



# MINUTES OF MONTHLY MEETING OMRO TOWN BOARD

**DATE:**  
January 15, 2024

**TIME:**  
6:00 p.m.

**LOCATION:**  
Omro Town Hall, 4205 Rivermoor Rd.

## **Regular Meeting Called to Order**

The regular town board meeting was called to order by Chairman Brian Noe at 6:00 p.m. The Pledge of Allegiance was said in unison.

## **Attendance**

Chairman Brian Noe, Supervisors Mark Krings and Steve Disterhaft, Clerk Dana Woods, Treasurer Brenda Pluchinsky and Attorney Karen Marone were present.

## **Statement of Public Notice**

Notice of this meeting was posted at the following locations: Omro Town Hall, 4205 Rivermoor Road; Garbage & Recycling Drop-Off Center, Wendt Road & County Road FF; and near the Corner of Liberty School Rd & County Road F. Notice was also posted on the Town of Omro website and emailed to the Omro Herald and the Oshkosh Northwestern.

## **Public Comment**

- Michael Rust appeared to introduce himself as candidate for Circuit Court Judge for Branch 1.
- Jeff Tischaefter swallow banks lane requested to get direction in terms of ATV/UTV use on town roads. Chairman Noe indicated that in the past the board preferred that there be a purpose for the trail and that it lead somewhere. Jeff indicated personal use for people within the town would be nice, for example going from one's house to the boat ramp to get to the ice. Noe indicated it would need to come up before the board if someone would want to present it.

## **Community Policing Discussion with Sheriff's Department Representative**

None present at this time.

## **Certified Survey Map for Excel Properties, LLC Affecting Parcels 016-0327-0202**

Chairman Noe indicated Planning Commission recommended approval contingent on the Parkland Dedication Fee for each lot created being paid. Boundaries meet the requirements. Sanitary district confirmed they would be able to service the properties. One thing that would need to be worked out is the road. Current pavement ends short of the new lot property lines. There was also discussion that a temporary cul-de-sac would need to be paved. Unless he's submitting for any other development, we would be looking to have that paved. There is currently a chain link fence at the end of it. If not paved by developer, we could special assess the adjacent property owners for having the town complete the road.

**MOTION** by Supervisor Disterhaft, second by Supervisor Krings to approve the CSM contingent on a developer's agreement being signed to include security for completion of the roadway.

Motion carried on a 3-0 voice vote.

**Road Supervisor's Report:**

- No roadwork to be done in this kind of weather.

**Clerk's Report:****Correspondence:**

- Received today, the 2024 Winnebago County Fee Schedule, along with a note that their permit fees were increasing by \$30.
- Received today, from the County Zoning Dept, a revised copy of the CSM approved by town board last month (presented with hard copy to sign). The revised version shows updated ownership as Derek Potratz.
- Did receive update from the Wisconsin Burial Board indicating they believed part of Goggins Cemetery land believed to be unused should be uncatalogued as cemetery land. Believe we should be receiving another update on this. Subsequently, Christopher Shea reached out to say he plans to pursue the land again.

**Open Records Requests:**

- January 1, WisGOP Election Integrity RESUBMITTED their request for a list of election inspectors appointed to the 2024-25 term. Clerk Woods responded the following day by emailing the list of those appointed at the December meeting.

**Elections Update:**

- Gearing up for a big year on the election front.
- We will have a primary on February 20 – ONLY race on that ballot for Town of Omro voters will be for circuit court judge.
- I'll start mailing out absentee ballots to those with a valid request on file on January 30.
- Public Test of the voting equipment will be on a Saturday this time – February 10 – in order to allow people to acquaint themselves with the Badger Books before Election Day. Looking to schedule Badger Books training with our local poll workers during either the week of Jan. 29 or Feb. 5.

**Planning Commission:**

- Dealt with CSMs on tonight's agenda
- Preliminary CSM was also reviewed for development on Springbrook Road. Previously communicated to owner that he's looking for too many driveway access points on that road. Also, some question about how much of the land is actually buildable were raised since much of it is wetland. Unsure at this time if he will choose to pursue it. Nor formal application has been made yet.
- PC Chair Roskom is working on the Outdoor Recreation Comp Plan to give an update to the rest of the Commission in February.

**Attorney's Report:**

- None at this time.

**Supervisors' Report**

- None at this time.

### **Chairman's Report:**

- Did meet with City about the proposed annexation. Seem to be on the same page. Spent time discussing the benefits of working together to make each other's comp plans cohesive. The meeting when their City Council was to take it up was cancelled due to the snowstorm. Also discussed the possibility of more future meetings to work together on a variety of options.
- Noe and Roskom met with Wisconsin Tubing; they are looking to come back again for a revised landscape plan. Original one that was approved isn't applicable to their revised design. Will likely see it in the next few months.

### **Meeting Minutes**

**MOTION** by Supervisor Disterhaft, second by Supervisor Krings, to approve the December 18, 2023 town board minutes as presented.

Motion carried on a 3-0 voice vote.

### **Treasurer's Report**

Treasurer Pluchinsky presented her report reflecting balances of:

- Tax Checking: \$1,556,946.01
- Private Roads: \$107,217.29
- Parkland Dedication: \$4,337.14
- General Fund: \$165,435.93
- Cans for Park \$9,147.76

**MOTION** by Supervisor Krings, second by Supervisor Disterhaft to approve the December 2023 Treasurer's report as presented.

Motion carried on a 3-0 voice vote.

### **Accounts Payable**

**MOTION** by Supervisor Krings second by Supervisor Disterhaft, to approve accounts payable in the amount of \$2,450,319.51 (including tax settlements and tax refunds).

Motion carried on a 3-0 voice vote.

### **Upcoming Meetings or Workshops**

WTA District Meetings coming up. Will include Board of Review training this time.

### **Agenda Items for Next Meeting**

None mentioned.

### **Closed Session**

**MOTION** by Supervisor Disterhaft, second by Supervisor Krings to have the Town Board may convene into closed session, pursuant to Wis. Stats. Sec. 19.85 (1)(e), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility related to Annual Employee Evaluations 6:35 p.m.

Motion approved on a 3-0 roll call vote.

### **Adjourn**

**MOTION** by Supervisor Krings, second by Supervisor Disterhaft to adjourn the meeting from closed session at 6:58 p.m.

Motion carried on a 3-0 roll call vote.

Submitted by Dana Woods, Town Clerk

Approved by Town Board February 12, 2024