



MINUTES OF MONTHLY MEETING OMRO TOWN BOARD OF SUPERVISORS

July 20, 2020

Board of Review – Call to Order

The Board of Review was called to order at 6:00 P.M. by Chairman, Brian Noe.

1. **Statement of Public Notice:** Notice of this meeting was posted at the Omro Town Hall and the Town website. The Omro Herald and Oshkosh Northwestern were notified via email.
2. After talking to assessor, they are running extremely far behind because of covid 19. There are a couple of different options on how to proceed with re evaluation. Could move into November assuming no further covid-related problems. The alternative would be to post pone until spring.
3. Board of Review meeting to take place on September 16th. Open book to take place with the clerk at a later determined date.
 - **MOTION:** Tom Tuschl Board of Review meeting to take place on September 16th. Supervisor, Mark Krings seconded the motion.

Ayes – 3, Nays – 0, Motion carried

1. Call to Order:

The meeting was called to order at 6:04 P.M. by Chairman, Brian Noe. The Pledge of Allegiance to the flag was given.

2. Roll Call:

Chairman Brian Noe, Supervisors, Mark Krings and David Friess, Clerk Carey Carley, Treasurer Beth Jackson, and Attorney, Karen Marone were present.

3. New Clerk

- Paula Beulen has retired.
- Carey Carley is the new clerk.

3. Statement of Public Notice:

Notice of this meeting was posted at the Omro Town Hall and the Town website. The Omro Herald and Oshkosh Northwestern were notified via email.

4. Public Input:

- Resident Sherry Seaman – 3569 Sand Pit Rd read a letter to the board members stating that the closed session to be held did not follow state statutes
- Resident Sharon Ellis 5413 E Reighmoor Rd – brought to board’s attention they are on a private road and that there are neighbors with unregistered vehicles and uncut grass that is high. Also brought to attention that a culvert that runs both the town and private road has cattails and milkweed growing that makes it hard to see where the road “T”s if there are people on the road. Wondering who the road supervisor would be.
- Resident Lori Williams 4944 Ormand Beach Court Rd – brought board’s attention to difference in elevation between her lot and her neighbor’s lot. Neighbor’s lot was existing when she built hers and the neighbor’s lot is not in compliance with drainage patterns. Would like an answer as to why her property is being discriminated against.
- Resident Lori Wagner 5408 E Reighmoor Rd – states her and her neighbor’s properties are not

allowed to flow into their neighbor's property so people are putting up retaining walls. Says she is hearing some favoritism in comments being made.

5. Community Policing Discussion:

- None

6. Consider CSM for parcels 0160089 and 01608902: Lot 1 and Lot 2 of Certified Survey Map 4761, mapped at the direction of Randy Schmiedel by James E. Smith, PLS, surveyor for the purpose of building a detached garage on the expanded Lot 1.

- **MOTION:** Supervisor, David Friess moved to approve the CSM for parcels 0160089 and 01608902: Lot 1 and Lot 2 of Certified Survey Map 4761. Supervisor, Mark Krings seconded the motion.

Ayes – 3, Nays – 0, Motion carried

7. Approve Recycling Consolidation Grant 2021 Cooperative Agreement.

- **Motion:** Supervisor, Mark Krings moved approval of recycling consolidation grant 2021 cooperative agreement. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

8. Receipt of audit committee report for 2019.

- Treasurer, Beth Jackson noted discrepancy in audit was due to having to make a manual adjustment because of the transition to Quickbooks.

9. Discuss options for hosting County Towns Unit meeting in August.

- Spoke to Linda Kutchenriter from City of Omro about using park shelter for meeting
- No cost to use the shelter
- Linda suggested a Thursday night during the Farmer's Market since host cannot provide food, attendees then have the opportunity to purchase food prior to the meeting
- Chairman Brian Noe to confirm with Unit Chair

10. Continued discussion of how to move forward with uniform addressing project.

- Checking budget wise and confirming with State that the town is receiving aid as they are suppose to
- Assuming the town is receiving what they should be and there are no major expenses, should be able to move forward with the project this fall
- Chairman Noe to try and get confirmation of no big cuts this year

11. Determine date of Annual Meeting.

- Meeting postponed in April due to Covid-19 and rescheduled to July 21, 2020
- Postings did not get out in time, meeting to be moved to August 18th, 2020
- **MOTION:** Supervisor, Mark Krings moved to approve the annual meeting to be held on August 18th at 6:00 pm. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

12. Approve bartender licenses for:

Kristie Kargus
Michael O'Connell
Jordan Polansky
Andrew Schaetz

- **Motion:** Supervisor, David Friess moved to approve bartender licences for the aboved named. Supervisor, Mark Krings seconded the motion.

