



MINUTES OF MONTHLY MEETING OMRO TOWN BOARD

DATE: October 16, 2023 **TIME:** 6:00 p.m. **LOCATION:** Omro Town Hall, 4205 Rivermoor Rd.

Call to Order

The regular monthly meeting was called to order at 6:00 p.m. by Chairman Brian Noe. The Pledge of Allegiance was said in unison.

Attendance

Chairman Brian Noe, Supervisors Mark Krings and Steve Disterhaft, Clerk Dana Woods, Treasurer Brenda Pluchinsky and Attorney Karen Marone were present.

Statement of Public Notice

Notice of this meeting was posted at the following locations: Omro Town Hall, 4205 Rivermoor Road; Garbage & Recycling Drop-Off Center, Wendt Road & County Road FF; and near the Corner of Liberty School Rd & County Road F. Notice was also posted on the Town of Omro website and emailed to the Omro Herald and the Oshkosh Northwestern.

Public Comment

- Resident Tom Tuschl asked about the progress of the code project. Chairman Noe indicated it would likely be discussed during budget workshop.
- Tuschl also mentioned he’s been getting applications from residents from neighboring communities. Asked if he should report these to the board as they come. Consensus was that as long as we don’t issue a pass to non-residents, he doesn’t need to report it as they come in.

Community Policing Discussion with Sheriff’s Department Representative

None present at this time.

Site Plan Review for Wisconsin Tubing

Chairman Noe shared the results of Planning Commission’s review on it. Owners were present along with their representative from Bayland Builders. Explained they went through a few different iterations in terms of the building plan and that’s why the landscaping and stormwater plan has not been completed yet.

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve newly proposed site plan for WI Tubing provided they abide by the same drainage and landscaping plan that was approved with their previous site plan during late 2021 and that those conditions be met within the next year..

Motion carried on a 3-0 voice vote.

Discuss Property Drainage Issue on Hayfield

Supervisor Krings asked if there was any new update on it. Chairman Noe indicated nothing new since Strand’s recommendation was sent to Martenson & Eisele and their representative, Darrell, agreed with Strand’s plan

Supervisor Krings asked how something like this happens in the first place. Chairman Noe commented that it's a result of landscapers not following the drainage plan. Discussion took place about giving the parties a deadline to rectify the grading. End of July seemed reasonable. Town can send a letter; Chairman Noe will author.

Ambulance Service Contract Update

Chairman Noe shared that we received communication from the City of Oshkosh indicating we will be billed at a per capita rate of \$3.60 for 2023 services and \$11.40 for 2024 services. Town is still awaiting addendum that would codify the terms resulting from recent negotiations.

Consider Renewal of Road Maintenance Agreement with Winnebago County

This is an annual renewal of our current agreement. Looks like cost of salt went up a bit, but that was to be expected. Supervisor Disterhaft asked for clarification on the term routine maintenance. Chairman Noe explained.

MOTION by Supervisor Krings, second by Supervisor Disterhaft to accept the Road Maintenance Agreement with Winnebago County.

Motion carried on a 3-0 voice vote.

Review of Final Expenses Related to 175th Celebration and Donation to ORFD

Clerk Woods presented the list of income and expenses related to the celebration. Remaining proceeds totaled \$1,532.05, plus several cases of water. Original plan was to donate any proceeds to the fire department.

MOTION by Supervisor Disterhaft, second by Supervisor Krings to make the donation to the Omro-Rushford Fire Department.

Motion carried on a 3-0 voice vote.

Park Maintenance

Supervisor Krings talked about mowing work done this year, along with some improvements and repairs made to benches and bridges lately. He asked if the extra few pieces of lumber he had should be brought to the town hall; was advised that if he plans to continue work on such projects, he can store on his own property and use as necessary in the future.

Discuss Speed Limit Signs Posting

Chairman Noe was hoping to have some dollar figures to help decide what to do and how much it would cost. Didn't have costs back from the county yet to consider.

Supervisor Disterhaft mentioned how many signs are currently posted on - basically one at each entrance to the neighborhood - four total signs, even though some are pretty long stretches. Chairman Noe proposed possibly getting a speed spy to see what the speeds actually are, and perhaps the speed trailer to encourage people to drive the speed limits. Posting more signs, however, was not ruled out.

Third Quarter Budget Review

Clerk Woods presented the budget with the actual YTD amounts and explained she was proposing the budget resolution to adjust some line items based on actuals.

Budget Resolution 2023-3

MOTION by Supervisor Krings, second by Supervisor Disterhaft to adopt Budget Resolution 2023-3 as presented for the purpose of adjusting Misc. Revenues to \$34,867.50; adjusting Culture, Recreation and Education to \$1,455.73; adjusting Total Revenues to \$978,969.44; transferring \$3,133 from Public Works to General Government; and removing \$10,913.99 from Public Works.

Consider Operator License Application - Haley Neuens

Clerk Woods indicated there was no reason to deny at this time based on application materials.

