

MINUTES OF THE TOWN OF OMRO PLANNING COMMISSION

Omro Town Hall, 4205 Rivermoor Road, Omro, WI

September 8, 2022

6:30 P.M.

Notice of this meeting was posted on the Town of Omro Web Page and the posting board at the Omro Town Hall. It was mailed to the Omro Herald and the Oshkosh Northwestern.

Present: Commissioners Bruce Roskom, Brian Noe, Barbara Meyers, Joy Schwarz, Larry Remer, Phil Ertmer, and Allen Silverthorn.

Chairman Bruce Roskom called the meeting to order at 6:30 P.M.

Approve Minutes:

MOTION: Larry Remer moved to approve the minutes of July 14, 2022. Phil Ertmer seconded the motion. Motion carried.

Announcements and Reports:

Phil Ertmer reported (at the end of the meeting) that he and Mark Krings have been mowing the paths, trimming and spraying weeds in both parks. He expects to mow once again before fall.

Non-Public Comment Items

1. Certified Survey Map
James Gollinick
Affecting Parcels 016-0352-01 & 016-0352

MOTION: Barbara Meyers moved to recommend that the Town Board approve the CSM for James Gollinick which changes the boundaries on each parcel (016-0352-01 and 016-0352). Joy Schwarz seconded the motion. Motion carried on a 7-0 vote.

2. Site Plan Review
Eric and Sundee Wagner/Wagner Storage
Parcel 016-0371-05

For the purpose of constructing a personal storage facility

A lengthy discussion concerning this review began with Chairman Roskom voicing his observation that some required information is missing in the Site Plan. (At the start of the review, Eric Wagner asked for permission to address concerns. The commissioners decided that it would be helpful.) Continuing, Chairman Roskom cited the following shortcomings in the Site Plan: height of berms, height of buildings, 100- year flood-plain information, details on lighting, building exteriors (color and type), a sign for the business name, and the details on the tree types and sizes. He also expressed his wish to see landscaping on the east and west sides of the property, in order to be prepared for future development of the neighboring properties.

Another concern raised over the project was whether the CUP was still valid at the time of this meeting. Chairman Roskom instructed Mr. Wagner to validate through the county that they are. During the course of the discussion, he assured Mr. Wagner that the project would be moved forward if the codes are followed. In the discussion, Town of Omro Attorney Karen Marone verified that the Site Plan and

the CUP could be updated simultaneously and resubmitted.

Brian Noe brought up another item that needs attention, namely, the management of stormwater on the east-facing building. It was unclear how the water would be captured by the pond, according to the drainage plan. Mr. Wagner explained that the design of this building includes gutters (on the east side of the building) that will carry the bulk of rainwater to the stormwater pond. Further clarification for stormwater management was requested by the Commission.

(During the discussion, Commissioner Allen Silverthorn left the meeting for a prior commitment.)

MOTION: Barbara Meyers moved to recommend that the Town Board lay over this Site Plan Review for Eric Wagner until all items are ready for review. Larry Remer seconded the motion. Motion carried on a 6-0 vote.

Discussion/Informational Items

1. Hwy 21 Corridor Study

Chairman Roskom and Vice-Chairman Noe met with Dr. Jay Jones of the Omro School District. They discussed the study and how growth may impact bussing in the future. Chairman Roskom and Vice-Chairman Noe will compile the Survey results and meet with the DOT to discuss the information learned in the study.

Adjournment:

MOTION: Larry Remer moved to adjourn. Phil Ertmer seconded the motion. Motion carried.

This meeting adjourned at 7:40 P.M.

Minutes by

Cheryl Gardner/Recording Secretary