Ayes – 3, Nays – 0, Motion carried

13. Approval of Minutes: July 20th, 2020

- **Motion:** Supervisor, Mark Krings moved to approve minutes. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

14. Treasurer's Report

- Treasurer, Beth Jackson noted that one of the checks listed in the deposit was no read so she had to take it to the bank to be deposited and will show up on next deposit.
- **Motion:** Supervisor, David Friess moved to approve treasurer's report. Supervisor, Mark Krings seconded the motion.

Ayes – 3, Nays – 0, Motion carried

15. Payment of invoices

- **Motion:** Supervisor, Mark Krings moved to approve payment of invoices. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

16. Upcoming Workshops and meetings - authorization to attend.

- Carey Carley to touch base with Paula Beulen about any training for poll workers for upcoming election

25. Reports:

Road Supervisor:

- Chairman Noe stated chip sealing is done and paver patching should be close to done.
- Gathering data on a couple of failed culverts
- From looking at invoices, the town is coming in under estimates and if that remains true, the town will be looking to pick up two roads that needed some work
- Treasurer Jackson to look to see what invoices are outstanding
- Supervisor Mark Krings looking into a ditch issue
- Tom Tuschl inquiring about a speed sign that needed to be posted, Chairman Noe stated it should be later that week

Clerk:

- Nothing

Plan Commission:

- PC Chairman Kern stated he received two phone calls about property auctions coming up in August and one phone call about building a home, suspects a CSM to be coming soon.
- Parks would like board guidance regarding playground equipment and park volunteers.
- Parks is looking for volunteers to be a part of the committee
- Parks has a cans for the park fund they would like to use for playground equipment and/or guidance what the money can be used for
- Shnyder Wendt park will need to be seeded once all the dirt is moved

Town Attorney:

- Nothing

Town Supervisors:

- Supervisor Mark Krings:
 - a. Received a call regarding cattails in retaining pond floating into grid work. Town could maintain at a cost, engineers doing reviews in the fall.
 - b. Tree on Yost Rd taken care of.
 - c. Noted there is nothing on the Town website regarding ATV ordinance.
 - d. Noted website is not the easiest to navigate. le.. ordinances and fees. Something for the clerk to look into once settled in.
- Supervisor David Friess
 - a. Received a call about reducing speed limit on Sand Pit Rd on the north side of Hwy 21. Looks like it meets the state statute 346.574-J criteria. This item to be discussed at August meeting.

Town Chairman:

- Oramand Beach First Addition update: engineers working on water and drainage, getting close to developers agreement. Waiting on plat approval and documents to sign.
- Sand Hill Farms First Addition: Paving next week or so. Multiple storm water concerns. Stormwater issues need finishing. Will look at ditch grades after paving.
- Has received a few calls about driveways getting paved while the roads are being done. This is not something the town gets involved in. The resident would have to reach out to the contractor.
- Recycling financial report- county lost money, town will not be sharing in any profits this year. May be looking at an adjustment on fees starting later part of the year.
- Advanced Disposal has sold.

26. Discuss maintenance repairs required for Town Hall.

- Parking lot seal coated

27. Items to be placed on next meeting agenda.

- Speed policy on Sand Pit Rd
- 2021 calendar plan committee

27. Motion: Supervisor, David Friess moved to convene into closed session pursuant to WIS STATS Sections 19.85 (1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Supervisor, Mark Krings seconded the motion.

Ayes – 3, Nays – 0, Motion carried

- Closed Session at 8:26 p.m.
- Roll Call: Chairman Brian Noe, Supervisors, Mark Krings and David Friess, Clerk Paula Beulen, Attorney Karen Marone and Treasurer Beth Jackson.

28. Motion: Supervisor David Friess moved to convene into open session. Supervisor Mark Krings seconded the motion.

Ayes – 3, Nays – 0, Motion carried

- Open Session at 8:43 p.m.
- Roll Call:
Chairman Brian Noe, Supervisors, Mark Krings and David Friess, Clerk Carey Carley, Attorney Karen Marone and Treasurer Beth Jackson.

29. Adjourn:

- **MOTION:** Supervisor, Mark Krings moved to adjourn at 8:44 p.m. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

Approved: August 17, 2020.

Carey Carley, Clerk

Town of Omro