MOTION by Supervisor Disterhaft, second by Supervisor Krings to approve Operator License for Haley Neuens.

Motion carried on a 3-0 voice vote.

Road Supervisor's Report:

- If weather allows, will try to crack seal parking lot at town hall, and if the schedule works out will have them crack seal some of Springbrook as well at the same time.
- Couple Stop Ahead signs with tree branches blocking that need to be cleaned up.
- Recently cleaned up an area where the shoulder kept washing out; wouldn't be a bad thing to roll over some of it if needed.

Clerk's Report:

Correspondence:

- WTA shared information about the proposed recycling rule; comment period open until October 23.
- Received notification that we were successful in obtaining the 2023 Absentee Ballot Envelope Subgrant to help offset the cost of new envelopes after the state changed the design.
- Winnebago County Solid Waste Management Board sent a memo regarding revision to their safety vest policy for those accessing the transfer station.
- WTA shared information on proposed bill relating to Clerk/Treasurer roles, publication requirements and discontinuation of highways. We are encouraged to voice opinions to legislators on that bill.

Open Records Requests:

- Trevor Damkot from Alpine Insulation requested the monthly building permit report. Clerk Woods supplied it to him via email.

Planning Commission:

- Dealt with the only item earlier in the agenda.
- Have a couple other items on the horizon.

Attorney's Report:

- Just updated on her experience with Town Law Conference; same as Chairman Noe.

Supervisors' Report:

None at this time.

Chairman's Report:

- Completed the recycling grant application; that has been submitted.
- Attended the Town Law Conference
 - Right-of-way permits for utility installation was discussed. Have had issues here in our town with regard to leaving the ROW a mess; might need to address with a local permitting process.
 - Public Participation Policy was another topic.
 - Also talked about biodigester - had more to do with damage to roads and protecting our rights with those things.
 - Cemetery - Reassured him the town showed the proper amount of caution during recent inquiry to purchase cemetery land.
- District meeting - Attended and it was timely since there was a topic on ambulance service, speed limits, shared revenue and legislative updates.
- Sandhill is close to being done.
- Don't see any new developments coming.
- LRIP or (TRIP) road funding application - have been successful over the years. Other towns are probably next in line. Could still apply but likely wouldn't be awarded it this year.
- Other funding out there for ag roads – way to get it is if the road was posted as a weight limit road, we don't currently have any which makes uneligible. Would have been nice to use for Scott and Rivermoor Road south of Hwy 21. There is the other funding mechanism, but you have to bid it all out and spend money on engineering.

Meeting Minutes

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve the September 11, 2023 town board minutes as presented.

Motion carried on a 3-0 voice vote.

Treasurer's Report

Treasurer Pluchinsky presented her report reflecting balances of:

- Tax Checking: \$1,874.48
- Private Roads: \$118,717.90
- Parkland Dedication: \$3,935.64
- General Fund: \$198,823.85

Discussion took place over whether or not future history book money brought in should be tracked separately, now that the previous balance was transferred to use for the celebration. Should future book sales be saved toward the next history project? Based on the number of books we have remaining, the most yielded from future sales would be \$500. Chairman Noe sought input from Margaret Krause in the gallery who was instrumental in the publishing of the book; she suggested anyone wanting to mount a future history project could do a fundraiser at that time. Consensus was that \$500 over the next several years was probably not worth tracking it in a separate fund. But since it's not difficult to do, Treasurer Pluchinsky said she would keep tracking it separately.

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve the September 2023 Treasurer's report as presented.

Motion carried on a 3-0 voice vote.

Accounts Payable

MOTION by Supervisor Disterhaft, second by Supervisor Krings to approve accounts payable in the amount of \$65,022.65.

Motion carried on a 3-0 voice vote.

Upcoming Meetings or Workshops

Tom Tuschl asked if the board would need to approve his attendance at an upcoming training session on Badger Books. He will not need formal board approval, since it will be covered under poll working pay.

Agenda Items for Next Meeting

Tom Tuschl asked about the status of the Comprehensive Outdoor Recreation Plan update. Chairman Noe indicated it is on the agenda for PC to work on soon and bring forward. Town has no editable version of the whole document, so progress has been slow. Tuschl indicated he might have the original Word version. If so, he will share it over.

Closed Session

MOTION by Supervisor Krings, seconds by Supervisor Disterhaft to have the town board may convene into closed session, pursuant to Wis. Stats. Sec. 19.85 (1)(e), for the purpose of conducting public business with competitive or bargaining implications pertaining to ambulance service at 7:24 p.m.

Motion approved on a 3-0 roll call vote.

Adjourn

MOTION by Supervisor Disterhaft, second by Supervisor Krings to adjourn the meeting from closed session at 8:06 p.m.

Motion carried on a 3-0 roll call vote.

Submitted by Dana Woods, Town Clerk
Approved by Town Board on 11.20.2023