



MINUTES OF MONTHLY MEETING OMRO TOWN BOARD OF SUPERVISORS

September 19, 2016

1. Call to Order:

The meeting was called to order at 6:00 P.M. by Chairman, Brian Noe. The Pledge of Allegiance to the flag was given.

2. Roll Call:

Chairman Brian Noe, Supervisors, Allen Knurr and David Friess, Clerk, Jessica Hargrave, Treasurer, Paula Beulen and Attorney, Karen Marone.

3. Statement of Public Notice:

Notice of this meeting was posted at the Omro Town Hall and the Town website. The Omro Herald and Oshkosh Northwestern were notified via email.

4. Public Input:

Tom Tuschl – 5184 Ciscel Drive Oshkosh – Wasn't want to do a formal complaint but let the board know about a property with a lot of stuff in front of a property north of Springbrook Rd. It is a B2 zoning but the items are reaching the edge of the road. If the property continues to look the way it does, Tom will be doing a formal complaint.

5. Community Policing Discussion:

None

6. Approval of Minutes:

- Tom Tuschl indicated to change the audit motion from approve to accept. In the future Parks should be Parks and Recreation on any minutes.
- **MOTION:** Supervisor, Allen Knurr moved to approve the August 15, 2016 Minutes. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

7. Treasurer's Report:

- Attorney Marone did discuss taking action on the Tritt personal property taxes that are owed by submitting an application with the Department of Revenue to have them assist with the debt.
- **MOTION:** Supervisor, David Friess moved to approve the Treasurer's Report. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

8. Payment of Invoices:

- **MOTION:** Supervisor, Allen Knurr moved to approve payment of the invoices totaling \$75,349.19. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

9. Upcoming workshops:

- Towns Association is doing a state wide road meeting on September 29, 2016 at 7:00 p.m. The meeting will be held at the Winnebago Highway department. Clerk Jessica Hargrave will post a notice in case more than one board members decides to go.

10. Conditional Use Permit: Scott Soper 3486 Sand Pit Road, parcel number 016-0582-02 CUP for use as a contractor yard and vehicle storage.

- Tom Tuschl, planning commission chair, discussed the 4 conditions suggested by the planning commission and how and why they chose the conditions. It was then decided to have a 5th condition added that the conditions would be recorded with the register of deeds.
- Doug Gunz was concerned about the condition of one of the buildings on the property but that wasn't a condition enforced by planning commission. Chairman, Brian Noe did indicate it sounded like the property owned planned on fixing that up anyway.
- Brian Seaman – 3569 Sandpit Rd was concerned about the dump trucks and traffic that would be driving fast on the road. The town isn't able to enforce anything regarding traffic when it comes to the use of the property.
- Supervisor, David Friess did question one of the conditions on the no storage north of the property. Tom Tuschl spoke to the condition and vision for the traffic using that road could potentially be blocked if storage was there. Chairman, Brian Noe stated that they had indicated they didn't plan on having storage north of the property.
- Attorney Marone discussed hours of operation and if there was any concern. Tom Tuschl indicated that it was a rural area so there wasn't concern with the hours of operation.
 - **MOTION:** Supervisor, Allen Knurr moved to approve the conditional use permit for Scott Soper 3486 Sand Pit Road parcel number 016-0582-02 conditional use permit for use as a contractor yard and vehicle storage with the 5 condition that were set forth in the planning commission report. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

11. Presentation of proposed 2017 calendar

- Tom Tuschl discussed the following items:
 - Parks and Recreation meetings were not included but they will be meeting the 1st Wednesday at 3:15 p.m.
 - He will also add the 2017 elections to the calendar.
 - All of the red dates were guesses for County Zoning Public Hearings. They reorganize based on Holidays and Deer Hunting so he will add them in December

- once those are finalized.
- Town Caucus will also need to be added.
- There was one change in the Planning Commission meetings based on approval Tom received from the board.

