

## MINUTES OF THE TOWN OF OMRO PLANNING COMMISSION

Omro Town Hall, 4205 Rivermoor Road, Omro, WI

February 4, 2016

6:30 P.M.

Notice of this meeting was posted on the Town of Omro Web Page and the posting boards at the Omro Town Hall and the entrance to the Garbage and Recycling Center on Wendt Road and County Road FF.

It was mailed to the Omro Herald and the Oshkosh Northwestern.

Present: Commissioners Glenn Anklam, Douglas Gunz, Barbara Meyers, Brian Noe, Wayne Schmick, Barbara Stanek and Thomas Tuschl.

Chairman Thomas Tuschl called the meeting to order at 6:30 P.M.

### Approve Minutes

MOTION: Barbara Stanek moved to approve the minutes of January 7, 2016. Barbara Meyers seconded the motion. Motion carried.

### Announcements and Reports

- At the January 18, 2016 Town of Omro Board Meeting the following action was taken:
  - The two Certified Survey Maps for Hoffmann-Tice were approved.
  - No action was taken for the Excel Property and an extension was approved for the process time.
  - The date for the February Town Board Meeting was moved to Thursday, February 18.
  - The date for the March Town Board Meeting was moved to Tuesday, March 22.
  - A second intern has been approved for the Town of Omro.
- The Comprehensive Land Use Plan Map has not been printed for members books yet but a large one has been provided for the wall.
- Douglas Gunz and Thomas Tuschl's terms expire this spring.
- Brian Noe will be attending another State Road 21 Project Meeting with the State Department of Transportation and Winnebago County Highway Department.
- Attorney Marone wants to remind the commissioners to be careful of what is said at meetings so that it can't be used in other matters.
- Barbara Stanek reported that the committee has been working on an Operational Plan for the parks. Signs for the parks are still in the works with possible help from either the Omro High School or an Eagle Scout. Brian Noe has been in contact with people from Fox Valley Tech. for help on the prairie project in Priske Park.

Public Comment — None

Amending Ordinances

As this is the only other topic on the agenda for the night, the commission decided to waive further motions to continue the discussion.

Subdivision Ordinance

Thomas Tuschl has provided a sixteen page collection of potential amendments to the Town of Omro Subdivision Ordinance. Each section is listed as an “Item” and will be dealt with separately.

MOTION: Brian Noe moved to change the title page from Subdivision to Land Division Ordinance. Glenn Anklam seconded the motion. Motion carried.

MOTION: Wayne Schmick moved that under Item A - Title, page 16, for the word Code will be changed to Ordinance. Glenn Anklam seconded the motion. Motion carried.

MOTION: Brian Noe moved to approve Item 3 – deletion of Introduction. Barbara Stanek seconded the motion. Motion carried.

MOTION: Brian Noe moved that under Item 4, all bold lettering indicating differences from County code will be removed from the document. Barbara Meyers seconded the motion. Motion carried.

MOTION: Barbara Stanek moved to approve the changes to Item 5 - Jurisdiction as noted. Barbara Meyers seconded the motion. Motion carried.

MOTION: Barbara Meyers moved to approve the changes to Item 6 - Combing Lots as presented. Glenn Anklam seconded the motion. Motion carried.

MOTION: Barbara Stanek moved to approve the changes to Item 7 - Compliance with the following additions: Including but not limited to the following applicable local ordinances such as: a) Road Development Ordinance, b) Post Construction Stormwater Management Ordinance, c) Construction Site Erosion Control Ordinance and d) Sanitary District Regulations. Barbara Meyers seconded the motion. Motion carried.

MOTION: Brian Noe move to approve the changes to Item 8 - Variances as presented. Wayne Schmick seconded the motion. Motion carried.

MOTION: Wayne Schmick moved to approve the changes to Item 9 - Appeals as presented. Glenn Anklam seconded the motion. Motion carried.

MOTION: Brian Noe moved to approve all the changes to Item 10 - Submittal as presented. Barbara Stanek seconded the motion. Motion carried.

MOTION: Wayne Schmick moved to approve the changes to Item 10b - Review and Approval as presented. Glenn Anklam seconded the motion. Motion carried.

MOTION: Brian Noe moved to approve the changes to Item 11 - Preliminary Consultation as presented. Barbara Meyers seconded the motion. Motion carried.

MOTION: Brian Noe moved to approve the changes to Item 12 - Pre Development Agreement as

presented. Glenn Anklam seconded the motion. Motion carried.

MOTION: Barbara Stanek moved to approve the changes to Item 13 - Preliminary Plat Review as presented. Barbara Meyers seconded the motion. Motion carried.

MOTION: Brian Noe moved to approve the changes to Item 14- Final Plat Review as presented. Barbara Meyers seconded the motion. Motion carried.

MOTION: Barbara Meyers moved to approve the changes to Item 15 - Recordation as presented. Wayne Schmick seconded the motion. Motion carried.

MOTION: Wayne Schmick moved to approve the changes to Item 16 - Preliminary Plat Requirements as presented. Glenn Anklam seconded the motion. Motion carried.

MOTION: Barbara Meyers moved to approve the changes to Item 17 - Testing as presented. Glenn Anklam seconded the motion. Motion carried.

MOTION: Glenn Anklam moved to approve the changes to Item 18 - Covenants as presented. Barbara Meyers seconded the motion. Motion carried.

MOTION: Brian Noe moved to approve the changes to Item 18b - Final Plat Requirements as presented. Barbara Meyers seconded the motion. Motion carried.

MOTION: Barbara Stanek moved to approve the changes to Item 19 - Preliminary Plat Submittal as presented. Wayne Schmick seconded the motion. Motion carried.

MOTION: Wayne Schmick moved to approve the changes to Item 20 - Fee as presented. Barbara Stanek seconded the motion carried.

No action was required for Item 21.

Items 22 and 23 are tabled for now.

MOTION: Brian Noe moved to approve the changes to Item 24 - Street Design Standards as presented. Glenn Anklam seconded the motion. Motion carried.

### Adjournment

MOTION: Barbara Meyers moved to adjourn. Glenn Anklam seconded the motion. Motion carried.

This meeting adjourned at 8:45 P.M.

Minutes by  
Margaret Krause/Recording Secretary