



## MINUTES OF MONTHLY MEETING OMRO TOWN BOARD OF SUPERVISORS

January 23, 2017

### 1. Call to Order:

The meeting was called to order at 6:01 P.M. by Chairman, Brian Noe. The Pledge of Allegiance to the flag was given.

### 2. Roll Call:

Chairman Brian Noe, Supervisors, Allen Knurr and David Friess, Clerk, Jessica Hargrave, Treasurer, Paula Beulen. Attorney, Karen Marone was absent.

### 3. Statement of Public Notice:

Notice of this meeting was posted at the Omro Town Hall and the Town website. The Omro Herald and Oshkosh Northwestern were notified via email.

### 4. Public Input:

None

### 5. Community Policing Discussion:

None

### 6. Approval of Minutes:

- **MOTION:** Supervisor, Allen Knurr moved to approve the December 19, 2016 minutes. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

### 7. Treasurer's Report:

- **MOTION:** Supervisor, David Friess moved to approve the Treasurer's Report for December. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

- **MOTION:** Supervisor, David Friess moved to approve the tax refund checks in the amount of \$13,983.82. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

### 8. Payment of Invoices:

- **MOTION:** Supervisor, Allen Knurr moved to approve payment of the invoices totaling

\$38,856.02. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

**9. Upcoming workshops:**

- None.

**10. Approve Ordinance Amendments:**

- Construction Site Erosion Control Ordinance
  - Tom Tuschl cleaned them both up and after Chairman, Brian Noe spoke to the DNR and we are keeping the more restrictive requirements.
  - Definition of Business Day in the Erosion Control Ordinance will be changed to Monday through Friday excluding holidays.
  - The effective date will be moved up and repeal will be removed from the index.
  - There is still editorial fixes needed that will need to be done after the board approval.
- **MOTION:** Supervisor, David Friess moved to adopt the Construction Site Erosion Control Ordinance. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

- Post-Construction Storm water Management Ordinance.
  - There was a significant amount of discussion on the changes made to this ordinance and the definitions within the ordinance were cleaned up by Tom Tuschl and Brian Noe in order to have consistency with other ordinances and with the new requirements.
- **MOTION:** Supervisor, David Friess moved to adopt Post-Construction Storm water Management Ordinance. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

**11. Discussion with representative of Oshkosh Area Humane Society about possible animal control services.**

- This will be moved to next month's meeting that the Oshkosh Humane Society will be attending.
- Chairman, Brian Noe was given the names of two individuals as possibly being interested in animal control.

**12. Discuss modification of Shadow Line policy within the Towns Comprehensive Plan.**

- Supervisor, David Friess had some questions on where else the shadow line policy is located as far as other ordinances. He was concerned about the word purposed in the Comprehensive plan and being able it to enforce the limitations if we use that word.

- Chairman, Brian Noe suggested that we aren't going to enforce the policy the comprehensive plan so that we still maintain the position of other items in the comprehensive plan have enforceable without being in another ordinance. Attorney, Marone indicated there was no penalty for not enforcing a policy in a comprehensive plan.
- There was discussion on if the shadow lines should stay or be removed for one of both rural preservation and rural residential.
  - **MOTION:** Supervisor, David Friess moved to allow the town not to enforce the policy identified in item number 5 page 11 in the comprehensive plan. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

- **MOTION:** Supervisor, David Friess moved to have the Planning Commission look at line item 4 under the rural residential item and review. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

### **13. Review and approve the Town's fee schedule.**

- There was a discussion on additions of fees and possible updates to some fees. Clerk, Jessica Hargrave will make the appropriate updates so it is ready for approval next month.

### **14. Review of Private Roads expense and mill rate forms.**

- These forms will be placed on the Town's website and mailed/emailed to the Private Road representatives to begin using.

### **15. Discuss formation of Audit Committee.**

- Clerk, Jessica Hargrave will be reaching out to the possible committee members and determine who they will be and possible dates.

### **16. Reports:**

#### **Road Supervisor:**

- Stop sign was requested for LaCrosse Drive and Marquardt Lane and a 25 mph sign on Marquardt Lane. The stop sign will be placed once the ground thaws. The speed limit will be addressed during the road check.
- Call regarding County Rd E that the culvert was plugged up and Winnebago was contact and it was cleaned out.
- Trees were cleaned up that were hanging over Frederick.
- 9<sup>th</sup> Street had too much water.
- Sand Pit Road still needs some branches cleaned up.
- Tom Tuschl had a question about the Barony Roads and what construction is possibly doing to them. Doug didn't think there were too many issues. Minor damage.

**Clerk:**

- Assistance is requested after next month's meeting to help set-up for the election that is the next day.

**Plan Commission:**

- In late December the plan commission had lost their secretary and Tom Tuschl was happy to see the response he received and Cheryl Gardner will be the new secretary.
- The concept plan was distributed to the Town board for next meeting.

**Town Attorney:**

- The easement document was provided and a closed session may be done next meeting to discuss the tax issues for the Town.

**Town Supervisor:**

- Supervisor, Allen Knurr attended the Unit meeting and there was discussion on roads and getting more EMS and firemen. Technical colleges will also be going to the site to train. He also discussed the other many topics that they want to work on in the future.

**Town Chairman:**

- ISO did an audit for a grading survey and our rating dropped. Brian is hoping that after he responds with a letter that they will hold off on implementing this new rating.

**17. Items to be placed on next meeting agenda.**

- Moving the March board meeting to March 13, 2017.

**18. Adjourn:**

- **MOTION:** Supervisor, David Friess moved to adjourn at 7:46 p.m. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

Approved: February 20, 2017.

Jessica Hargrave, Clerk  
Town of Omro