



MINUTES OF MONTHLY MEETING OMRO TOWN BOARD OF SUPERVISORS

October 15, 2018

Public Hearing – Call to Order

The public hearing on proposed 2019 budget was called to order at 6:00 P.M. by Chairman, Brian Noe.

- Tom Tuschl brought up that the 2018 budgeted expenditures were stated incorrectly. The amount should be \$578,556.00.
- Tom Tuschl, PC Chair stated that the planning commission numbers don't match exactly to what his records show. Chairman, Brian Noe stated that there may have been coding errors. The errors will not change the total numbers.
- Tom Tuschl asked if CSM charges are an in and an out. All zoning charges are lumped under one revenue category. Some of the fees might not be segregated correctly. There might be a bit of a learning curve to know where they should be coded. This will not affect the total numbers.
- There was a question regarding lighting district income. The lighting district funds come from the tax payments.
- Private road expense is listed under the town expenses but the private roads pay all of the expense. None of the expenses are paid with the general revenue funds. All of these expenses are tracked for the private road accounts.
- Rich Kern stated that the town would benefit from a true fund accounting program.

The public hearing was closed at 6:13 P.M. by Chairman, Brian Noe.

Meeting of the Electors began at 6:13 P.M. to approve the levy limit.

- **Motion:** Rich Kern moved to approve the maximum levy limit allowed for 2019. Doug Gunz seconded the motion. Motion carried.

1. Call to Order:

The meeting was called to order at 6:16 P.M. by Chairman, Brian Noe. The Pledge of Allegiance to the flag was given.

2. Roll Call:

Chairman Brian Noe, Supervisors, Allen Knurr and David Friess, Clerk Paula Beulen and Attorney, Karen Marone were present. Treasurer Beth Jackson was excused.

3. Statement of Public Notice:

Notice of this meeting was posted at the Omro Town Hall and the Town website. The Omro Herald and Oshkosh Northwestern were notified via email.

4. Public Input:

- None

5. Community Policing Discussion:

- None

6. Approve CSM, Steven Harnitz and Brian Wilke, 4830 and 4822 Rivermoor Road, Parcel Numbers 016-0103-02, 016-0122-02 and 016-0103-02-01:

- This is an improvement over the prior CSM.
- **MOTION:** Supervisor, Allen Knurr moved to approve the request. Supervisor, David Friess

seconded the motion.

Ayes – 3, Nays – 0, Motion carried

7. Variance, Karol and Helen Ortik(Monica Stankus, estate administrator), Whitney Tornow, Agent, 5600 W Reighmoor Rd, parcel 016-0922, seeking relief from floodplain fill requirements:

- Tornow will tear down the existing house and rebuild.
- The planning commission recommended approval of the variance with three findings and two added conditions.
- Motion: Supervision, Allen Knurr moved approval of the variance for parcel 016-0922 at 5600 W Reighmoor Rd per the application submitted with the following findings and conditions. Findings: the lot width presents a hardship which is not self-imposed, no neighbors disapproved, and tearing down the building and re-building will improve the site and neighborhood. Conditions: the drainage plan submitted must be accepted by the County Zoning and drainage off the roof should be directed to the lake. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

8. Continued discussion on proposed drainage plan for Lim Property at 4501 Sand Pit Road:

- The property owner has a list of items needed to do to meet the Town ordinances.

9. Discussion on proposed Ambulance Contract and options to be explored:

- There will be a meeting October 17th at 7 P.M. to explore other options.
- If the board does not receive enough information, there is a possibility they will only sign the 1 year option.

10. Review and approval of refuse and recycling hauling contract extension:

- Chairman, Brian Noe has not received the contract yet. He anticipates a very small increase.
- The Town may receive the contract next month.

11. Approval of Assessors contract for 2019:

- **Motion:** Supervisor, David Friess moved to approve the assessors' contract for 2019. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

12. Approval of Potratz snowplowing agreement for 2018-2019 season:

- Have not received the contract yet.

13. Continued discussion on Proposed 2019 Meeting Calendar:

- **Motion:** Supervisor, David Friess moved to adopt the 2019 meeting calendar that shows March 19th, 2019 as the Town board meeting date and the town meeting list that shows March 19th, 2019 as the meeting date along with the asterisks by the July 11th PC meeting. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

14. Approval of Minutes: September 17th, 2018.

- **Motion:** Supervisor, Allen Knurr approved the minutes from September 17th, 2018. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

15. Treasurer's Report:

- **MOTION:** Supervisor, David Friess moved to approve the Treasurer's report. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

16. Payment of Invoices:

- **Motion:** Supervisor, Allen Knurr moved to approve the payment of invoices in the amount of

\$66,593.78. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

17. Upcoming Workshops and Meetings – authorization to attend.

- None

18. Reports:

Road Supervisor:

- Chairman Noe stated that the county is working on pot holes and doing tree work.
- The County will hopefully be paving on Sand Pit Road by Sopers if the weather holds out.
- The County is supposed to be fixing the dump road.

Clerk:

- Trying to find workers for the November election.

Plan Commission:

- PC Chairman Tuschl stated that the City of Omro is updating their Comprehensive Plan – the city will be meeting with the planning commission on November 8 at 6:30 P.M.

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Town Attorney:

- Attorney, Marone stated that she has seen an increase in CBD oil that includes a component of Marijuana.

Town Supervisor:

- Supervisor, David Friess stated there is a large piece of concrete by the lake on Sand Pit that needs to be moved.

Town Chairman:

- Chairman, Brian Noe stated that the wet weather is not helping the roads for Sand Hill Farms. Will proof roll a section of the roads for Sand Hill Farms at the end of the week. Will consider accepting the roads without ditches.
- The infiltration tests have started.
- Homeowners Association started at first phase for Harbor Village but none of the documents we have were recorded.

19. Items to be placed on next meeting agenda.

- Rich Kern would like to discuss how to get permission to apply for grants on behalf of the Town of Omro.

20. Review final budget adjustments.

21. Approve budget for 2019:

- **Motion:** Supervisor, David Friess moved to adopt the 2019 budget. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

22. Adjourn:

- **MOTION:** Supervisor, David Friess moved to adjourn at 7:24 p.m. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

Approved: November 19, 2018.

Paula Beulen, Clerk
Town of Omro