

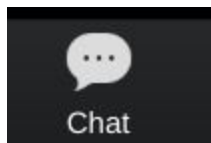
# Directions on how to join a Zoom meeting

How to join the meeting:

1. Click on the link for the meeting
2. This will prompt you to download zoom - first time only
  - a. You may need to select run to get the download to start
  - b. This may take a few minutes to finish so start early
3. Next you click join the meeting
  - a. Type your first name in and select join with video
  - b. The program will ask you to allow the use of your camera and microphone, click allow
  - c. You can click on Mute in the lower left corner to turn off the microphone. Then click on it again to unmute when you have a question to ask or something to say - just remember that all will hear you.

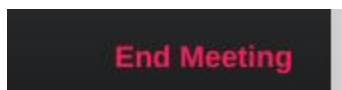


- d. If you want to ask just a question or make a comment you can use the Chat feature instead of the microphone as well.




When you want to leave the meeting:

1. If you have had all your questions answered you can leave the meeting
2. Click on end meeting in the lower right corner



3. Then click leave meeting.

 End Meeting or Leave Meeting?



To keep this meeting running, please assign a Host before you click Leave Meeting.

End Meeting for All

Leave Meeting

Cancel

4. You can click Cancel if you don't want to leave.