

MINUTES OF THE TOWN OF OMRO PLANNING COMMISSION

Omro Town Hall, 4205 Rivermoor Road, Omro, WI

June 6, 2019

6:30 P.M.

Notice of this meeting was posted on the Town of Omro Web Page and the posting board at the Omro Town Hall.

It was mailed to the Omro Herald and the Oshkosh Northwestern.

Present: Commissioners Rich Kern, Brian Noe, Joy Schwarz, Chris Musha, Barbara Meyers, and Phil Ertmer.

Absent: Larry Remer

Chairman Rich Kern called the meeting to order at 6:30 PM.

Approve Minutes

MOTION: Joy Schwarz moved to approve the minutes of May 9, 2019. Barb Meyers seconded the motion. Motion carried.

Announcements and Reports

Rich Kern attended the All Town Chairmen's meeting where the zoning items on this agenda were discussed. Both zoning requests are primarily for eliminating dual zoning.

Joy Schwarz provided information on the upcoming Plan Commission Workshop scheduled for July in Whitewater.

Chris Musha announced that a workday is planned for Schnyder-Wendt Park on June 14th. Private citizens are invited to participate.

Public Comment

No public comments.

CSM: Survey for Robert J Potratz, 2181 James Road, Oshkosh, WI 54904, minor division of Parcel Number 0160819 North of State Highway 91. Payment in the amount of \$250.00 has been received for processing the CSM. The Town Board had approved a waiver of the Land Division requirement of parcel minimum length of 2.5 times width at its May meeting. Chris Musha moved the Commission recommend approval of the CSM to the Town of Omro Board of Supervisors. Phil Ertmer seconded the motion. Motion passed unanimously by the Commissioners present.

Zoning Change: Robert J Potratz, 2181 James Road, Oshkosh, WI 54904, minor division of Parcel Number 0160819 North of State Highway 91 from A-2 and R-1 to A-2. Jay Schwarz moved to recommend to the Board of Supervisors that they approve the zoning change from A-2 and R-1 to A-2

in order to eliminate dual zoning on this parcel prior to the requested minor subdivision per the CSM above.

Zoning Change: Timothy Leonard and Victoria Murrell, 4505 Broderick Road, Omro, WI 54963, Parcel Number 016003201 West of Broderick Road from A-2 and R-1 to A-2. Received notification late – neighbor notifications not sent. Due to the nature of the request to eliminate dual zoning on this property it was determined that notification of the neighbors within 300 feet of the parcel could be waived. Brian Noe will review whether this may represent a procedural issue prior to the Board meeting. The parcel is currently surrounded by A-2 zoning, and it was the consensus of the Commission that notification of the County meeting would provide ample notification. Chris Musha moved the Commissioners recommend to the Board approval of the zoning change from A-2 and R-1 to A-2 as requested. Phil Ertmer seconded the motion. Motion passed unanimously by the Commissioners present.

Special Exception: Water City Properties LLC (Eric Schlichting) is requesting a special exception from Winnebago County Planning & Zoning Department to construct a garage on a vacant lot adjoining a lot with a principle structure, parcels 0161117 and 0161118. Discussion ensued regarding whether the exception could be allowed without a condition requiring construction of a residence within a specified time frame. It was the consensus of the Commission to pass on the information to the Board without recommendation at this time. Brian will check with Cary Rowe, Winnebago County Zoning Administrator for additional information.

Bi-annual review of Town of Omro Comprehensive Plan: The Commission reviewed several points that had been suggested for pages 20 through 48 in the Plan.

MOTION: Chris Musha moved to adjourn. Joy Schwarz seconded the motion. Motion carried. This meeting adjourned at 8:02 PM.

Minutes by
Barb Meyers acting on behalf of Cheryl Gardner/Recording Secretary

Signed: _____ Dated: _____