12. Approval of continuing to obtain property insurance coverage through Local Government Property Insurance Fund.

- Chairman, Brian Noe indicated that the State insurance will still be about 350 less and suggested staying with them.
 - **MOTION:** Supervisor, David Friess approved obtaining property insurance coverage through Local Government Property Insurance Fund. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

13. Approve sending of notice of non-renewal of garbage hauling contract with Advanced Disposal.

- Chairman, Brian Noe included the draft copy of the letter that would be sent to Advanced Disposal.
 - **MOTION:** Supervisor, Allen Knurr approved sending a notice of non-renewal of garbage hauling contract with Advanced Disposal. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

14. Approval of proposed request for proposal for waste and recycling services.

- Chairman, Brian Noe also included a draft copy of the letter he planned to send to different companies. Jeff Meyers also included three different plans for how the Town Dump can be reconstructed and an illustration of what bins would be needed by the waste and recycling company. He discussed the advantages and disadvantages of the different set-ups at the Town Dump.
 - **MOTION:** Supervisor, David Friess approved the request for proposal for waste and recycling services. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

15. Appointment of Animal Control officer for Town of Omro.

- There was no one to appoint at this time. Town of Algoma did contact Chairman, Brian Noe to partner on an Animal Control officer because they don't have one either at the moment. Chairman, Noe also thought about partnering with the City of Omro so he was going to reach out to them as well.

16. Approve Annual Road maintenance contract with Winnebago County Highway Department.

- The contract has not been received yet. This item will move to next month.

17. Discussion on Town Hall Rental to Boy Scouts.

- The town doesn't charge these types of groups for renting the town hall and they wished to use it bi-weekly. The board members discussed the impact this could have on the Town of Omro cost wise. It was decided that we would offer them to use it on a 6 month trial basis to determine if we are incurring costs for them to use it. We would also give them a rental key for the 6 month period. Clerk Jessica Hargrave will reach out to let them know.

18. Reports:

Road Supervisor:

- a. Doug Gunz discussed culverts that were being worked on. He also discussed the need to pick up a truck bed, a rug and many other items that needed to be picked up off different roads.
- b. There was also a discussion about trees that were blocking a road but it was unknown what trees would be blocking the road so it will need to be looked into further.
- c. Large road projects are complete for the year due to funds being used and the county being done chip sealing for the year.
- d. There was further discussion on road traffic on Sandpit and 9th Rd. Chairman, Noe indicated we could bring this to the attention of the police to put effort into watching this area.

Clerk:

- e. None

Plan Commission:

- f. Jesse Potratz is looking to build an eight bed assisted living facility in the Town of Omro. Tom indicated that if he purchases the property he is good to go to begin building once he gets the building permit.
- g. Terry Schmidt who lives in the City of Omro Bypass and wanted to get a variance. The Town of Omro wouldn't be involved in this matter.
- h. The 28th of September beings the start of Plan Commission Network meetings. They are start at 6:30 and it is on Farm Land Preservation.
- i. The county is having a Farmland Preservation meeting but it is the same night at the Fire Board meeting so other options for the board members would be Vinland or Clayton.
- j. The planning commission has lost and will be losing members that have a rural perspective so if anyone with that perspective would like to join let Tom know.
- k. Parks and Recreation
 - a. There was further discussion on liability with the Friends of the Park that Tom hopes the issue will soon be resolved so Parks and Recreation can use that group. Insurance for this group is still a concern.
 - b. The Boy Scouts recently used the park for GPS training and were also looking at winter camping in the park. There was discussion on whether a contract is needed to allow them to camp in the park. Parks and Recreation can use the same contract as before that was previously approved by the town board.

c. Prairie Seed will be shipped this week.

Town Attorney:

I. None

Town Supervisor:

m. Supervisor, David Friess inquired about Private Rd Lansing High Point. Chairman, Noe responded that they just met and have set themselves as an association. Chairman, Noe also discussed the other private roads and the issues that can come from the private road committees.

Town Chairman:

- Filing of annual recycling grant application
 - This has been filed.
- Filing of TRIP reimbursement application
 - This has been filed and the check has already been received.
- Request to transfer remaining TRIP funds to another project.
 - The funds will be transferred to Rivermoor and Cliff West for Hot Mix.

19. Communications:

- None at this time.

20. Items to be placed on next meeting agenda:

- Annual Contracts

21. Continuation of Budget work shop to complete budget summary document.

- The 2017 numbers were reviewed and changes were made that the Town Board members saw fit.
- Public Hearing will take place on October 17th, 2016 before the Town Board meeting. Publication will need to be done by October 1st, 2016.

22. Adjourn:

- **MOTION:** Supervisor, David Friess moved to adjourn at 8:21 p.m. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

Approved: _____, 2016.

Jessica Hargrave, Clerk
Town of Omro