

MINUTES OF THE TOWN OF OMRO
PLANNING COMMISSION
Omro Town Hall, 4205 Rivermoor Road, Omro, WI
December 7, 2023 6:30 p.m.

Notice of this meeting was posted at the following locations: Omro Town Hall, 4205 Rivermoor Road; Garbage & Recycling Drop-Off Center, Wendt Road & County Road FF; and near the Corner of Liberty School Rd & County Road F. Notice was also posted on the Town of Omro website and emailed to the Omro Herald and the Oshkosh Northwestern.

Chairman Bruce Roskom called the meeting to order at 6:30 p.m.

Present: Planning Commission Chairman Bruce Roskom, Vice Chair Brian Noe, Commissioners Al Silverthorn Phil Ertmer, Russ Volp and Larry Remer, Commissioner Joy Schwarz and Secretary Dana Woods were present.

Meeting Minutes

Secretary Woods mentioned she's aware of a spelling error she'd like to correct.

MOTION by Commissioner Ertmer, second by Commissioner Silverthorn to approve meeting minutes from October 12, 2023 with suggested revision.

Motion carried on a 7-0 voice vote.

Announcements and Reports

None

CSM for CBCBF Properties, LLC Affecting Parcels 016-0476, 016-0476-01 and 016-0473

Commissioner Remer asked Craig Bartelt (property owner who was present) about his driveway request. There is an easement back to the pit, but it's not an actual driveway. He's waiting for that to be approved. Chair Roskom asked if the pit was an active mine; it is not active. Remer indicated there is an existing driveway on Lot 1, Lot 3 has an access off 9th Street Road, which will be farmland. Asked if access is required to make a lot; it is. Roskom asked why the design is so irregular. Bartelt indicated he wanted to keep it more farmland. Commissioner Volp asked about Lot 2 and the likelihood that it would be farmed.

MOTION by Commissioner Volp, second by Commissioner Ertmer to recommend approval of the CSM

Motion carried on a 7-0 voice vote.

CSM for Phyllis Silverthorn/Christopher Shea Affecting Parcels 016-0191, 016-0191-01 and 016-191-02

Revised map was provided that has the lot line matching the County GIS. Chair Roskom asked about whether the neighboring pit was active; it is not. R-1 is a 2-acre requirement so there doesn't seem to be anything prohibiting the map.

MOTION by Commissioner Schwarz, second by Commissioner Remer to recommend approval of the CSM in its revised form.

Motion carried on a 6-0 voice vote, with Commissioner Silverthorn abstaining.

July 2024 Meeting Date

There's a conflict in July, as the first two Thursdays are July 4th and the WTA Winnebago County Unit meeting. Need to decide when to hold Planning Commission that month. Consensus was to plan the meeting for Tuesday, July 9 in 2024.

Motion carried on a 7-0 voice vote.

Update to Comprehensive Outdoor Recreation Plan

Chair Roskom is still working on this. Will provide an update when more work is done. Hoping to have a final draft ready by February.

Agenda Items for Next Meeting

Commissioner Remer asked if there was any update on the property requesting to be annexed into the City of Omro. Chairman Noe indicated there is a public hearing scheduled at City Hall on December 19.

Adjournment

MOTION by Commissioner Ertmer second by Commissioner Silverthorn, to adjourn the meeting at 7:10 p.m.

Motion carried on a 7-0 voice vote.

Minutes submitted by Planning Commission Secretary Dana Woods

Approved by Planning Commission January 11, 2024