



# MINUTES OF MONTHLY MEETING OF THE OMRO TOWN BOARD OF SUPERVISORS

**DATE:** February 28, 2022      **TIME:** 6:00 p.m.      **LOCATION:** Omro Town Hall, 4205 Rivermoor Rd.

## **Call to Order**

The meeting was called to order at 6:00 p.m. by Chairman Brian Noe.  
The Pledge of Allegiance was said in unison.

## **Attendance**

Chairman Brian Noe, Supervisors Mark Krings and Steve Disterhaft, Treasurer Beth Jackson and Attorney Karen Marone were present; Clerk Dana Woods was excused.

## **Statement of Public Notice**

Notice of this meeting was posted at the following locations: Omro Town Hall, 4205 Rivermoor Road; Garbage & Recycling Drop-Off Center, Wendt Road & County Road FF; and near the Corner of Liberty School Rd & County Road F. Notice was also posted on the Town of Omro website and emailed to the Omro Herald and the Oshkosh Northwestern.

## **Public Comment**

**Resident Marlena Ross** expressed concerns about Zillges' truck and trailer parked on the side of the road and taking up half of the road. Safety concerns with the school bus. Using first driveway that isn't part of the conditional use permit. Chairman Noe indicated town would follow up with Zillges on it. Also had a question about #11 on agenda. Did they send out a letter. Chairman Noe said no. Will residents know more info on the study? Chairman Noe responded they would if we move forward.

## **Community Policing Discussion**

No representative from sheriff's dept. present at this time.

## **Candidates for Public Office**

None present at this time.

## **Site Plan Review for WI Tubing**

Plan commission didn't have concerns with addition. Clean up site plan.

**MOTION** by Supervisor Krings, second by Supervisor Disterhaft to approve site plan.

Motion carried on a 3-0 voice vote.

## **Strand Engineering Presentation on Wagner Storage Project**

· John Lindert, Option A let water out to the east. Option #2 connection into the storm sewer. Both models do about the same in terms of performance. Slightly better than existing conditions. Option B requires a trench and patch across the road.

· Eric Wagner question, area east of sandpit - natural depression area. Is it part of the long-range plan? Town aware is a storage area (meaning water storage). Town aware it is a storage area and needs to be retained.

· Discussion about replacing the culverts. Reduce ponding on SW side almost 2 inches if you put culverts in on the South side. 100-year storm still a fair amount of ponding. Culvert not up to 25-year standard. If lot to the east would develop needs to be 2ft above.

· Jack from ME. Their perspective is to give the option to do both based on what may come up down the road.  
**MOTION** by Supervisor Krings, second by Supervisor Disterhaft to allow Wagner to use either proposed stormwater plan to move forward with their Site Plan process.  
Motion carried on a 3-0 voice vote.

### **Consider Retaining Strand to Assist in Making Application for STP Local Grant**

· If we use Strand to assist in making application we can't use them for engineering for the project. Check on this. Complicated WIS Dot process. Needs lots of Design.  
· Projects to consider: Scott St East side of Dairy to the East to 21 AND Rivermoor reconstruction. Agreement to pursue grant.  
**MOTION** by Supervisor Krings, second by Supervisor Disterhaft to have the town work to complete the grant application.  
Motion carried on a 3-0 voice vote.

### **Research Agreement with UWO for Hwy 21 Study**

Retained dollars for the 2022 IDB funds which can be used for this.  
**MOTION** by Supervisor Krings, second by Supervisor Disterhaft to approve UWO Oshkosh Standard Research Agreement with the caveat for clarification on how many hours of work and details on the exact scope of services, timeline and deliverables.  
Motion carried on a 3-0 voice vote.

### **Resolution to Amend FY 2022 Budget**

Clerk provided documentation indicating where it would be appropriate to amend based on expenses expected to be paid at the end of the year but didn't come due until after the first of the year.  
**MOTION** by Supervisor Krings, second by Supervisor Disterhaft to Amend 2022 Budget based on documents received. Motion carried on a 3-0 voice vote.

### **Resolution to Amend Organization & By Laws for East Central Wi Regional Planning Commission**

Item laid over due to additional information on it being presented at the April WTA meeting.

