



MINUTES OF MONTHLY MEETING OF THE OMRO TOWN BOARD OF SUPERVISORS

DATE:
November 21, 2022

TIME:
Following the
Special
Meeting of the
Electors

LOCATION:
Omro Town Hall, 4205 Rivermoor Rd.

Regular Meeting Call to Order

The regular monthly meeting was called to order at 6:07 p.m. by Chairman Brian Noe. The Pledge of Allegiance was said in unison.

Attendance

Chairman Brian Noe, Supervisors Mark Krings and Steve Disterhaft, Clerk Dana Woods, Deputy Clerk Brenda Pluchinsky, Treasurer Beth Jackson and Attorney Karen Marone were present.

Statement of Public Notice

Notice of this meeting was posted at the following locations: Omro Town Hall, 4205 Rivermoor Road; Garbage & Recycling Drop-Off Center, Wendt Road & County Road FF; and near the Corner of Liberty School Rd & County Road F. Notice was also posted on the Town of Omro website and emailed to the Omro Herald and the Oshkosh Northwestern.

Public Comment

None.

Community Policing Discussion

None.

Approve Town of Omro Annual Budget for 2023

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve the 2023 Annual Budget as proposed. Motion carried on a 3-0 voice vote.

Consider TAC Membership for 2023

Currently a member. Just voting to renew.

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve Town of Omro membership in the Town Advocacy Council.

Motion carried on a 3-0 voice vote.

Discuss Possible Uses for 2023 IDB Funding

Last year we retained town's allocation of IDB funding to use toward Hwy 21 Corridor Study expenses; survey and mapping complete; would like to look at future roadways and trails, or could look at studying west side of 21. Chairman Noe indicated a preference to finish up east end first and that PC Chairman Roskom would like to continue the east end for now. Supervisor Krings concurred. Supervisor Disterhaft asked if there is a benefit to allocating it to someone else? Consensus was there really is no benefit to the town to have to dollars go elsewhere at this time.

MOTION by Supervisor Disterhaft, second by Supervisor Krings to apply to retain the town's allocation of IDB funding for the purpose of helping to fund the next phase of the Hwy 21 Corridor Study.

Motion carried on a 3-0 voice vote.

Consider City of Omro's Request for Town of Omro's 2023 Allocation of IDB Funding

This item was skipped because it became irrelevant after the decision was made on the previous agenda item.

Discuss Possible Discontinuation of Town’s Tax Savings Account

Beth said we average about \$200 worth of interest. Chairman Noe asked how long the disbursements are in the account and if we still get interest in the checking; she indicated we do. Having two separate accounts for property tax funds creates more work and can be problematic with regard to transfers.

MOTION by Supervisor Krings, second by Supervisor Disterhaft to discontinue use of the tax collection savings account. Motion carried on a 3-0 voice vote.

Approve 2023 Town of Omro Meetings Calendar

Conflicts were identified in February and September. Revisions suggested included moving February’s regular board meeting to the following week (February 27) and the September regular board meeting to a week earlier (September 11).

MOTION by Supervisor Disterhaft, second by Supervisor Krings to approve 2023 Town Meeting Calendar with suggested revisions.

Motion carried on a 3-0 voice vote.

Approve Operator License for Abigail Coffman

Clerk Woods confirmed the application is in order and background check was favorable.

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve Operator License Application for Abigail Coffman.

Motion carried on a 3-0 voice vote.

REPORTS:

Road Supervisor’s Report:

- Just about done with paving
- Only project potentially still there is a box culvert on Bradley. Won't collapse but there is a sink hole and might be nice to get to it now due to water level and while culvert aid is available. Chairman Noe indicated our share of the cost would likely be about \$12,500. Board concurred it should get done. Chairman Noe will follow up with County to get an idea of the timeline.

