



MINUTES OF MONTHLY MEETING OMRO TOWN BOARD OF SUPERVISORS

August 28, 2017

1. Call to Order:

The meeting was called to order at 5:59 P.M. by Chairman, Brian Noe. The Pledge of Allegiance to the flag was given.

2. Roll Call:

Chairman Brian Noe, Supervisors, Allen Knurr and David Friess, Treasurer Paula Beulen and Clerk, Jessica Hargrave. Attorney, Karen Marone was absent.

3. Statement of Public Notice:

Notice of this meeting was posted at the Omro Town Hall and the Town website. The Omro Herald and Oshkosh Northwestern were notified via email.

4. Public Input:

- None

5. Community Policing Discussion:

- None

6. Approval of Minutes for July 17, 2017.

- **MOTION:** Supervisor, Allen Knurr moved to approve the minutes for July 17, 2017. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

7. Treasurer's Report:

- **MOTION:** Supervisor, David Friess moved to approve the Treasurer's report. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

8. Payment of Invoices:

- **MOTION:** Supervisor, Allen Knurr moved to approve the payment of invoices in the amount of \$32,709.80. Supervisor, David Friess seconded the motion.

Ayes – 3, Nays – 0, Motion carried

9. Upcoming Workshops and meetings – authorization to attend.

- None

10. Discussion regarding the Soper Complaint.

- Brian Seaman – 3569 Sand Pit Rd Omro WI – emailed the board as well as attended the board meeting to discuss some concerns. Two of the concerns regarding the speed in which the trucks are driving and the weighted road issue he will address with the Sherriff's department. The other concerns regarding using the driveway on County E and Storage in the front of the building will be addressed with a communication to the property owner by the Town. The Town will work with the County since the concerns addressed are both Town and County conditions.

- Hours of Operation was also a concern but isn't part of the conditional use permit.
- The Town is scheduled to review two years after approval and may need to add more conditions to this conditional use permit.

11. Discussion on request to construct drainage ditch in existing right-of-way on West side of Sand Pit Road to drain property located at 4501 Sand Pit Road.

- The Builder from Gallery Homes and Martenson & Eisele have been working together to come up with a solution for the drainage issue. It was proposed to dig the ditch to the north to fix the drainage issues. The board agreed that they would need a drainage plan and grades for the other culverts to determine that the downstream won't affect the other properties. Once the board receives that information they will discuss further.

12. Discuss how to proceed in resolving drainage plan grading conflict with Barony Subdivision Lot 1, and surrounding properties.

- The town was informed by Jim Smith that the lot corner was at the wrong elevation. The Town Engineer reviewed it and gave us the following options:
 - Do Nothing
 - Re-Grading
 - Communicate to the other property owners and find out what they would like to do.
 - Mini Storm Sewer Option but has a high cost.
- At this time there are no big issues but there could be in the future.
- Chairman, Brian Noe thought the best option would be to contact the properties owners to determine which route they would like to go. Supervisor, David Friess would like to go look at the area and discuss it further next month.

13. Discuss how to proceed with property insurance for Town facilities currently insured through the State Insurance Fund Program that may be ending.

- The Town hasn't received pricing from the State yet. Chairman, Brian Noe will get the pricing from the state as well as pricing from 2 others to be able to compare and make a decision.

14. Review first draft or proposed 2018 meeting calendar.

- The County Meeting on July 24th should be moved to July 31st and the meeting on December 25th.
- Parks and Recreation aren't on the calendar yet because they will be discussing their meeting date.

15. Set date for first budget workshop.

- The first budget workshop will take place after the September 18, 2017 board meeting.

16. Accept resignation of Doug Gunz from position of Road Supervisor and discuss how to carry out these duties.

- A big Thank you to Doug for everything he has done for the Town.
- Chairman, Brian Noe will take on most of the duties until the end of the year and we are able to find a replacement. If the Chairman isn't around he will ask for assistance from the Supervisors.

17. Reports:

Road Supervisor:

- Cliff West, Krings and Sand Pit Lane have been pulverized.
- Culvert put in in the Barony.
- Hanson Rd sign needed to be fixed to be spelt correctly.
- Sand Pit Lane has a driveway with an approach that the county will take care of.

Clerk:

- None

Plan Commission:

- The Sandhill Farms discussion has brought up some road classifications that needs to be addressed.
- Tom Tuschl showed his appreciate for Doug and everything he has done.
- During the Sandhill Farms concept discussion there was discussion regarding bike trails and Tom wasn't sure if the Town had an ordinance regarding ditch slopes.
- The County will be having the public hearing regarding Sandhill Farms tomorrow night, 08/29 at 6:30 p.m. at the office on Otter Street, 3rd floor. Tom plans on attending.
- Tom is creating a spreadsheet for CSMs and once complete will work on conditional uses and variances.
- Tom is working on moving the ordinances to CDs.

Town Attorney:

- None

Town Supervisor:

- None

Town Chairman:

- Bridge repairs – all the places that the chairman looked into suggested waiting until Spring because it is getting late in the year and they don't have a lot of time.

18. Items to be placed on next meeting agenda.

- None at this time.

19. Adjourn:

- **MOTION:** Supervisor, David Friess moved to adjourn at 7:35 p.m. Supervisor, Allen Knurr seconded the motion.

Ayes – 3, Nays – 0, Motion carried

Approved: _____, 2017.

Jessica Hargrave, Clerk
Town of Omro