

MINUTES OF THE TOWN OF OMRO PLANNING COMMISSION

Omro Town Hall, 4205 Rivermoor Road, Omro, WI

July 9, 2020

6:30 P.M.

Notice of this meeting was posted on the Town of Omro Web Page and the posting board at the Omro Town Hall. It was mailed to the Omro Herald and the Oshkosh Northwestern.

Present: Commissioners Rich Kern, Joy Schwarz, Larry Remer, Barbara Meyers, Phil Ertmer, and Mark Krings.

Absent: Chris Musha

Chairman Rich Kern called the meeting to order at 6:30 P.M.

Approve Minutes:

MOTION: Barbara Meyers moved to approve the minutes of June 4, 2020. Larry Remer seconded the motion. Motion carried.

Announcements and Reports:

No announcements or reports.

Election of Vice Chair of Planning Commission: The Chairman asked for nominations for the position of Vice Chairman to fill Brian Noe's vacancy. Larry Remer nominated Mark Krings. There were no other nominations. The Chairman then called for a motion and vote.

MOTION: Larry Remer moved to elect Mark Krings to the position of Vice Chairman. Barbara Meyers seconded the motion. Motion carried.

CSM for parcels 0160089 and 01608902: Mr. Randy Schmiedel appeared before the Commission to answer questions about the proposed survey map. He intends to purchase Lot 1, (parcel No. 016089) currently owned by Robert and Debra Korzenski. The purpose is to build a detached garage on the expanded Lot 1. The present owners of Lot 1, (the Korzenski's), and Lot 2, (Mr. and Mrs. Rigwala) are in agreement on the land division, and have agreed to sign the CSM as owners.

The findings of the Planning Commission are as follows:

- No additional lots are being created.
- The transfer involves approximately 3.2% of the original lot size of 69,750 sq. ft. (1.6 acres).
- The average lot width of Lot 2 remains well above the minimum required width.
- Impervious area of Lot 1 remains below the maximum 30%.
- Proposed accessory building is well within the allowable 1,841 sq. ft. limitation.
- The CSM fee has been paid, and the required 10 copies have been filed with the Town Clerk.

MOTION: Barbara Meyers moved to recommend that the Town Board approve the CSM for parcels 0160089 and 01608902 for Randy Schmiedel. Seconded by Joy Schwarz. Motion carried.

Site Plan Review Ormand Beach First Addition: The Commissioners reviewed the documents pertaining to the Ormand Beach First Addition Site Plan including the correspondence received from Strand associates dated May 18 and June 23, 2020, as well as several emails discussing the Site Plan. Mark Krings provided some information and insights regarding the latest information from Strand Associates. In the discussion that ensued, several questions were raised regarding the Site Plan, especially Storm Water issues and Strand's recommendations. General discussion along with information provided by Mark addressed the concerns raised and the Commission reached consensus.

MOTION: Mark Krings moved to recommend the Town Board approve the Ormand Beach First Addition Site Plan subject to final resolution of any and all of Strand Associates' recommendations and findings. Seconded by Phil Ertmer. Motion carried.

Parks & Recreation Subcommittee: The first of three items discussed was playground equipment for Priske Park. Barbara Meyers informed the Commission that about \$6,000 is available in the Cans for the Park fund for the purchase of this equipment. Phil Ertmer suggested Barbara contact Wisconsin Surplus for used equipment at a greatly reduced price. Also discussed was the sledding hill project at Schneider/Wendt Park. The dirt still needs to be moved before the hill can be seeded. Cost for seed will run between \$450 and \$600. Barbara suggested that this project be added to the Town agenda in order to move forward. No action was taken at this time.

Continuing Education – Ordinance Review: Land Division Ordinance – review and discuss Definitions and Introduction sections. Rich read portions of the Ordinance and its goals. He expressed his desire to see a citizen become involved in Town planning and to be a liaison to inform the public. Rich assigned reading to each commissioner for the next PC meeting and suggested that 15 minutes be designated for review each month.

Adjournment:

MOTION: Barbara Meyers moved to adjourn. Mark Krings seconded the motion. Motion carried.

This meeting adjourned at 8:04 P.M.

Minutes by

Cheryl Gardner/Recording Secretary