Clerk’s Report:

- **Communications:**
 - Winnebago County Emergency Management alerting us to the fact that the Emergency Rule exacted this year that allowed for a disaster declaration to be made after an incident has expired. So, until or unless the state legislature approves another rule, either temporarily or permanently, that means any disaster declaration the town might make must be done during the disaster incident in order for the town to maintain eligibility for reimbursement funding under the Wisconsin Disaster Fund.
 - So far, the town has received four donations totaling \$875 worth of funding toward next year’s anniversary celebration. Bowmar Appraisal \$200; Berlin Journal Newspapers \$175; Kerber Rose \$250; and Strand Engineering \$250.
- **Open Records Requests:**

- November 4 - Trevor Damkot from Alpine Insulation Requesting “Building Permit Reports from October.” Clerk Woods emailed him the monthly report provide by the town’s building inspector, Marty Johnson.
- September 29 - Eric Wagner requested “the Town’s digital audio recording from the October 8, 2022 Planning Commission meeting. If you are available, I can swing by with a USB flash drive.” Just to update the board on that, this request is still pending. Last correspondence that took place was on October 28, when Mr. Wagner indicated to me in an email that he was still trying to arrangement transportation to the town hall to retrieve the records he requested.

- **Elections:**

- General Election on November 8 had a great turnout – 1,383 people cast their vote, 228 of them by way of absentee ballot. This puts the Town of Omro voter turnout at just over 77%. Town had 93 Election Day Registrations. Clerk shared addition statistics regarding voter registration and how it’s increased since the 2020 General Election.

Planning Commission:

- Did not meet but Chairman Noe and PC Chairman Roskom met with DOT regional office to discuss the state’s plans for Hwy 21 in an effort to try and coordinate a potential pedestrian route in the area. They did not say absolutely not, but there is a lot of work to do in order to get it done.
- Chairman Noe also asked the DOT about streetlighting at Hwy 21 and Rivermoor Road.

Attorney’s Report:

- Correspondence was done to property owners with pending nuisance issues.
- In the Roeder Court Encroachment Issue, correspondence was issued to that property owner as well.

Supervisors’ Report:

- Supervisor Krings mentioned he hasn’t walked through park trails lately, but Phile Ertmer has, and things are good for now. Schneider Wendt Park is used far more than Priske Park. He and Phil will submit hourly time for next year to help determine is budget is enough to cover if it needs to be hired out in the future.

Chairman’s Report:

- Ormand Beach Heights is 95% done. Engineers getting through final punch list.
- Sandhill Farms still a ways away, some ditching still not stabilizing well for erosion control. Town will not be plowing two new roads because they are not complete enough for town to take them over at this point. No homes on them. Supervisor Disterhaft asked about any potential liability related to the unfinished roads. Chairman Noe indicated it’s the same punch list they’ve had for a couple years now.

Meeting Minutes

Clerk Woods mentioned she noticed an error on her copy after submitting the minutes and suggested the board vote to approve with a revision to correct the error.

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve the October 17, 2022 town board meeting minutes with suggested revisions.

Motion carried on a 3-0 voice vote.

Treasurer’s Report

Beth presented two reports for September and October.

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve September and October Treasurer reports as presented.

Motion carried on a a 3-0 voice vote.

Accounts Payable

MOTION by Supervisor Krings second by Supervisor Disterhaft to approve accounts payable in the amount of \$49,937.87.

Motion carried on a 3-0 voice vote.

Upcoming Meetings or Workshops

None at this time.

Agenda Items for Next Meeting

Board will look for an update on use of IDB funds in the coming months.

Closed Session

MOTION by Supervisor Disterhaft second by Supervisor Krings to enter into closed session at 6:52 p.m., pursuant to Wis. Stats. Sec. 19.85 (1)(g), to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, related to Ross/Wagner Litigation.

Motion carried on a 3-0 roll call vote.

Adjourn

MOTION by Supervisor Krings, second by Supervisor Disterhaft to adjourn the meeting from closed session at 8:18 p.m.

Motion carried on a 3-0 roll call vote.

Submitted by Dana Woods, Town Clerk

Approved by Town Board December 19, 2022