



## MINUTES OF MONTHLY MEETING OMRO TOWN BOARD OF SUPERVISORS

November 21, 2016

### 1. Call to Order:

The meeting was called to order at 6:03 P.M. by Chairman, Brian Noe. The Pledge of Allegiance to the flag was given.

### 2. Roll Call:

Chairman Brian Noe, Supervisors, Allen Knurr and David Friess, Clerk, Jessica Hargrave, Treasurer, Paula Beulen and Attorney, Karen Marone.

### 3. Statement of Public Notice:

Notice of this meeting was posted at the Omro Town Hall and the Town website. The Omro Herald and Oshkosh Northwestern were notified via email.

### 4. Public Input:

None

### 5. Community Policing Discussion:

None

### 6. Approval of Minutes:

- Motion on #6 of the October 24<sup>th</sup> minutes should be changed from Charles Whittaker to David Friess.

- **MOTION:** Supervisor, Allen Knurr moved to approve the October 17, 2016 and October 24, 2016 Minutes. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

### 7. Treasurer's Report:

- There was discussion regarding outstanding checks that are now stale dated and old payments that weren't balancing with expense reports the previous clerk had indicated.

- **MOTION:** Supervisor, David Friess moved to approve the Treasurer's Report. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

### 8. Payment of Invoices:

- **MOTION:** Supervisor, Allen Knurr moved to approve payment of the invoices totaling

\$62,101.82. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

**9. Upcoming workshops:**

- None

**10. Approve annual contract for snow plowing with Jay V Potratz.**

- **MOTION:** Supervisor, David Friess moved to approve the annual contract for snow plowing with Jay V Potratz. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

**11. Continued discussion and appointment of animal control officer.**

- Chairman, Brian Noe spoke with the Oshkosh Humane Society and it sounds like other communities are having issues finding an animal control officer. They discussed having a meeting with Oshkosh Humane and the community to set-up a group of animal control officers for the different communities.
- There was also discussion on the Town of Omro paying for cats that are taken to the Oshkosh Human Society. They might attend a future board meeting to discuss it further.
- There was discussion on different options that might be considered when it comes to how we will handle stray cats in the future.

**12. Adoption of proposed 2017 calendar.**

- Town Caucus will be added after the December board meeting.
- **MOTION:** Supervisor, David Friess to adopt the 2017 calendar dates for the Town of Omro. Supervisor, Allen Knurr seconded the motion

Ayes – 3, Nays – 0, Motion carried

**13. Approve updates to Town Post-Construction Stormwater Management Ordinance and Construction Site Erosion Control Ordinance as required by DNR to reflect changes in recent legislation.**

- This will be sent to the Plan Commission before it comes back to the Town Board.
- Chairman, Brian Noe didn't want to hire an engineer to do it again and the DNR has model ordinances. He did begin one of the ordinances but didn't understand why we needed to update it. Noe will be reaching out to the DNR to confirm that changes are needed.

**14. Approve the Temporary Class B License for the Sand Pit Fishing Club Ice Fisheree that will take place on January 17, 2017.**

- **MOTION:** Supervisor, Allen Knurr moved to approve the Temporary Class B License for the Sand Pit Fishing Club Ice Fisheree that will take place on January 17, 2017. Supervisor, David Friess seconded the motion

Ayes – 3, Nays – 0, Motion carried

**15. Approve allocating towns IDB Per Capita funds to City of Omro.**

- **MOTION:** Supervisor, Allen Knurr moved to approve allocating the towns IDB Per Capita funds to the City of Omro. Supervisor, David Friess seconded the motion

Ayes – 3, Nays – 0, Motion carried

**16. Adoption of proposed 2017 budget.**

- Changes made from previous included the Town's levy limit and any extra funds being allocated back to road maintenance.
- Next year we might be able to take advantage of is the increased cost in fire department operations as revenue but it takes a vote to be able to do this and weren't able to do so by this year.
- **MOTION:** Supervisor, David Friess moved to adopt the 2017 budget. Supervisor, Allen Knurr seconded the motion

Ayes – 3, Nays – 0, Motion carried

**17. Reports:**

**Road Supervisor:**

- 6 culverts have been replaced.
- Harbor Village cattails are taken care of.
- Harbor Village and Bay Breeze sign that was bent was taken care of.
- Reminded the board to review the culvert bill for Tulane for Portelli to charge the owners for the re-set of their culvert.
- 2 culverts that were to be placed haven't been done yet and Doug hasn't been contacted on whether they are done or not.
- He received a letter because he owns 40+ acres regarding land preservation. The meetings will be held at the Town of Vinland at 4:30 p.m. on December 7<sup>th</sup> and Town of Utica at 7:00 p.m.

**Clerk:**

- Election – 1350 voters showed up out of 1400 voters. 177 absentee voters as well.

**Plan Commission:**

- The Town doesn't have to do anything at this time regarding Farmland preservation. Land Preservation questions or comments should be reported to Brian at County at 232-3340. In terms of getting out it may be possible if you are one of the first ones in but if you are one of

the last ones it may be more difficult because each time they make a change it means the county has to update their certified plan with the state. The actual people in have to be 85% of the map.

- Criteria to get into the plan involves acreage and earnings on the property which is \$6,000 a year or 18,000 every 3 years.
- Valley Heights CSM keeps evolving and are now coming back with a single CSM and they have a concept plan for the rest of the acreage which will be condo style which are single family.
- Kevin Mraz sent out a note to the members of the Sanitary District regarding the settlement they had with the City of Omro and it was favorable to the Sanitary District. Rates for 2017 should be lower.

**Town Attorney:**

- The conditional use permit has been developed and it will have the recording information and will be recorded with the register of deeds. Zoning likes the idea and she will share with Tom Tuschl.

**Town Supervisor:**

- Supervisor, Allen Knurr inquired about the transition with the waste and Chairman, Brian Noe indicated the tentative schedule and it should be smoothly.

**Town Chairman:**

- None

**18. Items to be placed on next meeting agenda.**

- Town Caucus Date
- Stormwater Ordinance
- Fee Schedule

**19. Adjourn:**

- **MOTION:** Supervisor, David Friess moved to adjourn at 6:53 p.m. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

Approved: December 19, 2016.

Jessica Hargrave, Clerk  
Town of Omro