaft to appoint Russ Volp to the serve out the remainder of term vacated by Barb Meyers.
Motion carried on a 3-0 voice vote.

Accept Beth Jackson's Resignation from Treasurer Position

Beth Jackson has accepted the clerk position in Town of Poygan. Is willing to come help train new treasurer, especially around tax collection time.
MOTION by Supervisor Disterhaft, second by Supervisor Krings to accept Beth Jackson's resignation.
Motion carried on a 3-0 voice vote.

Discuss Hiring Plan for Appointed Treasurer Position

Plan was developed to post the position on the town's website as soon as possible and place an ad in the Omro Herald for May 30. Application deadline will be April 14, with review of applications to take place during the April 17 board meeting. Interviews will be schedule immediately after with the hope of having someone hired by the May monthly meeting.

Approve Job Description for Appointed Treasurer Position

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve job description presented with a few suggested changes.
Motion carried on a 3-0 voice vote.

Appoint Alternate Members to Board of Review - Margaret Krause, Dave Friess and Chris Musha

Chairman Noe indicated three people were willing to serve.
MOTION by Supervisor Disterhaft, second by Supervisor Krings to appoint Margaret Krause, Dave Friess and Chris Musha as alternates for Board of Review.
Motion carried on a 3-0 voice vote.

Town Code Update

Received final draft and have until April 7 to review and indicate any changes. Copy of the draft will also be made available to Tom Tuschl for his review.

Update on Funding for Municipalities Proposed by County ARPA Committee

County ARPA Committee is recommending that the County allocate part of the County's 33 million ARPA funding to municipalities. If successful, town would receive \$145,000. The Resolution proposing it goes before the County Board this week.

REPORTS:

Road Supervisor's Report:

- Hopefully done with snow
- Road check will be March 31
- Had some signs that needed fixing
- If weather cooperates, they will work on potholes

Clerk's Report:

Correspondence:

- Winnebago County Solid Waste Management Board shared information about their upcoming Clean Sweep Day on April 24 in City of Omro and City of Neenah. They shared a flyer and Clerk Woods posted it on the bulletin board in the hall and will post on the posting boards as well.

Open Records Requests:

- March 10, Ren Kaltenhauser from Ballotready.org asked for information that will appear on the April 4 ballot. Clerk Woods referred him to What's on My Ballot page of MyVote Wisconsin website.

Elections Update:

- Spring Election will take place on April 4. Those with a valid absentee ballot request on file by March 14, had their ballots mailed out that day. Other requests have come in since and those requests have been turned around within 24 hours. To date, 107 absentee ballots have been issued.
- In accordance with the state law, in-person absentee voting will begin tomorrow, March 21 and continue until March 31. Resident wishing to vote IPAV can do so during the clerk's posted hours or by special appointment.

Planning Commission:

Meeting was canceled due to lack of quorum resulting from a snowstorm.

Attorney's Report:

Not present.

Supervisors' Report:

None at this time.

Chairman's Report:

- Attended WTA District Meeting in March.
- Will attend Capital Day to continue to advocate for more funding for towns.
- Discussed Upcoming Board of Review Training. WTA offering it virtually on May 1. Supervisor Disterhaft offered to be the board's trained official this year. Clerk Woods will get him registered.

Meeting Minutes

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve the January 16, 2023 town board minutes with a date adjustment.

Motion carried on a 3-0 voice vote.

Treasurer's Report

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve the March Treasurer's report as presented.

Motion carried on a 3-0 voice vote.

Accounts Payable

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve accounts payable in the amount of \$45,894.98

Motion carried on a 3-0 voice vote.

Upcoming Meetings or Workshops

WTA Unit Meeting on April 6 in Town of Wolf River. Agenda was received today.

Agenda Items for Next Meeting

None mentioned.

Closed Session

Entering closed session was deemed unnecessary at this time.

Adjourn

MOTION by Supervisor Krings, second by Supervisor Disterhaft to adjourn the meeting at 6:46 p.m.

Motion carried on a 3-0 voice vote.

Submitted by Dana Woods, Town Clerk

Approved by Town Board April 17, 2023