### **Closing Out Current Loan from Board of Commissioners of Public Lands**

Town is no longer getting the 100% subsidy to offset interest. Current Interest is 5.5%. Considering ARPA funds this year, the town could possibly afford the payoff.  
**MOTION** by Supervisor Krings, second by Supervisor Disterhaft to approve paying off balance of the local with Board of Commissioners of Public Lands loan with the appropriate funds reallocated within the budget, and if need be, use the ARPA money.  
Motion carried on a 3-0 voice vote.

### **Sawyer Creek Floodplain Mapping of Flood Storage Areas within the Town of Omro**

Meeting March 21 at the Airport Terminal - notified by Tom Egan. Didn't have official Notice of meeting from County. Board may want to attend. Study on the city's website.

### **Authorize Town Clerk to Apply for the Election Security .gov Email Domain Subgrant**

**MOTION** by Supervisor Disterhaft, second by Supervisor Krings to authorize clerk to apply for the Election Security .gov Email Domain Subgrant under the Federal HAVA Grant.  
Motion carried on a 3-0 voice vote.

### **Spring Dates for Road Inspection**

Board discussed and is available on April 7th with an alternate date of April 14<sup>th</sup>. Chairman Noe will get it scheduled with the County.

### **ARPA Funds Discussion**

Discussion yielded suggestion of:

- Payoff Loan
- Matching dollars for Road Grants

Need a plan within the next few months based on reporting deadlines.

### **Operator Licenses**

**MOTION** by Supervisor Krings, second by Supervisor Disterhaft to approve Operator License Application Alan Martin and deny additional application received due to incomplete applications materials.

Motion carried on a 3-0 voice vote.

### **REPORTS:**

#### **Road Supervisor**

- Lots of Tree work done.

#### **Clerk**

- Table until next month due to tonight's absence.

#### **Planning Commission**

- Discussion of Parks and Recreation on agenda for next meeting

#### **Attorney**

- None at this time.

#### **Supervisors**

- None at this time.

#### **Chairman**

- Successful in retaining IDB funds
- Nothing to discuss on Fire Board

### **Meeting Minutes**

**MOTION** by Supervisor Krings, second by Supervisor Disterhaft to approve meeting minutes from Regular Board Meeting on January 17, 2022 and Special Board Meeting on January 25, 2022.

Motion carried on a 3-0 voice vote.

### **Treasurers Report**

**MOTION** by Supervisor Krings, second by Supervisor Disterhaft to approve Treasurer's Report as presented.

Motion carried on a 3-0 voice vote.

### **Accounts Payable**

**MOTION** by Supervisor Krings, second by Supervisor Disterhaft to approve Accounts Payable for February in the amount of \$94,496.14.

Motion carried on a 3-0 voice vote.

### **Upcoming Meetings or Workshops**

April 1st towns association district meeting includes Board of Review to attend for training (town to pay). Tom Tuschl can coordinate with Dana for him to attend as well.

### **Agenda Items for Next Meeting**

None mentioned.

### **Closed Session**

**MOTION** by Supervisor Krings, second by Supervisor to convene into closed session at 7:11 p.m., pursuant to Wis. Stats. Sec. 19.85 (1)(g), to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, related to:

1. Open Records Violations Charges Against the Town
2. Open Meetings Violation Allegation Investigation

Motion carried on a 3-0 roll call vote.

Resident Tom Tuschl asked about notifying people when the board returns to open session. Chairman Noe indicated that if anyone leaves their phone number on the back table, they will be contacted when closed session was ending.

### **Return to Open Session**

**MOTION** by Supervisor Disterhaft, second by Supervisor Krings to reconvene in open session at 8:06 p.m. Motion carried on a 3-0 roll call vote.

Supervisor Krings opened the door and checked for anyone in the parking lot. No names or phone numbers listed on back table.

### **Action Related to Items Discussed in Closed Session**

**MOTION** by Supervisor Disterhaft, second by Supervisor Krings to approve draft stipulation as presented by Attorney Marshall in the open records case.

Motion carried on a 3-0 voice vote.

### **Adjourn**

**MOTION** by Supervisor Krings, second by Supervisor Disterhaft to adjourn at 8:07 p.m.

Motion carried on a 3-0 voice vote.

Scribed by Beth Jackson, Town Treasurer  
Submitted by Dana Woods, Town Clerk  
Approved by Town Board March 28, 2022