



# MINUTES OF MONTHLY MEETING OMRO TOWN BOARD OF SUPERVISORS

March 12, 2018

## **Public Hearing – Call to Order**

The public hearing was called to order at 6:00 P.M. by Chairman, Brian Noe.

- Kevin Mraz from the Algoma Sanitary District supports the addition of parcel 016031301 owned by NPotratz LLC and located on Leonard Point Rd to the Sanitary District.

The public hearing was closed at 6:01 P.M. by Chairman, Brian Noe.

## **1. Call to Order:**

The meeting was called to order at 6:02 P.M. by Chairman, Brian Noe. The Pledge of Allegiance to the flag was given.

## **2. Roll Call:**

Chairman Brian Noe, Supervisors, Allen Knurr and David Friess, Clerk Paula Beulen, Treasurer Beth Jackson, and Attorney, Karen Marone were present.

## **3. Statement of Public Notice:**

Notice of this meeting was posted at the Omro Town Hall and the Town website. The Omro Herald and Oshkosh Northwestern were notified via email.

## **4. Public Input:**

- James Matusak – from Gallery Homes seeking approval to have a ditch installed at Mike and Katie Lim’s property. See Agenda item 14.

## **5. Community Policing Discussion:**

- None

## **6. Approval of Minutes February 19, 2018:**

- **MOTION:** Supervisor, Allen Knurr moved to approve the minutes for February 19, 2018. Supervisor, David Friess seconded the motion with one correction. Item 14 should state poll workers in place of audit committee.

Ayes – 3, Nays – 0, Motion carried

## **7. Treasurer’s Report:**

- **MOTION:** Supervisor, David Friess moved to approve the Treasurer’s report. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

## **8. Payment of Invoices:**

- **Motion:** Supervisor, Allen Knurr moved to approve the payment of invoices in the amount of \$38,919.63. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

## **9. Upcoming Workshops and meetings – authorization to attend.**

- Planning Commission Chair, Tom Tuschl will attend the Farmland Preservation meeting.

**10. Approve CSM: Nate Potratz, 5369 Leonard Point Rd, parcel numbers 016-0313-01 and 016-0313-02.**

- Planning Commission finding stands as reported on the Planning Commission report.
- **Motion:** Supervisor, Allen Knurr moved to approve the CSM for Nate Potratz, 5369 Leonard Point Rd, parcel numbers 016-0313-01 and 016-0313-02 with the conditions listed on the planning commission report. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

**11. Approve Zoning Change: Nate Potratz, 5369 Leonard Point Rd, parcel numbers 016-0313-01 and 016-0313-02 from A-2 to R-1.**

- Planning Commission finding stands as reported on the Planning Commission report.
- **Motion:** Supervisor, Allen Knurr moved to approve the zoning change for Nate Potratz, 5369 Leonard Point Rd, parcel numbers 016-0313-01 and 016-0313-02 from A-2 to R-1 based on the findings of the planning commission listed on their report. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

**12. Approve request to add property on parcel number 016031301 owned by NPotratz LLC and located on Leonard Point Rd to Algoma Sanitary District.**

- **Motion:** Supervisor, David Friess moved to approve the addition of the property on parcel number 016031301 owned by NPotratz LLC and located on Leonard Point Rd to Algoma Sanitary District. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

**13. Continued discussion on drainage concerns in Harbor Village:**

- The drainage plan for Harbor Village requires sump pump water to drain to the rear of the property. The Town has an obligation to enforce the drainage plan. Chairman, Brian Noe will send a communication to the property owners with a copy of the drainage plan requiring sump pump water to drain to the rear of the property.
- Chairman, Brian Noe suggested a special assessment could pay for the cost of a stormwater plan.
- **Motion:** Supervisor, David Friess approved sending a letter to the residents of the second edition of the Harbor Village drainage plan. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

**14. Discussion and review of proposed drainage plan for Lim Property at 4501 Sand Pit Road.**

- The road is not designed to the Town's road standards. If the water discharge were allowed to go to the ditch the water would not flow anywhere. The drainage plan does not meet the Town's one-hundred year storm requirements. James Matusak from Gallery Homes will go back to Martensen and Eisele to find out what size culvert would be required to meet the drainage requirements.

**15. Set Date for Annual Spring Road Check:**

- Friday, April 6<sup>th</sup>, 2018. 8:00 A.M. start time.
- Chairman, Brian Noe will ask former Road Supervisor, Doug Gunz if he would like to go along.

**16. Review Proposals for Roof Replacement at Town Hall and decide how to proceed:**

- Chairman, Brian Noe received three proposals back. Only one provided a reasonable quote for the standing-seam, double lock roof that Chairman Noe requested.
- There is \$30,000 dollars in the budget for the roof.
- **Motion:** Supervisor, David Friess approved accepting Gohlke Bros proposal for roof replacement using the 24 gauge steel as quoted in the estimate 434. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

**18. Reports:**

**Road Supervisor:**

- Supervisor Friess reported a sign down at the north end of Swallow Banks.
- Supervisor Friess reported a stop sign down at the north end of Sand Pit.
- Chairman Noe received an email requesting a reduced speed limit on Scott Street by the dairy.

**Clerk:**

- None

**Plan Commission:**

- Written report as given to the board speaks for itself.
- No one showed up to discuss ATV, UTV trails at the planning commission meeting.
- Discharge of weapons in the Town Parks should stay on the agenda for the planning commission.
- PC Chairman Tuschl requested Attorney Marone find the requirements for adopting a Core Plan.
- PC Chairman Tuschl requested we post a document requesting Town residents look at the Core Plan found on the Town website.
- Annual Meeting is April 17<sup>th</sup> at 7:30 P.M.
- PC Chairman Tuschl will remind Sandhill Farms of the deadlines they must follow.

**Town Attorney:**

- None

**Town Supervisor:**

- None

**Town Chairman:**

- Fire District Meeting – buying a new pick-up with their own funds.
- Fire District is working on the ambulance contract with the City of Oshkosh.

**16. Items to be placed on next meeting agenda.**

- None

**17. Adjourn:**

- **MOTION:** Supervisor, David Friess moved to adjourn at 7:22 p.m. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

Approved: April 9, 2018.

Paula Beulen, Clerk  
Town of Omro